



# Meeting Minutes

November 7, 2022

**Call To Order:** Cindy Brown opened the meeting at 1:00 p.m.

**Roll call:** 8 councilors present. Bonny Groshong was absent.

**Consent agenda:** Minutes from October 2022 were voted on and approved

**Gratitude:** Cindy Brown, Bill Rector, and Steve Morris all expressed gratitude

## Update Reports

**Rose Villa Management Report** (Tina Moullet)

### Resident Idea Roundtable

Friday, November 18 at 3 pm in the Performing Arts Center. Initial event focused on facilitated small group conversations about ideas that are generated by residents and staff. Ideas being generated primarily fall into the categories of programs, activities, and capital improvement projects

Ideas are being collected through the new email address:

[ideas@rosevilla.org](mailto:ideas@rosevilla.org)

Ideas may also flow through the Council then to Tina or directly to staff. The vision for the Roundtable event is for small groups of residents to discuss and prioritize the ideas that have been collected. Every small group will be given a list to work through. Every table will be supplied with food & drink.

The product of this work will then be a comprehensive list that the Senior Management Team will review. This information will guide ongoing decision-making. The list will be published on Touchtown. Items on the list will be tracked for completion over time.

We are asking for Councilors or other interested residents who have facilitation skills, to volunteer to facilitate the groups. THANK YOU!

## **Resident Satisfaction Survey**

Please participate! Staff will use survey results to inform decisions so make sure your voice is heard

## **Resiliency Action Plan**

Beth is working with Green Hammer to schedule the date and time for resident review. Once the initial review is complete, resident & staff workgroup sessions will be scheduled and agendas developed for ongoing meetings.

## **COVID-19**

In October, CMS changed testing requirements for staff in long-term care. The State of Oregon followed by issuing updated guidance.

Rose Villa is now only required to test all staff if a Madrona Grove staff member or resident tests positive for COVID-19. Routine testing of all staff or just staff who are not up to date with their vaccines is no longer required. We continue to ask staff to report illness to their managers right away so that we are able to avoid the potential of the spread of any illness on our campus

Tina responded to a question about updated maps and resident lists (including Phase III). These are now available at reception and will be on Touchtown.

Another question was how RV Board members are selected. Contrary to popular belief, Vassar does not select the board members; they are selected by the current board. Cindy will put out some information on this to clarify.

Lastly, a question was raised about the confidentiality rules concerning Rose Villa Board meetings. Tina clarified the rule and said that Vassar could review specific requests about sharing the information, if needed. Also, minutes of the meetings are written and shared with residents.

**RVI Board Meeting** (Cindy Brown) Cindy reported on the last RV Board meeting. She was concerned that she might be sharing information that she was not allowed to share.

**Rose Villa Foundation** (Elliot McIntire) Elliot reported on the new Pop Up shops being held in the *Seeds* location.

**Madrona Grove:** (Lois Weathers) Lois reported that the bus trip for Madrona Grove residents has been scheduled for 11/16. The trip will be to the Oregon Historical Society.

**Events** (Gretchen Holden) Gretchen reported that the bus to the Ledding Library has been quite successful. She also mentioned the upcoming trip to see *The Messiah*; the bus will hold 27 people. If you are interested, please sign up. Lance Rhodes will be here on 11/28.

**Employee Holiday Gift Fund** (Suzanne Townsen) Residents are urged to donate. Two boxes for checks are in South Main. Paul Wathen said donations are about the same as this time last year. Judie Hansen reported that she will again put out daily reminders to encourage us to donate and to be as generous as we can afford to be.

### **Continued Business**

**Change of meeting date** (Cindy Brown) Starting in January of 2023, the Resident Council meetings will be moved to the first Tuesday in the month and will start at 1:30 p.m. The first meeting of the new year will be held on January 3.

**Orientation/training** (Cindy Brown) We are planning to have orientation/training on December 2, 2023. The time will be announced. After the training is completed, we will celebrate with a wine and cheese party. Stay tuned for further details.

