

COUNCIL MEETING Minutes

October 4, 2021

Call to Order: Bill Rector called the meeting to order at 1:00 PM on Zoom.

Seven elected Council members are needed for a quorum; 12 were present, along with about 50 other people.

The meeting began with what we value and are grateful for. Bill Rector was grateful for Helen Lyons helping him get into the meeting. Jerry Corn was grateful for his whole family visiting, especially the ones from Switzerland. Tina Moullet was grateful for the beautiful weekend weather.

Consent Agenda The September 2021 meeting minutes were accepted as published.

Reports

NOTE: Oral reports are summarized here. Short written reports are also included in this section; longer ones are summarized in the Attachments.

Health Services and Vaccination Update (Erin Cornell)

Erin Cornell was not present, so Tina Moullet gave this report. Booster shots are planned for Madrona Grove residents tomorrow. Rose Villa will arrange to vaccinate people who can't go off site; those who can should arrange their own shots. The flu shot clinic has been scheduled and those who signed up originally have appointments. Check with the reception desk if you need help with this.

Rose Villa Management Report (Tina Moullet)

With the demise of the RVNews, staff have no convenient channel for their newsletters. They need to convey information and recruit volunteers. Food and Beverage has its own newsletter (*The Scoop*), but not every department can or should do one. Various other channels include letters, flyers, and Zoom meetings. Tina asked that residents let her know what they prefer, and Bill Rector asked the Communications Committee to touch base with her.

Tina is also looking for resident volunteers to work with the sales team to help update the materials that describe what it's like to live at Rose Villa. This updating is done every three years or so; right now they have to make sure that newer homes are integrated into the materials. Jennifer Werdel will be looking for residents to serve on the Marketing Advisory Committee. Prospective residents

want to hear what the experience is like from a resident viewpoint. It's been fun and successful in past years; people connect with information about activities, photos, and so on. Community building takes both residents and staff.

The annual budget process is under way. There will be a budget presentation at the November Forum, which will probably be a hybrid meeting. Residents are invited to send questions to Tina in advance.

Once you get a COVID booster, you should call x1234 to report it. If you have questions, talk to MaryHelen.

Treasurer's Report (Janet Britton)

Janet reported that income and outgoes are pretty much in balance right now. The Library is funded by an endowment that is being depleted, so we need to think about how to keep it funded. The Green Team has received funding and is starting with a \$150 budget. Updated Treasurer's reports are in Attachment 1.

Jean Coberly later offered some additional information about the library budget. It gets a certain amount every year from its endowment, amounting to least \$5K per year.

Council Community Health Committee (Jerry Corn)

There was no report from the Community Health Committee per se. The discussion of the proposed fragrance policy was moved to this point to accommodate people's schedules.

Proposed Fragrance Policy. Cathy Schwabe sent an email in August suggesting the Council adopt a fragrance-free policy for gatherings in enclosed public places. It went to the Health Committee and to the Executive Committee.

Jerry Corn read a proposal to enact a policy asking residents to avoid wearing scents in large indoor gatherings. The proposal was sent back to the Health Committee for further discussion and clarification.

Ready Force (Steve Morris)

Ready Force is working on putting together a steering committee. They will be holding community-wide training for the Map Your Neighborhood initiative.

Council Communications Committee (Cindy Brown)

The committee is looking forward to helping to evaluate the new Viibrant site that will replace Touchtown. The content should be uploaded by October 15. We talked about having a contest to name the new site. Rose Villa has identified

eight key categories including dining, directories, events, health services, Resident Association, RV community and RV information, under which will be multiple options. Also, RV is considering building pathways to archival materials that would not be stored on Viibrant.

There was a well-attended event to discuss resident governance. Some issues included redefining the role of the Council to include representation by neighborhood, more collaboration with administration, making better use of resident expertise, and more discussion of mutual concerns. We are preparing a special RV Today presentation on the Council and will then work on a candidate forum. The Executive Committee will present information on the current Council process at the November Council meeting.

Steve Morris developed a technology to allow people who cannot attend in-person meetings because of mobility issues to be included virtually. The administration is planning to develop such a kit and make it available through the Resident Services counter.

