

Call to Order: Bill Rector called the meeting to order at 1 PM on Zoom.

Seven elected Council members are needed for a quorum; nine were present, along with about 50 other people.

The meeting began with what we value and are grateful for. We are grateful that we've almost finished the year, the nominations are in, thanks to the nominating committee headed by Don Lehman, and thanks to the people who agreed to serve. Jerry Corn is grateful for the arrival of his fourth grandchild and first grandson.

Consent Agenda The October 2021 meeting minutes were accepted as published.

Reports

NOTE: Oral reports are summarized here. Short written reports are also included in this section; longer ones are summarized in the Attachments.

Health Services and Vaccination Update (Erin Cornell) Erin asked for help with how people relate to Madrona Grove. We have diverse neighborhoods with people choosing to live where it suits them best. Before the pandemic, Madrona Grove was thought of as another neighborhood, but necessary restrictions relating to the pandemic have made it very separate. There have been some unfortunate comments to or about Madrona Grove residents along the lines of, "Oh, they let you out!" And independent living residents sometimes refer to Madrona Grove in an insensitive way using terms that refer to death, making Madrona Grove people feel "Other" than independent living residents and making independent living residents fearful of moving to Madrona Grove. Erin asked to please view everyone as equal, and avoid putdowns of Madrona Grove residents. She challenged us to revise the culture at Rose Villa so this sort of thing doesn't happen. Since it's hard for a person who is the target of this attitude to respond, others who hear it happening should do so. You can suggest to people how to modify their language.

Walt Schaffer remarked that before the pandemic there were activities that mixed the populations, but understandably that has not happened since pandemic restrictions were put in place. Even visiting has been cut off, and activities he used to do there, like football on Saturdays, are not currently possible. Jerry Corn remarked that since we may all end up in Madrona Grove, thinking of the residents as somehow separate is foolish and short-sighted. Since we now have various

types of meeting methods (such as Zoom), it might be possible for the Communications Committee to help.

M. A. Malone, who is a Madrona Grove resident, said there are ways to be more integrated. She misses some events and would appreciate an electronic bulletin board like the one in the lobby. She would like to work on the garden and with the Communications Committee.

Judy Francis remarked that she has been here a year and has never been in Madrona Grove. (Your secretary has been here twice as long and has never been in either.) She would like to know more about it. Erin appreciates the ideas. Bill Rector asked if there will be a time when independent living residents can come in and visit; Erin will work on that and on how to explicitly invite people in. She emphasized the importance of our words and how we use them. She and M. A. will come to the Communications Committee meeting to explore ideas further.

Rose Villa Management Report (Tina Moullet) Tina expressed the hope that everyone will attend the Resident Forum on November 16. There will be information on the budget and on Phase 3; going forward there will be information sessions at the end of each Forum about different aspects of Phase 3, with an opportunity for questions; they will also develop an FAQ. There will be a deep dive into each area and information on resident life.

Tina asked that people continue to wear masks indoors in public spaces except when actually eating and drinking. More and more people are becoming complacent about this and it's not safe. We are past the date where vaccinations were required for staff and they are in compliance.

Vassar, Tina, and Rene met with Clackamas County representatives about safety on Courtney Road, including the need for sidewalks and bike lanes, and for improved safety and visibility where the Trolley Trail crosses it. There is no budget right now for a crossing light at Courtney and River Road, but they will try to make it happen. Jerry Corn talked to John Schallberger about getting a painted crosswalk at Laurie and Denny. It's the county's road so they have to take care of it, and they will try to get it done. The road is not in good shape and could also use a bike path and sidewalk or pedestrian area. Also, residents walk up the road three or four abreast with their dogs which is not safe; we need to educate residents about this.

Later in the meeting someone asked if anyone had responded to the call for volunteers from Marketing. Tina thought that two people had volunteered. The activities will start later this month, so interested people can still join.

Treasurer's Report (Janet Britton) We are ahead of last year in donations to the Employee Gift Fund.

October deposits to the fund totalled \$33, 648.

This brought the fund balance at the end of October to \$66,073.

Last year at this time the balance was \$51,070.

Checks will be handed out on December 8, so **be sure to get donations in by the 3rd** so they can be deposited and Angela and her team can calculate the amounts and print the checks. That will be done on Dec. 6. Bill Rector will sign the checks and they will be put in envelopes to be handed out on Wednesday the 8th.

