



COUNCIL MEETING Minutes

October 3, 2022

Call to Order Cindy Brown called the meeting to order at 1:00.

Roll call 7 Councilors in attendance. (Groshong and Kongable absent)

Consent Agenda Minutes from September 2022 were voted on and approved.

Gratitude: Cindy, Brown, Suzanne Townsen, and Judy Francis all expressed gratitude.

Update Reports

NOTE: Oral reports are summarized here. Written reports, links, and handouts are in the Attachment.

Rose Villa Management Report (Tina Moullet) A question was asked about seating at Harvest Grill and what the plans are to alleviate waiting problems. Tina said they have Heirloom but cannot use it until after the construction is complete and the mailroom is re-opened. Stay tuned.

COVID-19 Cases

Madrona Grove Resident Cases: 7

Staff Cases : 6

All results back from the 9/29 & 9/30 staff COVID-19 testing clinic are NEGATIVE!

State of Oregon EMS Presentation

- Wednesday, October 5 from 1-2pm in the PAC North
- Sid Humphries, Emergency Management Services Coordinator for the Oregon Department of Human Services will talk about the purpose of the Governor's appointed group, his role, and local EMS resources for long term care communities.
- This opportunity supports Rose Villa's efforts to improve and enhance our response to campus emergency situations.
- There will be time for Q&A.

Workforce

Ongoing recruitment

Positions with regular turnover or positions that have been hard to fill due to market conditions (CNAs, PCAs, RNs, Maintenance Technicians)

New recruitment: Two overnight Security; Maintenance Technicians

Friday Afternoon Talks with Tina

October schedule:

7 & 28

Noon-1:30 pm

At Harvest Grill

No agenda; bring any topic or question.

Resiliency Action Plan Update

Resiliency definition in the context of the Rose Villa plan: The capacity to maintain function through or recover from events, threats, or stressors regardless of the magnitude or frequency. • Green Hammer and Rose Villa staff are meeting on October 24 to review the preliminary report. Resident meeting will be scheduled for November. Date and time TBD .

Resident & Board Mixer

Thursday, October 6 at 3:30pm in the PAC

Get to know the Rose Villa Board!

Events Committee (Gretchen Holden) Gretchen said the buses are not filling up and that is causing some trips to be canceled. Please give Grey Davis some feedback on what kind of trips you want. We will only get trips we want if we speak up.

The Foundation (Elliot McIntire) Elliot reminded us of the upcoming Trivia games on the 25th of October. He also reported on the status of the Foundation's financial portfolio.

Treasurer: (Paul Wathen) Paul reported that the Employee Holiday Gift Fund (aka the Christmas Fund) was not as high as this same time last year. Feels we should advertise more. Suzanne Townsen said they were working on it.

Agenda – Continued Business

Changes in Council leadership: Our new chair is Cindy Brown and our new Vice chair is Steve Morris. Bill Rector has agreed to stay on as Past Chair for an additional year. Ann Watt will be a council member on the RC Executive Committee, replacing Steve Morris. And a new resident, Alice Hardesty, has been appointed as Councilor to take the spot that Steve vacated. Ann Watt introduced Alice and gave us some information about her background.

Bylaws election: Cindy reminded us that the Bylaws election is October 27. Paper ballots will be used this time. The Election Committee plans to count ballots on the 27th and announce the result the next day. There will be two more presentations (October 10 and 19) to address the changes and to answer questions. Both of the upcoming sessions will focus on Phase 3 residents.

North Star: Should we solicit questions from residents and make up a master list to submit to Vassar or just let residents ask questions from the audience. Cindy asked the councilors for their thoughts on this. A question was asked as to what the process would be to determine the importance of submitted questions. Cindy replied that the Resident Council Executive Committee would decide.

Agenda - New Business

Discussion and decision process: Cindy passed out a document that was developed by Susan Hyne and asked the Councilors to review it and be prepared to discuss at the November meeting.