**Nominees for the Council** (Marilyn Gottschall) Marilyn announced the seven candidates who are running for the three Council seats and the one candidate who is running for Vice Chair. She also told us that individual interviews are available for each candidate on the *RVillagers.org* website. The link to this website is on the Daily Activities post. Watch these interviews for more in-depth information. In alphabetical order, candidates are as follows:

#### **Vice Chair:**

**Steve Morris**, North Pocket. More than 40 years experience in the software, service, and semiconductor test industries. Hands-on CEO/founder experience and a broad understanding of startup issues. Active in Rose Villa: acting Vice Chair of the Resident Council, lead of the Ready Force,

Communications Committee member, and producer of the daily activities email.

### **North District:**

**Leanne Kerner**, North Pocket. Background in Telecommunications, contract negotiations and procurement.

**Linda Stern**, Classic Cottages, NW. Background in child care and home care regulation, writes regulations and educates community re changes

### **Middle District:**

**Margi Brown**, Pocket neighborhood. Background in Desegregation Monitoring Advisory Committee, Pioneer Cemetery Board, and Elder Alumni, Lewis and Clark.

**John Chapman**, Schroeder Lofts. Background as an Engineer, focus on systems and maintenance. Consultant.

**Barbara Coenen**, Pocket neighborhood. Background in Oregon Fish and Wildlife (program manager). Supervised internal change.

**Shirley Smalley**, Classic Cottage. Background as County Zoning commission member, experience in re-writing ordinances.

### **South District:**

**Jude Watson**, Garden Grove. Background as Realtor. Grievance committee and professional standards of realtor board.

Marilyn noted that all of these candidates are talented and experienced and that we are all grateful for their willingness to stand for offices in our community.. Paper ballots will be in cubbies Wednesday, November 9. You may vote for a Vice Chair and one Councilor. Your ballots will list ONLY those candidates from your district and you will vote for one. You may not vote for candidates not listed on your ballot. If you have any questions, contact the chair of the Resident Council, Cindy Brown. Cindy urged everyone to vote and gave thanks to the Nominating Committee for their excellent work.

## **New Business**

**Pet Committee:** (Joan Clark) Joan will take over as chair of the Pet Committee. She gave a brief overview of the benefits and responsibilities of pet ownership. The Pet Committee sets up a system for pet owners at Rose Villa and everyone should know the rules. The two main concerns are picking up dog waste and always using a leash when you and your dog are outside. All pets should be registered with Rose Villa and have the appropriate vaccinations and current records. Joan mentioned several good ideas for pets: a pet parade, training classes, welcome interviews with new residents, a pet resource list, and bulk purchase of cat litter. Contact Joan if you are interested in working on this committee or if you have questions. Many thanks to Suzanne Townsen who has done a great job as Chair of the Pet Committee for a very long time.

**Welcoming Committee Chair** (Cindy Brown) Cindy thanked Susan Hyne and Jan Wainscott for their excellent work leading the Welcoming Committee. Having so many new folks locate in our community in a short period of time was a challenge and a lot of work. They are both retiring and the group will need new leadership. If interested, contact Susan, Jan, or Cindy.

**Rose Villa Budget report** (Paul Wathen) Paul gave a review of the budget and the recent meeting he and the ad hoc Finance committee had with Angela Hansen. Paul felt that they were able to get good information on how RV puts the budget together. He noted that RV had refinanced some of the bonds at a lower rate and this should result in significant savings. He reviewed the different areas of the budget and some of the problems that could change the budget assumptions. Some of these issues are the labor markets and what is needed for retention of employees. The 2023 budget is almost done and will be sent to the RV Board on November 15. Questions regarding meetings with Angela and who the managers are were addressed. Residents will be asked to join the Finance Committee next year. We will need to publicize this new opportunity for the residents.

**Tuesday Market** (Cathy Schar)

The Foundation benefited by \$3,740.39 and counting---Susan Hyne & her teams of volunteers are still selling fruit juices; this summer they also provided blueberry sales that contributed to this total.