Council Safety Committee (Mayo Marsh)

No report this month.

Council iDream Committee (Joan Clark)

A lot is going on. The committee is working on raising money for UNICEF. The UNA (United Nations Association) group has been a pillar of RV almost since the beginning. UNA will be promoting involvement by a special dinner and a simultaneous event in the Club Room. UNA is changing their technology, so come and find out the new way to submit your membership! We have the only UNA group in USA based in a CCRC. There will be watch party on October 20 for a film on child soldiers and how UNICEF is addressing this issue. The next meeting is on the 11th. After October the committee will evaluate this year and plan for next year.

Food Think Tank (Bonny Groshong) The think tank hasn't met since the last Council meeting. The new menu is out. Oktoberfest, which will be in a couple of days, will be the last outdoor event for the year, and ROVER will also move to a weather-contingent basis after mid-October. The staff is planning for the holidays; more information will be available after the November Think Tank.

Events Committee (Gretchen Holden, Julia Layden) Nearly 100% of residents responded to the recent survey about event preferences. Kudos to Grey for events he has organized so far.

Madrona Grove Liaison (Lois Weathers, M. A. Malone) Friendship corps is slowly getting back in action, and there are lots of opportunities for volunteers. And the book mobile is happening. Don't give up; it will just take time.

[The following was submitted by email by Lois Weathers.]

Madrona Grove continues to be a "happening" place. Two highlights to report this month: a bus trip to the Columbia Gorge and a beer tasting event. Both were highly looked forward to, much enjoyed, and well attended. After breakfast on three weekday mornings, Marianna Iverson, Programs Coordinator and a movement specialist, leads a rousing "Movin' & Groovin" class. A horticultural group meets regularly and tends to the plants and garden in the Madrona Grove patio area. Music is varied and offered numerous times per week, ranging from sing-a-longs, to karaoke, to being entertained by musicians from both inside and outside our community. Sunday starts with familiar hymns and discussions on "hope". The Madrona Grove Readers Club meets in the evenings every Monday and Thursday. Other evenings are filled with movies, game nights, travel films, and opportunities to socialize over always-available coffee, tea, and hot chocolate.

Finally, perhaps you are not aware that, just like independent residents, Madrona Grove residents also have a functioning Resident Council that meets monthly. As Liaison, I often attend their lively fun meetings for an exchange of news and a sharing of events. Yes, MG is truly a happening place!

The Foundation (Elliot McIntire) No report this month. The Foundation is continuing to provide workshops and presentations, including two on sugar right now. Look for one or two a month. The search for a new director is close to wrapping up.

Green Team (Jean Lofy) The clean wind program began in 2019. We are now at 71% of resident participation. The Green Team would like the Executive Committee to ask the administration how we can move to 100%. Jan Wainscott reported that recycling of #1 clear plastic started in July. Some items are going back into the blue bins; the green bins are just for clamshells, cups, and lids. There are several more bins for this plastic around campus since the program started. The team has taken about eight 55-gallon bags to the West Lynn sustainability coalition each trip. They take all that we bring. It goes to RidWell and then to Green Impact, who convert it back into plastic items with 100% recycling. A green bin for this product will be out there at Oktoberfest. Be sure to take your cup home and rinse it, or others will have to rinse them. The community has done an excellent job of keeping the containers put into the bins clean.

Wes Brown mentioned the mayor of Milwaukie, Mark Gamba. Bill Rector requested an email reminder and said he will invite the mayor to give a talk at Rose Villa.

John Watson reminded everyone to be sure to use the right green bin for the number one plastics.

Announcement: Green team is now a standing committee.