Council Community Health Committee (Jerry Corn) No report this month.

Ready Force (Steve Morris)

Council Communications Committee (Cindy Brown)

- The RVToday team, together with Don Lehman, head of the Nominating Committee, produced a Candidate Forum video introducing the nominees for Council positions. This will be available at <https://youtu.be/scw2j100TXI>.
- Our committee met with Beth Knoll to discuss candidates and criteria for names for the TouchTown replacement.
- We talked about ways to improve staff/resident communication. We sent an idea for brief, focused meetings with individual staff to Tina for review.

Council Safety Committee (Mayo Marsh)

The committee has room for two more members. Issues addressed this year have included:

- AED location recommendations, together with Health Committee
- Emergency Response Planning on Campus. Ready Force (RF) has distributed the Rose Villa Resident Emergency Response Guide to all Independent Living residents. Ready Force is continuing with Neighborhood coordination and training. There is ongoing coordination.
- Emergency Notification and Alert System and RV phones are migrating this week to a system that is more redundant, with more bandwidth and other attributes. RV phones since 2016 are not traditional landlines and do not function in power outages. This has also been improved.
- RV Emergency Phone Numbers during evening hours when staffing issues arise. Answering Service will take messages for Administration when no staff can answer

the phone. The Security phone (503-855-7300) will ring through to the answering service so LET IT RING UNTIL THEY ANSWER.

- Risk fall areas continue to be identified. White stripes peeling off, and trip hazard when residents walk on roads by Phase III
- Stone pillars on Main Street continue to be a collision risk. Residents continue to offer ideas about this.
- Emergency Information Icon for Touchtown/Vibrant. It needs to be at the top and immediately visible and collected in one spot. The committee is working on that.
- Hot handrails trial remediation being addressed
- Lighting issues addressed and repaired as needed.
- Safety of residents with pets coordinated planning with the Pet Committee: Residents will not leave their pets alone during heat or freeze emergencies; On-campus and off-campus spaces are being identified; Plans are ongoing.
- Speeding of RV Surrey drivers has been addressed.
- Suggestion Box continues to accept issues

Council iDream Committee (Joan Clark) Thanks to all who made the UN Day a success, especially Chef Marty and her dish of the day. They were able to donate \$100 to a local food bank, and some money to Meals on Wheels. Special thanks also to Don Lehman for his work on explaining what UNICEF does. We are on track to reach the donation target; to donate see the instructions on the UNICEF box in the mailroom. And if you donate on line, inform Joan so our chapter gets the credit.

Food Think Tank (Bonny Groshong)

(Bonnie was not present but submitted this report.) The Food Think Tank did not meet in October. There will be a meeting Nov. 4th at 11:00 AM. I received several suggestions during October that I passed on to Norine.

Events Committee (Gretchen Holden) Gretchen continues to attend the meetings of the staff events planning group. She is impressed with how hard they work and how imaginative and thoughtful they are. They are very dedicated. Grey is going to publicize the results of the events survey for everyone to see. He had to cancel two off-campus trips because not enough people signed up. Gretchen thinks perhaps people are still cautious about going off campus. She encouraged people to sign up for fun outings if they are up for it.

Madrona Grove Liaison (Lois Weathers, M. A. Malone)

Despite Covid-19 concerns continuing to cause intermittent closures of Madrona Grove throughout the month to all but compassionate visitors, staff and residents somehow continue to preserve a calm and peaceful environment of staying busy and active. Resident care is exemplary and always loving.

After over 18 months of pandemic conditions, what the Madrona Grove staff continues to accomplish under 24/7 days of uncertainty is nothing short of miraculous! Please express your gratitude to them at every opportunity!!

The Foundation (Elliot McIntire)

Cheryl Franceschi, our new Director of Development, has been on the job since mid-October, and we are delighted to have her here. Louise Williams' recent presentation on sugar was well received, and the foundation's Education and Enrichment Committee has additional events planned. New board members and officers for 2022 will be elected at our December meeting, which is the same day as the December resident Council.

