

Call to Order: Bill Rector called the meeting to order at 1 PM.

Seven elected Council members are needed for a quorum; 12 were present, as well as about 30 other residents.

What we value and are grateful for: Bill Rector is grateful he has four people from the 2019 Volunteer Recognition Committee to help him put together a program for this year. He is grateful for the program Norine put together. Someone is grateful that so many businesses are opening back up. Eric is grateful for New Seasons and all their wonderful food. Jerry is grateful for people who have been vaccinated and the ability to get together without masks, but he regrets all the people who believe the spurious information about vaccines.

Consent Agenda June meeting minutes – accepted as published.

## Reports

**NOTE:** Oral reports are summarized here. Short written reports are also included in this section; longer ones are summarized in the Attachments.

### COVID Response Report (Erin Cornell)

The COVID response team will stop meeting for now. Vaccination status on campus remains the same. Staff is around 80% and 100% is not realistic; unvaccinated staff are tested on a regular basis, as per government guidelines.

Bill Rector asked whether residents can voluntarily act as caregivers for other residents, and whether are there any liability issues if that happens. Erin said it's like asking a friend for support, but anyone in that situation can always talk to her. If there is a list of potential volunteers, RV would probably not be involved. It's tricky to know people's needs and the ability of the volunteers. It's fraught with difficulty. John Watson will have the person who requested that this be asked to talk to Erin.

### Rose Villa Management (Tina Moullet)

- **Management Report: [Also see Attachment 5]**

Tina reported that there are no new COVID cases on campus and that restrictions have been lifted across the state. Madrona Grove staff are still wearing masks, and if we get a case there, we will be in outbreak status and will

need to shut down a lot of activities we've opened up. Everyone should continue to be vigilant, and the COVID team will meet on an as-needed basis.

A resident requested that N95 masks be sold at the Resident Services Counter, and that will happen starting in mid-August. Prices fluctuate a lot so they will try to set a reasonable price and stick to it. New health services staff have been hired over the past month, an improvement over previous months. This is in accord with the experiences of other communities. Food & Beverage is not doing as well with hiring, and this again accords with general experience. Some restaurants have closed because they couldn't find staff. But management is working hard to get enough staff so that Harvest Grill can open. The facilities department is also not fully staffed.

Rose Villa has a hot weather plan that was activated in response to the heat emergency. The plan covers many concerns including water, electrical outages, and similar issues. The administration set up cooling centers in North and South Main and acquired air conditioners for some individual rooms. They also put individual air conditioners in every room in Madrona Grove. There are preexisting problems with air conditioning in South Main and they are working with a contractor to fix them. Emergency operations include not cooking in the kitchen when the temperature is over 95 degrees; because it was too hot to work in the kitchen, it was closed early. The staff did only essential functions during the heat. The incident response plan was distributed to the staff and also an emergency evacuation plan in case that became necessary. There is a shared file staff can access to get the necessary information. Luckily there was no incident that required implementation of the plan. North Main did have an unexpected air conditioning event, and the administration supported individual residents. All residents and staff remained healthy and well.

John Watson asked if Rose Villa could compile a list of volunteer drivers so people can avoid using Uber or similar services, which are expensive. Tina replied that residents could develop and coordinate such a plan, but staff would not be involved. She suggested using RVChat for that purpose. This way there would not be a liability issue for Rose Villa; also, it would need much more structure if Rose Villa were coordinating it. Jerry Corn mentioned that if individuals take part in a plan like this, their car insurance would cover their liability.

Helen Lyons asked what the plan is for restoring full air conditioning in North and South Main. Tina replied that they are working on getting parts. This is a long-standing supply chain issue. The equipment has not been satisfactory since the buildings opened and they are looking at options. Diane Gibson is working on it.

Rose Villa is trying to determine what the underlying problem is and has brought in another company to help assess it. The problem is now being addressed.

- **Facilities Report: see Attachment 6**

### **Community Health (Jerry Corn)**

Published "Effects of Excess Heat" via PBX\_1 and Cubby Stuffers.  
Hosted Livestream and subsequent video of presentation and Q & A about Effects of Excess Heat

Approve concepts and preliminary plan re additional AEDs and training for use on RV campus. There are currently four in public places. The geographic footprint of Rose Villa is much larger than when those four were acquired, and it can be quite a hike to get to one. We know 3-6 minutes of no oxygen can harm your brain so it's important to have units spread around campus. The administration has agreed to buy more AEDs. There has been discussion about whether to place them near where people gather or near where people live. The committee is also talking to Clackamas Fire and Rescue about training on CPR and AEDs. Jerry suggested that maybe Ready Force could take the training. Eric made a motion to proceed, John Watson seconded, and it passed.

Last week the committee got information from the Oregon Health Authority about people with asthma dealing with smoke from fires. There are already many fires to the south and east, and we are at risk, especially anyone with chronic lung disease. It is recommended to clean your air.