Next Forum October 19

Next Council November 1

Executive Committee October 16

Annual meeting November 15

Agenda – Continued Business

- **Change the name of the Employee Christmas Fund to the Employee Holiday Fund.** This was approved after a brief discussion as being a more inclusive name. Judie Hansen will be working on publicity for the fund.
- **Approval to implement a revised Employee Holiday Fund distribution policy.** The results of the resident survey on the Holiday Fund distribution were discussed and a proposal put forward, which was basically to limit the gift to upper management (a total of twelve employees) to \$700 each, and to use the current method, which is based on hours worked up to 40 a week and years of service, to divide the rest. Several suggestions/amendments were proposed. A very moving letter from past Council Chair Norma Martin, in support of the current distribution method, was read; it is appended to the minutes [Attachment 2]. There was a request for another survey to choose among the top three choices from the last one, and to provide more details about how the system works. It was ultimately decided that Bill Rector will take this issue back to the Executive Committee for its October meeting.
- **Nominations for Resident Council.** Don Lehman gave an update on nominating committee. They are impressed by the response they've gotten. Some were volunteers, some recommended by others. The community meeting stimulated interest in people to run for Council. They are contacting possible candidates and hope for a good slate to forward for the ballot.
- **Council Candidates' Forum.** There will be one, but it's not planned yet. Helen says candidates will be announced at the Forum. Every

resident gets hardcopy with this info. Marilyn Gottschall said that the Communications Committee is planning a forum on RVToday. Each candidate will be invited to talk about themselves and how they see themselves functioning on the Council, shortly after candidates are announced.

- **Modernizing the Council** will be delayed till the November meeting.

Agenda – New Business

- **Fragrance-Free policy for residents in large indoor gatherings.** This was moved earlier in the meeting; see above.
- **Publicity for the Employee Holiday Fund.** Judie Hansen will be working on this.

Announcements and Updates

The Executive Committee decided to make the Green Team a standing committee of the Council, and to have them deliver a monthly report.

Suggestion Box

The suggestion box was empty.

Open Forum

No activity to report.

Upcoming Meetings

- Next Resident Forum: Tuesday October 19, 2021 at 2:30 pm on Zoom
- Next Council Meeting: Monday, November 1, 2021 at 1:00 pm on Zoom
- Next Executive Committee meeting: Saturday, October 16, 2021, 10:30 am on Zoom

Meeting Adjourned 2:00 PM

ATTENDANCE

Staff Members in Attendance: Tina Moullet

Guests in Attendance: about 50

Council Members in Attendance

P Bill Rector, Chair

P Judie Hansen (G#4)

P Cindy Brown, Secretary

P Eric Shawn, Past Chair

P Doug Walker (G#5)

P Janet Britton, Treasurer

P Jerry Corn, Vice Chair
P John Watson (G#1)
P Sydney Herbert (G#2)
P Cindy Brown (G#3)

P M.A. Malone (G#6)
P Suzanne Townsen (G#7)
P Julia Layden (G #8)
P Bonny Groshong (G#9)

P Elliot McIntire, Foundation Rep
P M.A. Malone (MG Rep)
P Lois Weathers, MG Liaison
P Jean Coberly, Archivist

Group Reports follow. Send to RVRACouncil@gmail.com by the end of the month.

Councilor Reports on Resident Groups

Group 1: John Watson

Health, Wellness, and Safety

Wellness: Rene Swar

Ready Force: Steve Morris

UNA-USA: Kay Schmerber

Council Safety Committee: Mayo Marsh

Group 2: Sydney Herbert

Spiritual Well-Being

Friendship Corps: Lois Weathers

Friendship Corps volunteering continues to slowly and cautiously return to Madrona Grove. Types of volunteering are wide-ranging and varied. For example, plans are being made for independent residents to lead a monthly Reminiscence group starting this fall. Two residents who play ukuleles are on the schedule to perform in Madrona Grove in October. Plus, the newly refreshed Madrona Grove Bookmobile has returned with one trained volunteer and two recruits awaiting their volunteer orientation. Until Covid numbers lessen and groups can more safely gather, orientations (led by Marianna Iverson, MG Volunteer Coordinator) are occurring only on an individual basis as Marianna slowly works through the list of names of those residents who have expressed an interest in volunteering. If you have a skill to share, or an idea of a way to volunteer, contact Marianna at x3276. She is a joy to work with and would love to talk to you!

Solarium Worship: Bud Robinson

United Christian Fellowship: Jackie West

Group 3: Cindy Brown

Communication

Library: Jean Coberly

Books & CDs going into homes in September = 212. No surprise here: you can hardly get through the door when you see interesting and varied book categories. For instance, the first bookcase you see ahead of you? "Science, Nature, Social Sciences & Philosophy/Religion." Round the corner and find "Gardening, Pets, Art, Poetry & Oregon."