Satisfaction Survey: The Resident Council and Rose Villa Management have agreed to split the costs and collaborate on the questions for a “Satisfaction Survey”. This will be a benchmark survey and will give us valuable information on what problems or issues are of primary concern to residents. Plus we will be able to compare our results with other CCRCs. Cindy said that residents who complete the survey will be entered into a drawing for \$50 gift cards (4 cards). Steve Morris noted that if residents had something they would like to donate as prizes, they should let him know. He suggested that some of us might own a home on the coast and offer time in it as a prize.

Finance Committee: Cindy asked for a motion on setting up a new Finance Committee. A motion to do that was made and approved. The new committee will be temporary (until January 1, 2023) and will consist of the Resident Council Treasurer, two RC Councilors, and two independent living residents. Jerry Corn noted that the Health Committee is an ad hoc committee and could be disbanded if needed. Or it could be reenergized and staffed and continue as a working committee. The issue was tabled.

Council retreat: Bill Rector asked if there were plans for a Council retreat this year. Cindy responded that there will not be a retreat this year but there will be an expanded orientation/training with the entire Council (not just the three newly-elected Councilors).

Council meeting time: Cindy asked if the group would be ok with moving the Resident Council meeting date to a Tuesday. All agreed. She will look into this.

Pet Committee: Cindy noted that the committee needs new people and a new chair. Marilyn Gottschall suggested that pet owners should be on the Pet Committee.

Madrona Grove: Lois Weathers reported that the Madrona Grove Larkspur area was open for visitors and she urged us to go and visit the residents on that floor. They love to have company and need to see our faces!

Suggestion Box: None

Announcements: None

Upcoming Meetings:

- **Next Resident Forum:** Tuesday, October 18, 2022 at 2:30 pm
- **Next Executive Committee meeting:** Friday, October 21, 2022, 1:00 pm
- **Next Council Meeting:** Monday, November 7, 2022 at 1:00 pm

Staff Members in Attendance: Tina Moullet

Residents in Attendance: 30

Council Members in Attendance: 7

Councilor Reports on Resident Groups

Group 1: Ann Watt Health, Wellness, and Safety

Wellness: Rene Swar

Ready Force: Steve Morris

UNA-USA: Kay Schmerber

Council Safety Committee: Mayo Marsh

Group 2: Felicia Kongable, Spiritual Well-Being

Friendship Corps: Lois Weathers

Solarium Worship: Bud Robinson

United Christian Fellowship: Jackie West

Group 3: Gretchen Holden Communication

Library: Jean Coberly

Events: On and off Campus: Gretchen Holden

Communications Committee: Marilyn Gottschall

Group 4: Louise Williams Service

Volunteer Recognition: Bill Rector

Employee Holiday Gift Fund: Dori Jones

Treasure House: Judie Hansen and Jennifer Allen

Group 5: Alice Hardesty Outdoor Activities

Community Garden: Dave Dobak

Tuesday Market: ????

Group 6: Jackie West On Campus Activities

Hearing Support : Mary Deane Smith

Rose Villa Choir: Miranda Manners and Andrea Drury

Group 7: Sue Townsen Hospitality

Welcome Committee: Susan Hyne

Council Pet Committee: Sue Townsen

Food Think Tank: Pam Horan

Group 8: Julia Layden Sustainable Living

Green Team: Jean Lofy and Marilyn Gottschall

Group 9: Bonny Groshong Leisure Activities

Sewing and Quilting Studio: Pam Duren

Woodshop: Tom Wilcox

Readers Theater: Byron Windhorst

Attachment (Written reports) September 2022**Choir (Andrea Drury)**

As expected, we have 34 singers in choir this term, including five new residents. Our first meeting is Friday October 7, in the PAC, from 10:30-noon. Regarding Covid, choir members have been asked to stay home if they're sick and to wear a "singer's mask" if they feel concerned about spreading or contracting the virus.

Communications (Marilyn Gottschall)

The Communications Committee is currently working on three major projects. We are completing the Bylaw educational events this month; we are co-sponsoring with F&B the second Harvest Grill mixer on Oct. 3 for 75 residents; and we are planning the rollout for the Holleran Resident Satisfaction Survey.

Events (Gretchen Holden)

Bus trips - in general, not filling well

Trip to Sauvie Island - canceled

Symphony and Lakewood Theater - low ridership

Ledding Library 4th Wed of the month was successful

Trip to view the Swifts was successful.