### **Holiday Employees Gift Team (Jerry Corn).**

Various surveys have been developed. The team will meet soon and look at them and try to get it distributed in time to have answers by the next meeting. Delivery will be via electronic and print depending on resident preferences

### **Ready Force (Steve Morris) [Also see Attachment 4]**

Ready Force has completed the neighborhood meetings, with good turnout. They talked about preparing for summer smoke, and there is plenty of information on the rvillagers.org website, under the health and safety category, including a link to air quality information. The team is reviewing their survey results. They have a 77 percent return rate, with a goal of 80 percent. There is a lot of useful information such as who has training on AEDs, CPR, etc. (though some certifications may have expired due to COVID). Each neighborhood will receive a summary covering their neighbors. Steve noted there was a 4.7 magnitude earthquake over the weekend, close to the

Cascadia subduction zone. Ready Force will start an earthquake preparedness program soon. Another idea is to have people share their disaster food supply at a taste test event and see what is actually edible.

### **Council Communications Committee (Cindy Brown)**

The committee talked about the benefits of Zoom meetings. Given that many people want to return to in-person meetings, Steve Morris volunteered to run his next neighborhood meeting for Ready Force as a hybrid meeting and pass along the lessons learned in terms of equipment needed, processes, and so on. He did that. We think the PAC, Training Room, and Club Room might make good venues for hybrid meetings, but there will have to be a decision by committees/groups and the administration about if and when to do them. Doing them on a regular basis would mean ideally purchasing some equipment to facilitate the setup. One challenge is microphone runners. Big meetings are actually probably easier. Bill Rector will contact Steve and discuss the procedure. The next council meeting will be hybrid.

The committee is looking at how the Resident Council communicates with residents, and whether we can suggest ways to improve this process. For example, our group felt there is a communication issue in terms of the three RC Chairs letting the residents know what happens at RV Board meetings. We request that regular reports be given at the Resident Council.

### **Council Safety Committee (Mayo Marsh)**

The Safety Committee (SC) submitted its proposal regarding AED location on campus. There are two schools of thought regarding the location of AEDs . An objection was offered. The Council has an action to take.

AED signage is insufficient. Signs should be located above the AED box and about seven feet above the floor with a clear sight line for pedestrian traffic. View of the AED box near the Club Room is obstructed by a post. Work orders have been submitted.

Pet accommodation during on-campus evacuation is being addressed with coordination with Ready Force.

### **Council iDREAM Committee (Joan Clark)**

[see Attachment 1] Joan said that the work of the committee is a marathon rather than a sprint. The information has long-term implications. Rose Villa is one of only three CCRCs in the country with a diversity officer and the only one on the West Coast. The citizenship questionnaire was given out at the Friday barbeque, and 45

people tried it and submitted their answers. There will be a written report this month including the answers, so look for that if you want them. To pass, you had to get 60% correct; 34 of 45 people passed. Kate Dins had a high score of 94%, and several others got 88%. The committee thanks people for participating.

### **Madrona Grove Liaison (M.A. Malone/Lois Weathers)**

Activities continue to be added, recently including a field trip and a wine tasting. The Madrona Grove Council met last week and heard a report about the new digs. Lois Weathers said that volunteering will be starting up in Madrona Grove again soon. Training is required. If you are interested, call Marianna Iverson at 3276.

Madrona Grove: Things are humming along in Madrona Grove as the residents and staff slowly and carefully reintegrate more fully into activities and community life. Highlights in June have included a picnic lunch in Clackamette Park, and a tasting event of the “Fruits of the Summer.” Still to come this month is a wine and cheese evening and an entire themed “Western Week” including a catered BBQ with ribs and brisket. Their recent well-attended MG Resident Council meeting was a lively time that included a presentation by CEO Vassar Bird on the new Madrona Grove that is slowly being built outside their windows. Vassar brought large architectural renderings depicting their new “farmhouse-style” home to be and then walked through where all the services will be. Hearing that all their rooms will be private with private bathrooms and showers and efficiency kitchenettes brought many smiles and comments like a surprised, “Oh,” and, “Now, that sounds good.” Vassar explained that their new building will be L-shaped. The new Child Development Center will be located separately, but near, one end—while at the other end there will be a restful patio with an outdoor fireplace. Laundry chutes will carry all laundry to the basement. The clinic will be within walking distance. A circular driveway and covered entrance will be handy when dropping off and picking up loved ones. A brand-new coffee shop, to be enjoyed by the entire community, will be located near the entrance. Completion for the new Madrona Grove is scheduled for June 2022. Vassar reported moving day will be a big day of celebration with the entire RV staff on deck. There will be at least one staff member per MG resident for the entire day assuring all moves are safely and lovingly completed by the end of the day.

### **The Foundation (Elliot McIntire)**

There will be a Pacesetter trivia contest in a few weeks. A workshop called “What I Forgot to Do Before I Died,” about planning for your estate, is coming up, with information about wills and bequests. Also, Tuesday Market is up and running; the proceeds go to the Foundation.

### **Treasurer’s Report (Janet Britton)**

Janet was not present at the meeting.