Hearing Support Group: Mary Deane Smith

The group is meeting again, starting with a meeting Oct. 1 in the Vista Lounge.

Group 4: Judie Hansen

Service

Volunteer Recognition: Bill Rector

A good number of residents attended and enjoyed the volunteer recognition lunch on September 9 in the Main Street parking lot. There was no formal presentation, but a handout listed all of the volunteer groups and the name and email of a contact for each group. The weather cooperated and the committee met following the event to document how it was put together.

Employee Christmas Fund: Dori Jones

Treasure House: Judie Hansen and Jennifer Allen

During the month of September, the Treasure House sponsored an Attic Treasures sale with the theme of "Reflections" and a two days Sneak Peek in 5306. Total sales for the month as of the 26th were just over \$4,000. A book sale is scheduled for September 29. We have worked with residents wanting to donate furniture, and with no furniture showroom we encourage them to take a photo and list it on Chat. A continuing problem is donations of large items being sent directly to the Treasure House without checking with either Jennifer Allen or Judie Hansen. Despite our moving many tubs of merchandise to the Club Room for the sales, the donations outpace sales. We do send clothes and some housewares to other charities. After the last Attic Treasures, large items of furniture were given away free rather than paying to have it disposed of. The October Attic Treasures theme is "Warm and Fuzzy" and we are working with a family closing out an apartment and will have a sneak peek sale.

Group 5: Doug Walker

Outdoor Activities

Community Garden: Dave Dobak

Tuesday Market: Marie Jenkins, Cathy Schar, and Carolyn Bailey

Tuesday Market is discontinued until next Summer.

Group 6: M.A. Malone

Off-Campus Entertainment

Off-Campus Entertainment: Byron Windhorst Activities suspended due to COVID.

Rose Villa Choir: Miranda Manners and Andrea Drury Not meeting due to COVID.

Group 7: Sue Townsen

Hospitality

Welcoming Committee: Susan Hyne

One-on-One Customized Support Action Team:

- More Connection Introductions are being scheduled.

Group Support for New Residents Action Team:

- Connections, a monthly group for new residents (and Rose Villains who have lived here for less than 100 years), was held September 2 (on Zoom) after the Forum. Topics included: Neighborhood Walking Tour (Susan Hyne), and open-ended discussion on new residents' experiences at Rose Villa. Videos of Connections plus Resource Sheets are posted on Touchtown under the New Residents icon.
- The fifth Neighborhood Walking tour is scheduled for Saturday, September 25 covering the South Central Neighborhood and South Main. Tour guides will be Jean Coberly and Walt Schaffer. Residents Norma Martin, Marilyn Gottschall, and Gail Katagiri will show their units to visitors.

Resources Action Team:

- No update.

Steering Team:

- Steering Team is planning Phase 3 buddy support in conjunction with a campus-wide Let's Talk event in the first quarter of 2022.

New/Future Residents:

Two residents moved to Rose Villa in September, three (plus a dog) are scheduled to move in October, and one (plus a dog) are moving in December.

Potluck: [open]

No meeting this month (on Hold due to Covid). We will also need a new leader.

Council Pet Committee: Sue Townsen

Responded to resident requests. Also responded to a cat being let loose.

Food Think Tank: Bonny Groshong

There was no meeting this month. See comments above.

Group 8: Julia Layden

Sustainable Living

Green Team: (Consists of Five Subteams: Bringing Nature Home, Climate Change, Energy, Food, and Recycling) Jean Lofy

- With the generous donation of \$5000 from Wes Brown for native plants, the Green team has established a financial account with the Resident Council. Residents are encouraged to donate to this fund and can designate their donation for a specific sustainability project.
- Jan Wainscott continues to coordinate the recycling of large amounts of #1 clear plastics.
- The Green Team harvested lettuce and tomato seeds for the Oak Lodge Seed Library. The beans for seed were eaten by the deer.