Drumming Classes continue.

Classical Club continues on 1st and 3rd Thursday of the month with solid support.

Happy Hour poorly attended.

Staged Reading - poorly attended

Grey Davis is asking for volunteers to help get ready for Halloween.

Grey is not getting feedback! They would like more feedback from residents.

Foundation (Elliot McIntire)

The Rose Villa Foundation held its bimonthly meeting earlier today. There are several Foundation activities coming up soon. First up is the *Trivia Contest* in October. Form a team and play, or come and watch. It's always a hoot! There will be "Pop Up" markets in the *Seeds* space from late October through the Christmas season featuring all sorts of arts and crafts (and food?), and the annual Legacy dinner for those who have included the Foundation in their estates will be held in early November.. And a reminder: financial counseling is available to all long term residents through the foundation. Just contact Cheryl Franceschi for scheduling.

Green Team (Jean Lofy)

Felicia Kongable has a subcommittee called "**Breaking Up with Your Bank**" in conjunction with ThirdAct.org. This group meets on Thursdays at 10 am in the Training Room. The group studies how the major banks continue to fund fossil fuel development. All are welcome and encouraged to attend. She noted a website to study bankingonclimatechaos.org.

Hearing support Group (Mary Deane Smith)

New Members: We are welcoming Phase 3 new residents into our group. Both those who do or may have a hearing loss, as well as those who have normal hearing, are welcome to attend. We meet on the first Friday monthly for an hour at 4:00 pm in the Vista Lounge.

Otter Program: A lot of interest is being created over the Otter Program, which is an easy-to-use app that translates from sound to text words that are being spoken. The words appear instantaneously on your cell phone or iPod. We're thinking this can be useful for both residents and staff, both to avoid misunderstandings and promote easy conversational exchanges. It works for group meetings, too.

Future Leadership: After five years leading the Hearing Support Group, it's time for Mary Deane to spend more time finishing her book, *Hearing Support for Seniors*. If you are interested, let our group know.

Introductions and Social Hour: This item is always our last item on the agenda. We want to make sure everyone knows everyone. Sometimes that includes continuing our social hour downstairs in the Harvest Grill.

Library (Jean Coberly and Cathy Schar)

The month of September was a busy one: 230 DVDs and books went into residents' homes. Additionally, Jean and Cathy Schwabe held meetings to review possible architectural plans for an updated Library that will allow for more books to be retained and fewer culled.

Pet Committee (Sue Townsen)

The Pet Committee resolved some minor issues this month. We have a meeting scheduled on September 29th, 2022.

Safety (Mayo Marsh)

The September 20 at 1PM on Zoom meeting was held on its usual 3rd Tuesday of the month.

In attendance: Mayo Marsh, Interim Chair; Janet Strickland, former co-chair; Ann Watt, Councilor; Jerry Corn, invited guest; Phil Goodrich, invited guest; John Scott, Employee Liaison; Grey Davis, Community Relations Coordinator, Steve Morris, Ready Force; Cindy Brown (RV Council Chair, Zoom).

Emergency Information Icon for Touchtown

- 9/20 Discussion was had between Grey Davis and Steve Morris. (This issue was a remnant from the previous co-chair.) It was resolved with a plan: Change title of Emergency icon to Emergency/Ready Force. Subheading: 1) Emergency Information 2) Ready Force 3) and 4) will continue the same.
- 9/20 Issue closed.

Ambulances are having difficulty in finding resident apartments

- 9/20 When did Tina engage AMR to put maps into the Ambulances?
- 10/1: "August 14 would be after I worked with AMR on getting maps in their vehicles. It is now Sept 30 and a lot has taken place since then, including a regular review of our notifications system operation. I have reported out the changes that we were able to make so that we reduce the risk of staff not receiving the alert notification. The action was to eliminate Verizon, as that company was causing the alert disruption. I am unaware of further incidents." Tina Moullet

Propane was indoors attached to BBQ in the PC

- 8/17 A propane cylinder was seen attached to a BBQ inside the PAC. The BBQ was transported to the PAC by staff.
- 9/20 Referred to Jim Willeford