## **Agenda – Continued Business**

**Electric Lawn Equipment:** Eric Shawn reported on the effort to replace the gas landscape equipment that the contractors use with electric. The transition is underway. Josh Pease is in discussions with the mowing contractor about cost and timing. There is some disruption in national and local markets. The use of electric equipment would reduce exhaust emissions and sound levels. The overall carbon footprint depends on a lot of factors, though. Not all battery-powered equipment reduces the carbon footprint. Bill Rector asked for updates to come to the next Council meeting. Eric has also asked contacts in Oregon schools to get in touch about what they do. Eric will update as info comes in. Jerry Corn said it's important for residents to realize a switch would be costly and we will pay for it. It's the cost of being at the forefront of the change. Marilyn Gottschall said that with water shortages maybe it's time to cut down on grass. The grass is currently brown and brittle in South Central. Tina Moullet said maybe they will stop watering the grass. They are talking about how to conserve water.

**Volunteer Recognition:** Bill Rector will talk more about this at the August meeting. He is looking forward to meeting in person in the PAC.

**CCRC Board Representation:** Bill Rector discussed the article circulated by Karen Morris about how CCRC residents should have a voice on the Board. He is happy to report that there are three members of the council that sit on the Board and that one has a vote. Two members, Bill Rector and Eric Shawn, are on the finance committee, which looks at finances and how the place is run. So residents can pass on any concerns to them; bottom line is that residents have elected representatives who have voting powers and a voice on the Board.

Andrea Drury expressed an interest in hearing a summary of the last Board meeting. Bill said that the first item from the June 24 Board meeting was an update on recruiting employees. It has gone well in health care, including a new Director of Nursing, but there has been more difficulty in recruiting for positions in foodservice and facilities. He mentioned our agreement with Mt Hood Community College where their students do their practicum here and we recruit from those students.

Steve Morris remarked that he knows nonprofit board meetings can be boring, having been to a lot of them. The job of the chair with respect to the Board is to be the voice of the residents. It would be nice to know what they do in that capacity. Bill said they have not had issues to take to the Board so far this year, but will do that, and report back if they come up.

Marilyn Gottschall asked what residents should do if they have an issue that should go to the board. Bill replied that any resident can make a suggestion at a Council meeting and the representatives will take it up. Marilyn wondered if a committee

can approach the Council and present and issue that should go to the Board. Bill said Sure! The chair of a standing committee can pass along an idea in person or by a memo to the Executive Committee, who will then sort out if it is an Administration issue or a Board issue. Marilyn asked about a protocol for this, and Bill said any resident can send a note or bring it up at a Council meeting. Tina mentioned that the issue of grass removal is a strategic issue with financial implications and that it is something that could go to the Board.

Tina Moullet commented that the administration is working hard to get Harvest Grill back to regular hours and table service. They are also worked on preparation for heat waves and on a visual walkthrough of Phase 3 using artists' renderings. A highlight was the new childcare center on the corner of the Schroeder Lofts building.

Gretchen Holden is the resident volunteer for the events team. She is forming an internal committee and asks for volunteers who are interested in participating.

## **Agenda – New Business**

### **Announcements and Updates**

#### **Suggestion Box**

There were no new suggestions.

#### **Open Forum:**

There were no contributions from the general attendees.

#### **Upcoming Meetings**

- Next Resident Forum: Tuesday July 20, 2021, at 2:30 pm
- Next Council Meeting: Monday, August 2, 2021, at 1:00 pm
- Next Executive Committee meeting: Saturday, July 17, 2021, 10:30 am

**Meeting Adjourned** 2:00 PM

### **ATTENDANCE**

Staff Members in Attendance: Tina Moullet, John Eaglin

Guests in Attendance: about 30

Council Members in Attendance

P Bill Rector, Chair

P Judie Hansen (G#4)

P Cindy Brown, Secretary

P Eric Shawn, Past Chair

P Doug Walker (G#5)

P Janet Britton, Treasurer

P Jerry Corn, Vice Chair  
P John Watson (G#1)  
P Sydney Herbert (G#2)  
P Cindy Brown (G#3)

P M.A. Malone (G#6)  
P Suzanne Townsen (G#7)  
P Julia Layden (G #8)  
P Bonny Groshong (G#9)

P Elliot McIntire, Foundation Rep  
P M.A. Malone (MG Rep)  
P Lois Weathers, MG Liaison  
P Jean Coberly, Archivist

Group Reports follow. Send to RVRACouncil@gmail.com by the 25<sup>th</sup> of the month.

## **Councilor Reports on Resident Groups**

### **Group 1: John Watson**

### **Health, Wellness, and Safety**

Wellness: Rene Swar

Ready Force: Steve Morris

UNA-USA: Kay Schmerber

Council Safety Committee: Mayo Marsh

### **Group 2: Sydney Herbert**

### **Spiritual Well-Being**

Friendship Corps: Lois Weathers

Good news! Volunteering is returning to Madrona Grove, but cautiously and carefully. Madrona Grove staff is presently considering what necessary protocols and trainings need to take place before formalized volunteering occurs. However, Lois Weathers, Resident Council Liaison for Madrona Grove, is actively taking names of residents who wish to volunteer and checking with former Friendship Corps volunteers who wish to continue. When adequate numbers have responded, training will take place. If you wish to have your name added to the list of potential volunteers, contact Lois at #3240, or Marianna Iverson, Activities Coordinator for Madrona Grove, at #3276.