Green Team (Jean Lofy) The Green Team has a film series the third Sunday of each month. Marilyn Gottschall asked if there was a tipping point on clean wind: if enough residents sign up would Rose Villa just go for it. No; and PGE will be offering a new clean energy program so we are waiting to see what that will be. [Also see the report below.]

Announcements:

Next Forum November 16

Next Council December 6

Executive Committee November 20

Annual meeting November 15

Agenda – Continued Business

- Jerry Corn read the newly reworded proposed policy, which follows:
Fragrance-Free policy for residents in large indoor gatherings:
 - BE IT RESOLVED that the residents of Rose Villa, to more fully protect the health of their fellow residents and staff, agree to the following policy. We will not use products with fragrances while in public indoor spaces on the Rose Villa campus. These products include perfume, cologne and aftershave.

- BE IT RESOLVED that the Rose Villa community, to more fully protect the health of our residents, staff and pets, agree to promote clean air by enacting the following policy. We agree to limit the use of products that increase greenhouse gases; and, to use products that are not harmful to animals and people.
- Jerry pointed out that there are a number of people on campus who are very sensitive to fragrances. Fragrances contain VOS's (volatile organic compounds) which can be harmful. He pointed out there is already a policy in place for staff. Even passing people in the hallway who are wearing fragrances can be an issue for sensitive people. There will be an information campaign to follow up on this. Jerry asked for people who disagree to speak, but no one did. The measure was passed.
- Nominations for Resident Council. Don Lehman, the chair of the nominating committee, said that we have a great slate of candidates. The candidates who were present introduced themselves. Marilyn Gottschall said to be sure to view the Candidates Forum on rvillagers.org; candidates spoke about their interests, experiences, and strengths. (It is under Quick Links on the RVillagers.org site.) Ballots will be given out by November 8 and should be turned in by the 12th at the Resident Services Counter. The results will be announced at the annual meeting on November 15. Bill Rector called for any nominations from the floor, but there were none. Nominations were closed, and there were no questions about the election. Bill noted that the nominations were spread around campus geographically, and expressed thanks to Don and his committee. The ballots will be counted Saturday morning after the election.
- Employee Holiday Gift Fund:
 - A new survey will be distributed to residents. After some discussion, we decided this will happen after the Council election.
 - We propose to raise the minimum gift from \$10 to \$100. This was passed by a unanimous vote.
 - Residents can use Employee Holiday Gift Fund or Employee Christmas Fund on their checks; the bank will accept either one.

Agenda – New Business

- **Fragrance-Free policy for residents in large indoor gatherings.** This was moved earlier in the meeting; see above.

- **Publicity for the Employee Holiday Fund.** Judie Hansen will be working on this.

Announcements and Updates

The Executive Committee decided to make the Green Team a standing committee of the Council, and to have them deliver a monthly report.

Suggestion Box

The suggestion box was empty.

Open Forum

No activity to report.

Upcoming Meetings

- Next Resident Forum: Tuesday October 19, 2021 at 2:30 pm on Zoom
- Next Council Meeting: Monday, November 1, 2021 at 1:00 pm on Zoom
- Next Executive Committee meeting: Saturday, October 16, 2021, 10:30 am on Zoom

Meeting Adjourned 2:00 PM

ATTENDANCE

Staff Members in Attendance: Tina Moullet

Guests in Attendance: about 50

Council Members in Attendance

P Bill Rector, Chair	P Judie Hansen (G#4)	P Cindy Brown, Secretary
A Eric Shawn, Past Chair	P Doug Walker (G#5)	P Janet Britton, Treasurer
P Jerry Corn, Vice Chair	P M.A. Malone (G#6)	P Elliot McIntire, Foundation Rep
P John Watson (G#1)	P Suzanne Townsen (G#7)	P M.A. Malone (MG Rep)
A Sydney Herbert (G#2)	P Julia Layden (G #8)	A Lois Weathers, MG Liaison
P Cindy Brown (G#3)	A Bonny Groshong (G#9)	P Jean Coberly, Archivist

Group Reports follow. Send to RVRACouncil@gmail.com by the end of the month.