Group 9: Leisure Activities

Bonny Groshong

Sewing and Quilting Studio: Pam Duren

They meet every Friday at noon, and are sewing blankets for new babies at Providence, Milwaukie and for a hospital in Corvallis. If someone is interested in joining them, please call Pam Duren at x3158.

Woodshop: Tom Wilcox

They are in the same situation this month as last month...They are working on projects for residents but COVID is slowing them down so they are behind schedule on projects.

Readers Theater: Byron Windhorst

No activity at this time; looking for a new chair.

Attachments to Council Minutes, October 2021

Attachment 1: Treasurer's Reports

Employees' Christmas Fund Report (updated monthly)

Employee Christmas Fund September 2021 Council Meeting Report

2021 Christmas Fund

ECF Fund Balance as of 8/30/2021	\$23,326
ECF Checks Cleared in September	\$0
September Deposits	\$9,099
Fund Balance as of 8/30/2021	\$32,425

General Council Funds Report (Updated Quarterly)

General Council 2021 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
	Balance as of December 31, 2020			\$ 2,217.23
1/31/2021	No Activity			
	Balance as of January 31, 2021			\$ 2,217.23
2/9/2021	Printing		7.00	
2/23/2021	Office Depot		11.46	
3/31/2021	Zoom Account 2021		149.90	
	<i>RVI Budgeted expense</i>	168.36		
		168.36	168.36	
	Balance as of March 31, 2021			\$ 2,217.23
6/30/2021	Printing Exp - new checks		32.18	
	<i>RVI Budgeted expense</i>	32.18		
		32.18	32.18	
	Balance as of June 30, 2021			\$ 2,217.23
1 - 09/30/2021	No Activity			
	Balance as of September 30, 2021			\$ 2,217.23

Residents' Association Council Report (updated quarterly)

<u>Committee Name</u>	Jan-21	Mar-21	Jun-21	Sep-21			
RAC General	\$ 2,217.23	\$ 2,217.23	\$ 2,217.23	\$ 2,217.23			
Garden Committee	\$ 1,620.52	\$ 1,620.52	\$ 1,625.52	\$ 1,606.75			
Restricted Funds (Free Money)	\$ 710.15	\$ 710.15	\$ 710.15	\$ 710.15			
P.O.S.T.	\$ 83.62	\$ 83.62	\$ 83.62	\$ 83.62			
Choir	\$ 2,204.18	\$ 2,054.18	\$ 2,054.18	\$ 2,054.18			
Wood Shop	\$ 3,009.15	\$ 2,344.03	\$ 2,612.43	\$ 3,012.74			
Treasure House	\$ 6,891.27	\$ 9,558.75	\$ 5,437.70	\$ 7,487.93			
Functional Fitness	\$ 7,263.04	\$ 7,263.04	\$ 7,263.04	\$ 7,263.04			
Sewing & Craft	\$ 2,461.66	\$ 2,461.66	\$ 2,633.66	\$ 2,773.66			
Library Committee	\$ 2,575.72	\$ 2,192.68	\$ 1,937.61	\$ 1,840.06			
ECF Party Fund	\$ 45.00	\$ 45.00	\$ 45.00	\$ 129.11			
Green Team				\$ 150.00			
Totals Balance:	\$ 29,081.54	\$ 30,550.86	\$ 26,620.14	\$ 29,328.47			

Attachment 2: Letter to Council from Norma Martin

October 4, 2021

Dear Rose Villa family and friends

I ask your attention for just a few minutes. You have before you today a decision that will affect us all for better or worse for years to come. As a past leader and Chair for a number of years, I'd like to ask you to consider the consequences of altering the very generous gift we give to our dedicated employees each year.

First, please think back to your selecting Rose Villa for your final retirement home and community. You probably, like Bynner and myself, considered many possibilities. For profit vs not for profit. Location, philosophy, style, amenities, food, intellectual stimulation, health/fitness, recreation, location. Of course it goes without saying that some of the more important features of your new home would be the

long term care program, how medical needs are met, how residents are cared for, etc.