Solarium Worship: Bud Robinson

United Christian Fellowship: Jackie West

The United Christian Fellowship continued to provide Zoom Vesper worship services each Sunday evening at 6:30 during the month of April. Every service includes hymns, accompanied by beautiful photographs provided by Lisa and Ed McFarlane. Speakers were: Kevin and Debbie Nelson, Evangelical missionaries to



the Ukraine; Rev. David Humphrey, Episcopal; Lydia Henry, United Methodist; Rev. Sid Johnson, Conservative Baptist.

The link appears in Steve Morris' daily schedule of events.

The Interfaith Prayer Group has begun meeting again, 2<sup>nd</sup> and 4<sup>th</sup> Mondays from 4:00-5:00 in the Pavilion.

Looking way ahead, tentative dates for the Christmas Banquet are set for December 8 and 9.

### **Group 3: Cindy Brown** **Communication**

#### Library: Jean Coberly

In June, our checkouts averaged over 9 books/DVDs a day for a total of 275 items. A reminder that we also have 24/7 access to two pieces of helpful equipment in our library: the Canon copy machine (10 copies allowed, above that see Resident Services) and our low-vision readers can use of our Enhanced Vision Reader, a desktop video magnifier with selective text-to-speech features, purchased for us by The Foundation. Finally, Rosie the Duck, nesting just outside the Library windows, encourages you to notice the Nature & Science options available!

#### Hearing Support Group: Mary Deane Smith

### **Group 4: Judie Hansen** **Service**

#### Volunteer Recognition: Bill Rector

#### Employee Christmas Fund: Dori Jones

#### Employee Christmas Fund July 2021 Council Meeting Report

#### 2021 Christmas Fund

ECF Fund Balance as of 5/31/2021	\$14,414
ECF Checks Cleared in June	\$0
June Deposits	\$2,347
Fund Balance as of 6/30/2021	\$16,761

#### 2020 Christmas Fund

Christmas Checks Issued	\$150,059
Christmas Checks Cleared as of 6/30/2021	\$150,049

Christmas Checks Outstanding as of 6/30/2021 \$10

Treasure House: Judie Hansen and Jennifer Allen

In mid-June, the Treasure House was reopened to the public. We sent out a notice, put out flags and signs and they arrived in droves, boosting our sales considerably. Prior to our March 2020 closing of the store to residents, staff, and the public, we priced each individual item. So, between March 2020 and June 2021 we allowed our shoppers to name their own price - mainly because we appreciated their business and knew that many residents were hesitant to cross River Road. But alas, when we opened up to the public again, we were so spoiled from not having to do all the extra work of pricing everything that we decided to let the public name their own price as well. Some of our volunteers were concerned we would get fleeced! As it turns out, when we tell them their purchases benefit the residents and Rose Villa Foundation, they pay, in some instances, more than we would price it for. So, it is a win-win situation all the way around.

We are concerned about accumulating a lot of furniture in the north end of the PAC. It will all have to be gone when events begin again in the PAC. We are working with our new Building Operations Manager, Alex Greer, to find creative ways to recycle unsold furniture. Just a reminder, ALL furniture donations must be cleared with Judie Hansen or Jennifer Allen.

**Group 5: Doug Walker**

**Outdoor Activities**

Community Garden: Dave and Jan Dobak

We have 50 gardeners enrolled. Additionally, 12 volunteers are working the plots for the Harvest Grill. There are still vacant plots available.

Our meetings on the first Thursday each month resumed on July 1.

Tuesday Market: Marie Jennings-Holt, Cathy Schar, and Carolyn Bailey

**Group 6: M.A. Malone**

**Off-Campus Entertainment**

Off-Campus Entertainment: Byron Windhorst Activities suspended due to COVID.

Rose Villa Choir: Miranda Manners and Andrea Drury Not meeting due to COVID.

**Group 7: Sue Townsen**

**Hospitality**

Welcoming Committee: Susan Hyne

Potluck: [open] Not meeting due to COVID. It also needs a new leader.

Council Pet Committee: Sue Townsen

Food Think Tank: Bonny Groshong

## **Group 8: Julia Layden**

## **Sustainable Living**

Green Team: Marilyn Gottschall, Wes Brown, Judie Hansen, Bill Scheible, Karen and Steve Morris, Jean Lofy

The 2020 Sustainability Report was presented to the Green Team. Special thanks for the help of Andi Tjan, Bill Rector, Eric Shawn, and Walt Schaffer; \$650.00 from refundable containers will be going to the Rose Villa Foundation.

## **Group 9: Leisure Activities**

## **Bonny Groshong**

Sewing and Quilting Studio: Pam Duren

They meet regularly and continue to make baby quilts for Providence Hospital NICU.

Woodshop: Tom Wilcox

It is very nice not to have to wear masks in the woodshop and to have more than three people in there. We are planning on offering classes on how to use the equipment that is in there. A lot of those that have moved in have expressed interest in wood working and it seems like a good time to expand on their interest. Perhaps having an open house when all restrictions are removed would be a good start. In any case we are excited about getting Rose Villa familiar with the woodshop in some way in the near future.

Readers Theater: Byron Windhorst

Readers Theatre is taking a summer break following a short performance of "A Unicorn in the Garden" by James Thurber as part of Open Mic in June. We met all the way through the shutdown last summer, finding reading plays was comforting entertainment.