A Foundation Volunteer Appreciation Continental Breakfast on September 27 at the Schroeder Lofts celebrated 60 + volunteers energetic time and effort: gardeners, musicians, money counters, set up/cleanup volunteers, gleaners, bakers, flower growers, greeting card makers, textile providers, drivers of unsold produce to Good Roots Community Garden and a home delivery volunteer. This wonderful group contributed tirelessly from July 12 through September 6; then Bill Rector arranged for gardeners who still had produce to bring it to the Club Room another 2 Tuesdays for residents' purchase.

Jean Corn, Jeanne Cozine, Cathy Schar & Susie Wilkins coordinated the Tuesday Market this year. They could not have done it without the support of the wonderful resident volunteers, the green-thumb gardeners and all those who purchased the produce & products.

**Treasurer's Report** (Paul Wathen) Paul gave an oral report on the RC budgets and expenditures. All of the information is included in the Attachment to these Minutes.

**Announcements:** None

**Suggestion box:** None

**Open Forum**

**Floor Motion** (Louise Williams) Louise Williams made a motion as to how the Councilors who might serve on the Executive Committee might be selected. After some discussion, the motion was tabled. We anticipate having the revised Operating Procedures completed soon. Once they are approved, we can address issues with the document.

**Upcoming Meetings:**

Resident Forum: Tuesday, November 15, 2022 at 2:30 p.m.

Executive Committee: Friday, November 18, 2022 at 1:00 p.m.

Resident Council: Monday, December 5, 2022 at 1:00 p.m.

## **Committee and Groups Reports**

### **Choir (Andrea Drury)**

The Rose Villa Choir had its first rehearsal of the fall term on October 7. Director Dale Shetler and accompanist Signe Lusk are with us for another session and 35 singers have signed up — the largest choir since we first organized in 2018. We will meet ten times this fall and will invite the community to join us at our final rehearsal on December 16. We will not meet the Friday after Thanksgiving.

### **Employee Holiday Gift Fund: (Dori Jones)**

The EHGF committee met on October 10th. Discussion centered on the idea of sending home baked cookies to the employees during the month of November rather than handing them out with their gift checks in December.

### **Events: (Gretchen Holden)**

#### **Bus Trips:**

Birding trips go last week of every month. They continue to be very popular.

Bus to the library on the 4th Wednesday of the month was a success with 11 people on the last trip.

The bus trip to the Oak Lodge Reclamation facility Nov. 15th will be free. Limited to 10. Must sign up.

Bus trips to Lakewood Theater and Symphony are not filling!!! Sign up! The next trip to the Lakewood Theater will be Wed. 11/16.

The trip to the symphony will be Monday 11/21.

Our trip to the *Messiah* Sunday will be at 3 p.m. on December 11th. There is room for 24 riders. Sign up for the bus and be sure to buy a ticket.

### **Campus Events:**

King Louie will play familiar tunes on 11/15 at 6:30.

Lance Rhodes will be on campus in person on 11/28 to talk about Casablanca.

The Drumming and All Classical Club are now well established.

### **Looking Ahead To Christmas**

The Festival Band will return on December 15th

There will be a Drag show December 23rd.

As always, Grey welcomes your suggestions and feedback.

### **Foundation: (Elliot McInnity)**

The Rose Villa Foundation has been involved in our community in several ways recently. The Education and Enrichment Committee continues to sponsor workshops and presentations of benefit to residents. The recent *Trivia Night* provided a lot of laughs and good fun for all who were there. The Foundation's Legacy Society (those who have designated the Foundation as part of their estate) held its annual dinner, and financial counseling continues to be available to all residents at a subsidized rate, and free to longtime residents. And over the next few weeks enjoy the pop up craft sales in the former Seeds location.