P.A.C. West Exithas slated pathway at an angle, No handrails

- 9/4 Slate angles instead of stepstairing. No handrails. Slippery when wet?
The foliage is growing at eye level as well.
- 9/20 Referred to Jim Willeford

Railing in front of apartments 218, 219, 220, 221, 222 lack safety tape

- 8/1 Update: Railings repairs are approved. In the meantime safety is the issue.
- Safety tape has replaced cooperatively.
- Issue resolved

Treasure House (Judie Hansen and Jennifer Allen)

The Treasure House Team continues to prepare for our move to the new space in Schroeder Lofts, now estimated to be some time in late November. In the meantime, we are receiving daily donations from those just moving in.

We did not have any “Sneak Peek” sales, but did help pack up the remains when a resident moved. Recent donations have resulted in numerous storage units, plastic tubs, small end tables, and lamps (about 20)! We helped recycle assorted metal and televisions. Our regular charity accepting clothing, coats and shoes, found themselves with excess inventory, so we made alternative donations this month. Several of our store volunteers have been exposed to Covid, so we recruited folks to keep the store open. Sales have been good. We held an *Attic Treasures* sale with the theme of “September Surprise.” In October our *Attic Treasures* sale will feature everything related to holidays. Most will be Christmas - we are not trying to rush the season, we just have an enormous amount of decorations saved since last January that will not fit in our new space.

United Christian Fellowship (Jackie West)

During the month of September Vesper services were held live in the PAC each Sunday evening at 6:30. The pianist, Ruth Scharbach, provided music and led the choir. It is planned to resume hybrid services on October 9, to accommodate those who are homebound.

Speakers were Ruth Scharbach, with a special musical program; Rev. Paul Bosshardt, United Methodist; John and Jody Wilson, Wycliffe Bible Translators; Rev. Jesse Christopherson, Lutheran.

The Interfaith Prayer Group continues to meet on the second and fourth Mondays at 4:00 in the Vista Lounge. The Bible Study Group resumed meeting on Thursdays at 11:15 in the Training Room.

The Executive committee welcomed two new members, Hal and Tamara Thomas. Other members are Ed and Lisa McFarlane, Nancy Barrett-Dennehy, Anne Haynes, Pat Garvin and Jackie West. The group held a dinner in honor of Bud Robinson, who has retired from the committee after many years of service.

Volunteer Event Committee (Bill Rector)

Committee will not meet until next spring.

Welcome Committee (Susan Hyne)

Welcome Circles are meeting with Phase 3 residents either on Zoom or in person. Households moving in individually (not as part of Phase 3) have been assigned to Welcome Circles.

Schroeder Lofts move-ins continue through early October.

The weekly Drop-In Q&A sessions are held every Thursday afternoon at 4pm.

New/Future Residents: There were two move-ins in the Northeast Neighborhood in September. A new resident will be moving into South Main in October and a couple will be moving into a classic cottage on Alice Lane in November. Several additional units are open.

Wellness (Rene Swar)

October is Breast Cancer Awareness Month

We will acknowledge Breast Cancer Awareness Month with a “Pink Out” Day on Friday, October 21. Staff and residents are encouraged to wear all pink. Watch for more details on a “Pink Out” Walk.

October has also been a very busy time in the Wellness Center. I have been conducting many new resident orientations, consultations and picking up some new personal training clients.

Treasurer's Reports (Paul Wathen)

Residents' Association Council

Financial Report

September 2022

	Beginning	Revenues	Expenditure	Ending
Garden Committee	2,620	30	0	2,650
Choir	1,579	0	0	1,579
Wood Shop	3,313	1,516	363	4,466
Treasure House	14,711	2,829	0	17,540
Craft	1,607	0	0	1,607
	5,995	0	0	5,995
	129	0	0	129
Green Team	425	0	0	425
Community Activity	10,124	0	1,476	8,648
Total	40,504	4,375	1,839	43,040

2022 RVI Resident Council Budget

	Budget	Expenditure	Balance
Employee Party Expense	1,000	160	840
Newcomer Lunches	500		500
Printing	800		800
General Supplies	200		200
Total	2,500		2,340