When Readers Theatre is ready to start in the autumn, we will be searching for a new leader of the group as Byron is retiring. A flyer will be sent out. The responsibilities are light. Talk to Resident Services about space and times to reserve and select 3 or 4 plays each week from a large collection of one act plays to be read at the weekly meetings. You'll be working with members who will help

you with these tasks. Send a short report like this to Resident Council once a month.

Readers Theatre, even though the performance at Open Mic might indicate otherwise, requires no acting experience and is great entertainment and fellowship. There's no pressure to become an actor in a performance in front of other residents. You may just participate in the weekly sessions by reading the lines of the play for your character or you may simply listen. You don't have to practice your lines in advance as the plays to be read will be selected shortly before the meeting. Come a couple of times and enjoy the fun when we reopen later this year. You may even discover you have some hidden talent!

## **Attachments to Council Minutes, July 2021**

### **Attachment 1: Council IDream Committee**

The IDREAM Committee met in person in the Vista Lounge at 9:30am on Monday, June 14, 2021

Committee members in attendance included: Alice Ringquist, Don Lehman, Jean Coberly, Julia Layden, Kay Schmerber, John Eaglin, and Joan Clark  
Karen Morris was absent due to a scheduling conflict.

The agenda and discussion took place as follows:

#### Welcome:

We are halfway through 2021 and entering a new phase of our life as an RV community.

Take a minute to think about and share your participation as an IDREAM Committee member, and its impact on you.

#### Asian American Pacific Islander Pledge and Follow-up

Check posting on RV website (Community tab).

Think about other possible posting opportunities for visibility, such as a page in the Marketing packet distributed to resident prospects

Interviews with AAPI residents: postponed

#### Response from Gayish and Grayish to IDREAM request for LGBTQ interviews

Email follow-up to response, thanking G&G for potential names

PRIDE celebration, June 18,

LGBTQ interviews, Kate Birdsall, Peter Eddy, Sue Matranga-Watson

### July Citizenship Test

John shared drafts of questions and sheet of answers

Kay will write an introduction to be attached to each copy of the test

Test will be placed at each seat for the barbecue on 7/2

Alice and Kay will score the tests with percentages of correct scores reported to Resident Council on 7/12.

### Where/who does our food come from?

Become familiar with resources for use with topic in August:

Animal, Vegetable, Junk by Mark Bittman: book and U-Tube Video

Mudbone Grown: website, local farmers collective and apprentice program, possible bus tour, speaking engagement and/or apprentice sponsorship

### Announcements

Next meeting: Monday July 12, 9:30am, Vista Lounge

## **Attachment 2:**

### **Battery Powered Lawn Mowers**

(Eric Shawn, 7/12/21)

I'm looking through the lens of using battery powered equipment on the campus facility I manage. There is more opportunity for battery powered hand-held equipment and less for mowing equipment.

#### Summary

- Most battery powered mowers available are designed for the homeowner market. However, there are some for the commercial market.
- Regardless of market, investment in equipment to mow for an 8-hr day ranges from \$2,000-\$6,000. Most of the cost is in extra backup batteries.
- The supply remains uncertain and in some cases is not available.
- Equipment lifecycle remains unknown.
- Examples selected for the spreadsheet have steel or aluminum decks rather than plastic.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Battery Powered Landscape Equipment														
2	Equipment Cost Only								tool only			Extra			
3	7/11/21		Market	Mower		SF Lawn Area		w/battery	w/o battery		Battery	Batteries/	Total		
4	MFG	Tool	Focus	Deck	dB(A)	per battery	Run Time	Cost/each	Cost/each	Batteries	Cost/each	8hr Day	Cost		
5															
6	LAWN MOWERS														
7	Estimated RV Lawn Area 2.7A					117,612									
9	STIHL AP RMA 510	20" mower		TBD		5,300		\$560		AP300	\$210.00	16	\$3,920.00	Not for wet ground	
11	STIHL AP RMA 510V	20" mower	homeowner	TBD		3,000		\$730		AP300 S	\$240.00	16	\$4,570.00	Not for wet ground	
13	HUSQVARNA WS30i	20" mower													
15	HUSQVARNA LCS511V	20" mower													
17	EGO LM2022SP	20" mower	homeowner	steel			70 min.	\$750		2:7.5 Ah	\$350.00	14	\$5,550.00	Not for wet ground	
19	RYOBI 40V HP	21" mower	homeowner	?			70 min.	\$470		2:6.0 Ah	\$180.00	14	\$2,938.57	Not for wet ground	
21	TORO 60V 21388	21" mower	commercial	aluminum		14,300	50 min	\$720		7.5 Ah	\$360.00	10	\$4,176.00		
23	GREENWORKS 82SP25M	25" mower	commercial	steel			155 min.	\$650		2:5.0 Ah	\$300.00	6	\$1,938.06	Not for wet ground	
25	OREGON LM400-R7	20" mower	commercial	steel	80-95 dB(A)	10,000	90 min.	\$530		2:6.0 Ah	TBD	11	TBD	Not available	

## Manufacturers

- Stihl products are made in Virginia Beach. Stihl is now a minority owner of Globe Tool Co. (China).
- Husqvarna lawn mowers are manufactured in Orangeburg, South Carolina and McRae, Georgia.
- EGO is made in China by Chervon, which also makes Kobalt 24V power tools for Lowe's.
- Ryobi is licensed by TTI (Techtronic Industries Co. Ltd, Hong Kong)
- Toro mowers are made and assembled in the United States. Engines are made in China.
- Greenworks: owned by Globe Tool Co. (Changzhou, China); manufactured in China by Sunrise Global Marketing. Sunrise makes outdoor power tools for Lowe's.
- Oregon Tool makes the Oregon brand of products.