We chose RV for many reasons. The fact that Rose Villa is a nonprofit was extremely important to us. An all-in-this-together outlook. We could see that the residents and staff here really cared for and about one another. There was an atmosphere of friendliness, but it was obvious it went much deeper than that. Residents and employees made us feel at home immediately, welcoming us with open arms. We could see and feel the kindness and caring at first glance. Warm, friendly, come as you are and stay, as Mr. Rogers would say, because “We like you just the way you are.” Need a hand/let me help you with that was the outlook. So we decided to stay and make RV our home, never looking back.

We have appreciated the wonderful employees who choose to make their careers as part of a **nonprofit organization**. There isn’t a single one that could not earn a greater income by leaving us, by moving to a for-profit organization. Quite a bit more I might say. But they have intentionally chosen to contribute their energies to a company that serves **people first** and profit later.

Especially during this most recent couple of years, our employees have made great sacrifices to come to work every day and give their best effort to make our lives safe and comfortable. Every employee has a life and family of their own to care for and worry about. There have been and continue to be tremendous risks to every employee, and yet they continue to faithfully show up and give their best. For every one of us.

Although the pandemic is not over and won’t be for some time, they continue to give their all to keep us safe. Much safer than most other senior living facilities. All you need to do is read the stats of the Oregon Health Authority report to find the Rose Villa is in the very lowest category of infection and loss. Something to be very grateful for! It is that very management and leadership team of Rose Villa that continues to make the difference for every person here.

We have been blessed to have employees that have remained with us for many many years. There have been multiple family members working here. Husband and wife teams, mother-daughter pairs, sisters, and more. One of our best aides has worked here since she was sixteen years old and is now approaching retirement. She has stayed, not because she can’t do something else, but because she loves working here. She loves the people, residents and fellow employees. You can’t buy that kind of devotion. It’s organic.

We have boot-strap people who have grown into positions of greater responsibility through a determination to prove themselves. Rose Villa has assisted with grants to

further their education. We have dish washers who have become maintenance service personnel and servers who have grown into leadership positions because our environment has been one of encouragement and support.

Don't misunderstand; I know Rose Villa is not perfect. Nothing and no organization is. Rose Villa has for more than sixty years been known for its kind and generous heart. Working together to solve challenges, to find new pathways. We have done and continue to do very well as an extended family of friends and neighbors. Let's not sell ourselves short.

My greatest hope for we the residents of Rose Villa is that we continue our commitment to gratitude and generosity of heart to all those who sacrifice and continue to serve us well year after year. Every employee is so grateful for our contributions to that fund and nearly all depend on it for the benefit of their family and/or furthering their educational growth.

It is my belief that EVERY employee deserves a GIFT at Christmas time. Not a tip or a bonus, but a heartfelt Thank You GIFT! I hope that you will consider how much this small contribution from each of us means to all those who assist us all year long. Please don't try to fix something that isn't broken.

Thank you for listening and for your service on the Council.

Norma Martin

Past Resident Council Chair

Attachment 3: Letter from Elaine Bloomquist

October 4, 2021

Dear fellow resident X,

I am writing to you after hearing your comments at our Council meeting today regarding the Christmas Fund/Holiday Fund. I have lived here since 1995. I experienced a failing community---so many empty apartments and grounds looking worse all the time because of poor budgeting, etc. People were not moving in. Rose Villa was failing and everyone knew it, including the CEO who had no vision for the future and kept residents in the "dark" about business details. We did not get financial reports and the few forums we had were presided over by him with no resident input. His report to us always was that we were "in the black".

Fortunately, he retired and moved to the East coast. Fortunately, the Board hired Vassar Byrd. Within a short time, we had a dining room with wait staff-- not standing in line with no help getting to our tables with our food or getting

beverage/s. A private RV health insurance program, which was eating up our income, was changed to insurance companies of choice with Willamette Benefits giving free advice on insurance that would fit our needs. Our high-fenced SW corner lot, filled with concrete and grass and weeds, became a community park area we enjoyed for several years until our CAB building was added to serve our residents. In addition, and on a more personal note, my husband experienced Alzheimer's Disease. He lived nine years here in our apartment, with some help, and then in our Health Center. He received such good care, and through experience with good friends who are now living in Madrona Grove, I know that care there has improved so much.