Councilor Reports on Resident Groups

Group 1: John Watson

Health, Wellness, and Safety

Wellness: Rene Swar

Ready Force: Steve Morris

UNA-USA: Kay Schmerber

Council Safety Committee: Mayo Marsh (See Reports section above)

Group 2: Sydney Herbert

Spiritual Well-Being

Friendship Corps: Lois Weathers

Friendship Corps volunteering continues to slowly and cautiously return to Madrona Grove. Types of volunteering are wide-ranging and varied. For example, plans are being made for independent residents to lead a monthly Reminiscence group starting this fall. Two residents who play ukuleles are on the schedule to perform in Madrona Grove in October. Plus, the newly refreshed Madrona Grove Bookmobile has returned with one trained volunteer and two recruits awaiting their volunteer orientation. Until Covid numbers lessen and groups can more safely gather, orientations (led by Marianna Iverson, MG Volunteer Coordinator) are occurring only on an individual basis as Marianna slowly works through the list of names of those residents who have expressed an interest in volunteering. If you have a skill to share, or an idea of a way to volunteer, contact Marianna at x3276. She is a joy to work with and would love to talk to you!

Solarium Worship: Bud Robinson

United Christian Fellowship: Jackie West

Group 3: Cindy Brown

Communication

Library: Jean Coberly

Notice the book display on top of the first bookcase as you enter the library. No wonder outgoing books/CDs top 200 a month---this month 219--- with the informative displays Judy Francis creates: one for Alzheimer's month, one on aging well, one for scary stories (mysteries & thrillers), and the current display featuring visual arts, including fabric, nature scenes, and others.

Hearing Support Group: Mary Deane Smith and Dorothy Quinn

The group has monthly meetings for their personal hearing loss support and discussions of mutual issues. Residents who do not have hearing loss but want to know more about hearing and communication are invited.

Attendees continue to share their personal information about hearing aid vendors and local audiologists. We share suggestions about hearing aid usage, ie. using

smartphone apps, aid accessories, cleaning of hearing aids and even mundane tips about removal of ear wax. We are a very vocal, active group.

MaryDeane recently instructed us in how to read the hearing test audiogram numbers and we 'banana charted' our own test results. She offers individual assistance to residents who need help in understanding their audiograms.

James Carthel recently had a cochlear implant. Currently, a small group of residents help him with his 'cochlear exercises' as he learns how best to utilize his device for rehabilitation. James is also documenting his cochlear journey – how he made the decision for the implant, where to go, what to do, how it is done. etc. He will include this information in the upcoming HEARING SUPPORT FOR SENIORS book which is being written by MaryDeane with her assistant/researcher, Dorothy Quinn.

The November meeting will have a handout with tips for Effective Communication in Health Care Settings for the hearing loss patient. We will also share information about the Over The Counter (OTC) hearing aids.

Group 4: Judie Hansen

Service

Volunteer Recognition: Bill Rector The group was not active during October, but has put together a detailed report outlining how the recognition ceremony was held in 2021, to make it easier for next year's committee to plan an event.

Employee Christmas Fund: Dori Jones Judie Hansen began a series of countdown reminders to residents on how to donate to the Employee Fund, starting with day 45. She prepares daily essays highlighting the many special things that employees do to make resident lives better, featuring various departments. By the end of October, approximately \$66,000 has been donated, which is ahead of last year's \$51,000 for the same period.

Treasure House: Judie Hansen and Jennifer Allen Sales at the Treasure House, Attic Treasures, Sneak Peek and metal scrap sales brought in just over \$5,000 in October. By opening to the public, sales have increased substantially. We will be distributing money to the Foundation and Rose Villa, Inc in December.

Group 5: Doug Walker

Outdoor Activities

Community Garden: Dave and Jan Dobak

Tuesday Market: Marie Jenkins, Cathy Schar, and Carolyn Bailey
Tuesday Market is discontinued until next Summer.

Group 6: M.A. Malone

Off-Campus Entertainment

Off-Campus Entertainment: Byron Windhorst Activities suspended due to COVID.
Rose Villa Choir: Miranda Manners and Andrea Drury Not meeting due to COVID.

Group 7: Sue Townsen

Hospitality

Welcoming Committee: Susan Hyne

Potluck: [open]

No meeting this month (on Hold due to Covid). We will also need a new leader.

Council Pet Committee: Sue Townsen

Food Think Tank: Bonny Groshong (See Reports section above)

Group 8: Julia Layden

Sustainable Living

Green Team: Wes Brown, Marilyn Gottschall, Jean Lofy, Karen Morris, and Bill Scheible.