## Attachment 3: June 2021 Financial Reports

**General Council  
2021 Report**

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
	Balance as of December 31, 2020			\$ 2,217.23
1/31/2021	No Activity			
	Balance as of January 31, 2021			\$ 2,217.23
2/9/2021	Printing		7.00	
2/23/2021	Office Depot		11.46	
3/31/2021	Zoom Account 2021		149.90	
	<i>RVI Budgeted expense</i>	168.36		
		168.36	168.36	
	Balance as of March 31, 2021			\$ 2,217.23
6/30/2021	Printing Exp - new checks		32.18	
	<i>RVI Budgeted expense</i>	32.18		
		32.18	32.18	
	Balance as of June 30, 2021			\$ 2,217.23

**Choir Committee  
2021 Report**

<u>Account No.</u>	<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
	12/31/2020	No Activity - 4th Quarter			
		Balance as of December 2020			\$ 2,204.18
	1/31/2021	No Activity - January			
		Balance as of January 2021			\$ 2,204.18
	3/25/2021	Shetler - Director		75.00	
	3/25/2021	Lusk -Accompanist		75.00	
			-	150.00	
					\$ 2,054.18
	1/31/2021 - 3/31/2021	No Activity			
	04/01/2021 - 06/30/2021	No Activity			
		Balance as of June 30, 2021			\$ 2,054.18

ECF Party Fund  
2021 Report

Date	Activity	Income	Expense	Balance
	Balance as of December 2020			\$ 45.00
1/31/2021 - 03/31/2021	No Activity			
	Balance as of March 31, 2021			\$ 45.00

Functional Fitness  
2021 Report

Account No.	Date	Activity	Income	Expense	Balance
		Balance as of December 2020			\$ 7,263.04
	1/31/2021 - 3/31/2021	No Activity			
	04/01/2021 - 06/30/2021	No Activity			
		Balance as of June 30, 2021			\$ 7,263.04

Garden Committee  
2021 Report

Account No.	Date	Activity	Income	Expense	Balance
		Balance as of December 31, 2020			\$ 2,570.52
	1/14/2021	Garden Plot Income	50.00		
	1/31/2021	Donation - RVI garden plot imp		1,000.00	
			50.00	1,000.00	
		Balance as of January 31, 2021			\$ 1,620.52
	02/01/2021 - 03/31/2021	No Activity			
		Balance as of March 31, 2021			\$ 1,620.52
	6/9/2021	Garden Plot Income	5.00		
			5.00	-	
		Balance as of June 30, 2021			\$ 1,625.52



**Library Committee  
2021 Report**

Date	Activity	Income	Expense	Balance
	Balance as of December 31, 2020			\$ 2,750.59
1/31/2021	Book Purchases		174.87	
		-	174.87	
	Balance as of January 31, 2021			\$ 2,575.72
2/28/2021	Book Purchases		152.19	
3/31/2021	Book Purchases		230.85	
		-	383.04	
	Balance as of March 31, 2021			\$ 2,192.68
4/30/2021	Book Purchases		178.15	
5/31/2021	Book Purchases		76.92	
		-	255.07	
	Balance as of June 30, 2021			\$ 1,937.61



**Sewing and Craft  
2021 Report**

Account No.	Date	Activity	Income	Expense	Balance
		Balance as of December 31, 2020			\$ 2,461.66
	1/31/2021 - 3/31/2021	No Activity			
		Balance as of March 31, 2021			\$ 2,461.66
	4/30/2021	April Donations	117.00		
	5/31/2021	May Donations	55.00		
			172.00	-	
		Balance as of June 30, 2021			\$ 2,633.66

**Treasure House  
2021 Report**

		Balance as of December 31, 2020			\$ 2,137.38
	1/31/2021	January Donations	4,753.89		
			4,753.89	-	
		Balance as of January 31, 2021			\$ 6,891.27
	2/28/2021	February Donations	1,259.35		
	3/31/2021	March Donations	1,408.13		
			2,667.48	-	
		Balance as of March 31, 2021			\$ 9,558.75
	4/30/2021	April Donations	1,696.59		
	5/10/2021	Donation - RVI		6,000.00	
	5/31/2021	Donation - Foundation		6,000.00	
	5/31/2021	May Donations	3,254.18		
	6/30/2021	June Donations	2,928.18		
			7,878.95	12,000.00	
		Balance as of June 30, 2021			\$ 5,437.70