SO, WE HAVE THIS GREAT CAMPUS WITH ALL KINDS OF LIFESTYLES, WITH GARDENS, A SWIMMING POOL, A GREAT WELLNESS PROGRAM WHICH ZOOMED EXERCISE CLASSES TO US ALL THROUGH THE COVID PERIOD AND CONTINUES TODAY.

ROSE VILLA IS MY HOME! I APPRECIATE WHAT EVERYONE ON THE STAFF DOES FOR US, BUT I APPRECIATE MORE THE FORESIGHT OF OUR TOP LEADERS WHO HAVE BROUGHT US TO THIS POINT.

I WANT TO REWARD THEM AND OUR STAFF FOR THEIR EXPERTISE, THEIR CARING, AND THEIR DEDICATION TO THE GOAL OF CREATING THE ROSE VILLA WE ENJOY TODAY-----

I AM COUNTING ON YOU TO RECONSIDER-----THINK ABOUT HOW THIS "HOME" OF OURS HAS GROWN INTO THIS FINE COMMUNITY.

THANK YOU, ELAINE BLOOMQUIST

Attachment 4: Management Report

Management Report to Resident Council Provided by Tina Moullet, Executive Director, October 2021

Health Services

We are holding our booster shot clinic for Madrona Grove residents on Tuesday, October 5, 2021. We are also planning clinics for independent living residents who are not able to go offsite for their shots.

We have finally been successful at getting our flu shot clinics scheduled. Information has gone out to everyone who responded to the original sign-up list.

Communication

Staff were used to making announcements or writing about various topics in the monthly Rose Villa News. We don't have that communication any longer, so I want to hear from you how you would like staff to share information with you. A few departments do provide a newsletter, although not all are monthly, which can pose some challenges if the information we need to share is time sensitive.

A few ideas: we could write a letter or create a flyer that would be emailed and cubby stuffed; we could invite you to a Zoom meeting to share the information verbally and on video; we could do both to meet the communication preferences of more people. Only you can tell me what you prefer, and I am sure there are more ideas out there. Please email me at tmoulet@rosevilla.org or give me a call at ext. 3140.

Sales & Marketing

It is time to begin working on updating our printed materials and online information that share the Rose Villa community with people who are potential residents. We complete this process about every three years so that the information stays current and so that the new homes that are built are integrated into the entire suite of information.

Jennifer Werdel is going to be asking for interested residents to join the Marketing Advisory Committee so that residents may provide input and feedback

into these materials. The work is quite comprehensive and there will be many revisions to weigh in on. All ideas are welcome, and we need the user (that's all of you) experience to be evaluated so that we can meet the needs of people who are considering moving to a Life Plan Community (CCRC).

We have walked through similar projects with the Marketing Advisory Committee members over the years with success! We are hopeful to revive the committee and do this work together. We only know so much, so your participation is important to the community building effort we all take part in. Please keep an eye out for more information. If you have any questions, please feel free to call or email me.

Annual Budget

The November Forum topic focus is always budget. Diane Gibson, CFO as well as Vassar Byrd, CEO host a full budget presentation including time for resident Q & A. During this meeting, fee increases are reviewed with residents.

Please plan on attending the November Resident Forum.

Attachment 5: Facilities Report

Facilities Department Projects Update for Resident Council, October 2021 Meeting

Grounds:

- Damaged Tree work- Mostly in South Campus. Began Early this month and may continue another week.

Building Operations:

- Annual Fire Systems testing and inspections- Campus-wide Oct 4-17.
- Oaks roof Snow-stop install- Collecting bids for work to be scheduled in the next 3 weeks.
- Brett Mann, former Rose Villa BO technician returned to Rose Villa this week to work on a part time status.

Tech Services:

- New Phone system upgrade - We are currently scheduled to begin migrating October 18. We will be contacting residents with details. Service interruptions should be minimal. Only changes to residents are two improvements: no more dial 8 for outside line will be required, enhanced international calling potential. Full details will be distributed in the next week.

EVS:

- German Sanchez, Sustainability Liaison, will be working with Green Team to introduce a new PGE power program.