The Green Team has begun a monthly film series on Zoom devoted to films/videos related to sustainability and the environment. It is on the 3rd Sunday of the month at 3pm on Zoom. Watch for announcements and flyers.

The October movie was by Project Drawdown called, "Climate Solutions 101". The November one will be "Fantastic Fungi" on Sunday, November 21st, at 3pm.

Group 9: Leisure Activities

Bonny Groshong

Sewing and Quilting Studio: Pam Duren

Woodshop: Tom Wilcox

We are continuing to work on projects the residents would like to have done and we appreciate their donations to the Woodshop. I appreciate those workers who continue to donate their time and materials to help residents with their needs. The Woodshop would not be a viable operation without them. We have had several of the residents coming in next year with phase 3 express their desires to be a part of the shop and we look forward to their joining us.

Readers Theater: Byron Windhorst

Readers Theatre is waking up for the Employee Recognition Event. In the past, we had big shows in the PAC and the ever warmly remembered Recreation Center. Last year we included a poem in the envelope with the checks. This year we'll still have the poem with the checks but we also plan a short video recording to be looped on the TV screen in the Club Room when the employees pick up their checks. The video would later be available for viewing on a streaming service so employees may view it again, as well as residents, of course.

The Residents Association Constitution & Bylaws, along with the Council Procedures Manual, are posted under the Residents Association Icon on Touchtown and are published in the Council's mailroom binder.

Attachments to Council Minutes, November 2021

Attachment 1: Treasurer's Reports

Employee Christmas Fund Report (updated monthly)
For November 2021 Council Meeting

2021 Christmas Fund

ECF Fund Balance as of 9/30/2021	\$32,425
ECF Checks Cleared in October	\$0
October Deposits	\$ 33,648
Fund Balance as of 10/29/2021	\$66,073

General Council Funds Report (Updated Quarterly)

General Council 2021 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
	Balance as of December 31, 2020			\$ 2,217.23
1/31/2021	No Activity			
	Balance as of January 31, 2021			\$ 2,217.23
2/9/2021	Printing		7.00	
2/23/2021	Office Depot		11.46	
3/31/2021	Zoom Account 2021		149.90	
	<i>RVI Budgeted expense</i>	168.36		
		168.36	168.36	
	Balance as of March 31, 2021			\$ 2,217.23
6/30/2021	Printing Exp - new checks		32.18	
	<i>RVI Budgeted expense</i>	32.18		
		32.18	32.18	
	Balance as of June 30, 2021			\$ 2,217.23
9 - 09/30/2021	No Activity			
	Balance as of September 30, 2021			\$ 2,217.23

Residents' Association Council Report (updated quarterly)

<u>Committee Name</u>	Jan-21	Mar-21	Jun-21	Sep-21
RAC General	\$ 2,217.23	\$ 2,217.23	\$ 2,217.23	\$ 2,217.23
Garden Committee	\$ 1,620.52	\$ 1,620.52	\$ 1,625.52	\$ 1,606.75
Restricted Funds (Free Money)	\$ 710.15	\$ 710.15	\$ 710.15	\$ 710.15
P.O.S.T.	\$ 83.62	\$ 83.62	\$ 83.62	\$ 83.62
Choir	\$ 2,204.18	\$ 2,054.18	\$ 2,054.18	\$ 2,054.18
Wood Shop	\$ 3,009.15	\$ 2,344.03	\$ 2,612.43	\$ 3,012.74
Treasure House	\$ 6,891.27	\$ 9,558.75	\$ 5,437.70	\$ 7,487.93
Functional Fitness	\$ 7,263.04	\$ 7,263.04	\$ 7,263.04	\$ 7,263.04
Sewing & Craft	\$ 2,461.66	\$ 2,461.66	\$ 2,633.66	\$ 2,773.66
Library Committee	\$ 2,575.72	\$ 2,192.68	\$ 1,937.61	\$ 1,840.06
ECF Party Fund	\$ 45.00	\$ 45.00	\$ 45.00	\$ 129.11
Green Team				\$ 150.00
Totals Balance:	\$ 29,081.54	\$ 30,550.86	\$ 26,620.14	\$ 29,328.47