**Wood Shop  
2021 Report**

Account No.	Date	Activity	Income	Expense	Balance
		Balance as of December 31, 2020			\$ 3,880.13
	1/20/2021	Donation Revenue	40.00		
	1/31/2021	Lease - reimb Work Bench		910.98	
			40.00	910.98	
		Balance as of January 31, 2021			\$ 3,009.15
	2/2/2021	Donation Revenue	25.00		
	2/10/2021	Wilcox - Bench Grinder		132.12	
	3/22/2021	Donation Revenue	50.00		
	3/25/2021	Petterson - Lathe/ext		718.00	
	3/29/2021	Donation Revenue	110.00		
			185.00	850.12	
		Balance as of March 31, 2021			\$ 2,344.03
	April	Donation Revenue	295.00		
	4/9/2021	Lease - Reimbursement		142.99	
	4/9/2021	Wilcox - Reimbursement		143.47	
	May	Donation Revenue	437.00		
	5/10/2021	Wilcox - Reimbursement		37.25	
	June	Donation Revenue	240.00		
	6/10/2021	Wilcox - Reimbursement		50.16	
	6/10/2021	Lease - Reimbursement		44.99	
	6/25/2021	Wilcox - Reimbursement		62.95	
	6/25/2021	Lease - Reimbursement		221.79	
			972.00	703.60	
		Balance as of June 30, 2021			\$ 2,612.43

# Attachment 4: Ready Force Report



## **Resident Council Update**

July 12, 2021

## **Neighborhood Meetings**

We have completed all of the neighborhood meetings in which we:

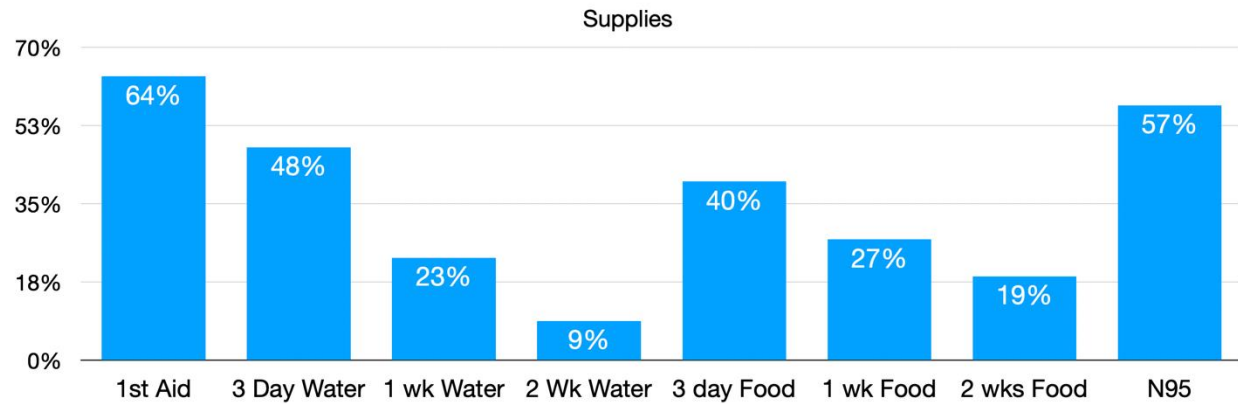
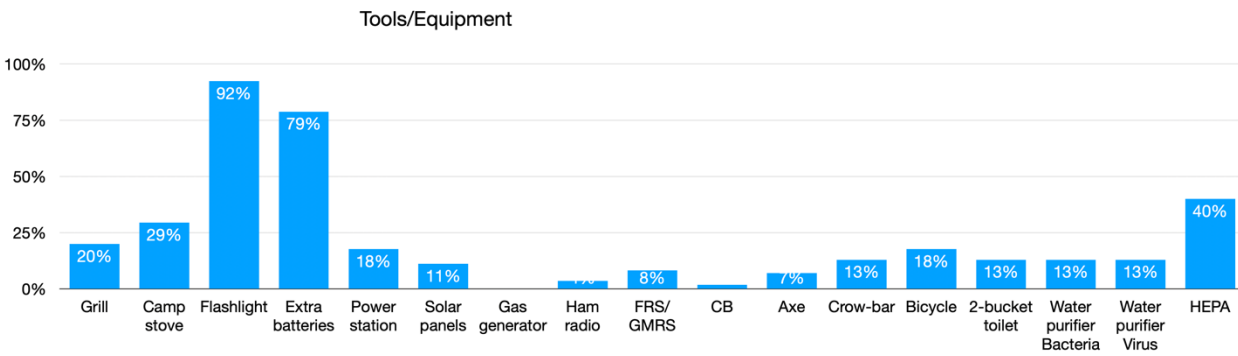
- Discussed how to prepare for the potential for summer wildfire smoke
- Reviewed the survey results for each neighborhood

## **Ready Force Resident Survey**

So far, we have a 77% response rate for the survey. We are hoping to get that to over 80%! The response rate by neighborhood is:

The survey results provides very helpful information for residents - and for Ready Force! Residents are able to see what their neighbors have done to prepare for emergencies and disasters and is a reminder as to which residents might need additional assistance because of mobility or other issues. I've included summary charts below of what emergency-prep Skills, Supplies and Tools/Equipment residents have at hand.

Neighborhood	Response Rate
The Oaks	100%
Garden Grove	90%
North Main	94%
North Pocket	88%
South Main	79%
Central	75%
Southeast & Rose Court	75%
South Central	74%
Southwest	65%
Northwest	64%
Northeast	59%



Best regards, Steve Morris Ready Force

# **Attachment 5: Management Report**

**Management Report to Resident Council Provided by Tina Moullet, Executive Director  
July 12, 2021**

## **COVID-19**

- No new COVID-19 cases.
  - COVID-19 restrictions have been lifted across the State.
  - As a CCRC, Rose Villa must respond to COVID-19 differently than other businesses.
- Madrona Grove staff are required to wear masks during their work shift, regardless of vaccination status.
- Unvaccinated residents, staff, and visitors must wear a mask when inside any of our buildings.
- If we do have a COVID-19 case on our campus and if Public Health considers us to be in outbreak status, we will be required to shut down much of our community reopening until the outbreak is resolved.
- This Wednesday, July 14 will be the final COVID-19 live stream update and memo.
  - The Response Team will meet when necessary.

## **N95 Respirators**

We have been asked by residents to make N95 respirators available for purchase at the Resident Services Counter. We will have a supply of N95s available for sale at the RSC beginning Monday, July 26.

The price of N95 respirator masks has been and continues to be all over the board and changes frequently. Our pricing will be based off the average of what we pay for them. We will not be changing the price of the N95s as the prices fluctuate. If you find them less expensive somewhere else, please feel free to purchase from that source if you wish. The goal of offering the N95s for purchase at RSC is for convenience and so that you may purchase a smaller quantity than say, Costco.

## Staffing Update

We have hit a stride hiring new Health Services staff over the last month. We are still working on increasing the number of applications we receive for other positions with an emphasis on Food & Beverage. We cannot fully open Harvest Grill until we can fill the positions that we need, to be able to operate fully. We have a handful of other positions to fill so that we are fully staffed in the Facilities Department. Like us, other CCRCs and business sectors are still experiencing low applicant numbers for open positions.

## June/July Extreme Heat Event Recap and Staff Hot Wash

As the reports came in that our area was going to experience record breaking temperatures over the course of multiple days, I activated our Organizational Hot Weather Management Plan *before* the heat came in.

As I shared in a letter to all residents on June 24, this plan focused on:

- Resident and Staff concerns: overall well-being; dehydration; heat- related illnesses.
- Facilities concerns: mechanical operations of HVAC systems for cooling; power outage.
- Oak Lodge water facility operations issues: boil water notice.
- Environmental concerns: wildfire due to dry conditions; air quality.

Our advanced preparation actions included but were not limited to:

- Creating cooling centers in North and South Main.
- Obtaining and installing individual air conditioning units for residents whose HVAC systems were already malfunctioning prior to the heat wave.
- Obtaining and installing large cooling systems for Madrona Grove specifically.
  - Routinely monitoring and recording temperatures of each Madrona Grove resident room 24/7.
- Alerting our HVAC system repair partner to be on-call because we were already having issues in South Main before the heat event.
- Prioritizing response to resident calls about their HVAC systems.
- Discontinuing non-essential work by staff once temperature reached 95°, including closing the kitchen early and offering evening meal for delivery with lunch orders.
- Publishing and distributing to management staff:



- An incident response plan and staff schedule specific to the impending heat incident.
- Detailed plan of action in preparation for worst case scenario examples.
- Linking all associated response documents to our cloud-based incident management storage folder for all managers to access from anywhere, anytime.

It took a lot of work, coordination, and problem-solving to manage through the heat event:

- Thankfully, there was no major campus-wide incident that required activation of the incident management staff response team.
- We initially had a couple of South Main residents decline portable air conditioning units for their homes, but they came around once the temperatures got very hot.
- We had an unexpected HVAC system issue in North Main which required supporting several residents with other cooling resources.
- We were shown once again that Bremik Construction cares about our community and showed up to help much like they did during the ice storm.
- All residents and staff were supported to be safe and well throughout the heat wave.

The RV Staff Heat Incident Hot Wash recommends that we continue to follow the outlined general response actions template and overlay details for the specific incident that may develop or is developing.

And we will continue to endeavor in our efforts to resolve the ongoing issues with the North and South Main HVAC systems.

## **Attachment 6: Facilities Report**

### **Campus Renovations Project Report for Resident Council July 2021**

#### **IT:**

- Installing 2 upgraded fiber circuits for RV network and preparing for new phone system migration in August.
- Campus-wide Cable TV Box inventory underway.

## **GROUNDS:**

- Landscape renovation work at 73.
- Landscape renovation work at 3049.
- Pruning/clearing of FDC's, hydrants, & building signage as prompted by the fire dept.
- Resident initiated projects & seasonal landscape maintenance.
- Evaluate irrigation needs around the campus – especially given recent heat wave mitigation & recovery work as well as impact of statewide drought concerns.

## **BUILDING OPERATIONS:**

- Interviewing candidates for two open positions- Senior technician and HVAC specialist
- Coordinating repairs for HVAC systems in N and South main and Madrona Grove

## **EVS:**

- No special projects scheduled for July/Aug • Interviewing for open position

## **RENOVATIONS:**

- Finishing Rose Court exterior
- Beginning reno on 336, 83, and 250
- Concrete work around campus
- Roofing survey complete, getting quotes from contractors for roofing work currently being scheduled for August/Sept.