### **Friendship Corps: (Lois Weathers)**

Volunteering happens in many ways in Madrona Grove. Some examples of present volunteering:

- Twice monthly Tuesday book mobile runs of stopping at residents doors to chat and offer reading material
- Taking residents for walks



- Attending MG memorials. A volunteer recently played her ukulele at a memorial and led a song
- Dog loving volunteers often bring their well behaved pets in for much loved visits
- A volunteer recently dressed up as a mime and entertained the residents on Halloween

Volunteering in just about any format is wanted, needed and enjoyed. In fact, a Madrona Grove staff member recently stated, "Anytime anyone visits it turns into an event!" Feel free to pop in anytime even if only for a short time. The only requirement is that you first sign-in and note your temperature before entering. If you have questions, ideas, etc., contact Marianna Iverson, MG Activity Coordinator, at x3276, or Lois Weathers, MG Resident Council Liaison, at x3240.

**Green Team (Jean Lofy)** Eric Shawn presented the *2022 Tree Canopy Report* at the October Green Team meeting. You can view this report on TouchTown under the Green Team icon, "Tree Canopy Report 10/14".

**Rose Villa Hearing Support Group (Mary Deane Smith)**

There continue to be issues for many of us with hearing the presentations in the PAC since the 'loop; does not work well for us; and with conversations in Harvest Grill because of the constant high level noise. One of the solutions is that we have already selected the OTTER app, a 'speech to text' program, Susie has been researching and learning the various options of the program. She continues to offer training to interested members. We can use this program to both listen and read during meetings. Presentations can be stored and reread later.

Our goal is to introduce this program to all residents. It is helpful for both hearing and hearing loss people.

Mary Deane again asks members to submit their 'hearing story' for inclusion in the Hearing Support for Seniors book that she is writing. She is using real personal examples of how hearing loss is identified and resulting actions.

Mary Deane has led this group for several years; she asks that we consider future options for leadership. She continues to help residents one on one with their hearing problems.

**Library: (Jean Coberly and Cathy Schar)**

The month of October between books and DVDs, 239 items went into residents' homes.

### **Madrona Grove Report: (Lois Weather)**

Madrona Grove residents and staff are eagerly monitoring the last construction projects that will at long last connect their building to the main campus. The traffic circle in front has taken form and a wooden fence is being built that delineates the eventual sidewalk leading from their building to South Main. Some activity is also happening in the new highly anticipated Coffee Shop space located next to their entrance. Families of residents can hardly wait to take their loved ones there for a cuppa and a visit.

The bus trip this month will be to a museum—not sure as yet which one. Volunteers are always needed to go along as helpers.

Residents love gathering in their kitchen spaces. Larkspur pushes tables together so eating is family style. Last month Filipino food was featured. The chicken adobe was requested to have again. This month it will be a Japanese theme with yakisoba served.

The music therapist holds regular sessions on both floors—Fernwood and Larkspur.

Horticultural activities are ongoing with an indoor garden bed to tend and maintain. For the fall, dolls were constructed out of cornhusks bringing lots of memories and laughs.

### **Pet Advisory Committee: (Suzanne Townsen)**

The Committee met twice this month. We have been working on gathering information to add to the Red *Emergency Handbooks*.

We have also been dealing with aggressive dog incidents.

Joan Clark will be taking over chair of the committee in January.

### **Safety (Mayo Marsh)**

Mayo Marsh, Interim Chair; Jerry Corn, Cindy Brown (RV Council Chair, Zoom)

AMR Ambulances finding resident units. The interface between the 911 call alert to Rose Villa and both Clackamas Fire and particularly AMR Ambulances has been established with a new service provider. RV cellular provider Verizon quit performing this important skill. (Tina Moullet)

The PAC doors are locked 100% of the time but emergency exit is preserved (Jim Willeford and John Scott)

Lights were out near North and South Main. Electrician service repaired these. Please report if any other lights are out on the campus. (John Scott)

Propane and Butane should not be used or stored indoors. Proposed an update to the Resident Manual and Staff education. (Referred by no report from Jim Willeford)

West Exit of PAC has a slate pathway at an angle at risk for slipping. It needs to be stair stepped at least and probably hand-railed. (Referred by no report from Jim Willeford)

Membership: Ongoing concern for lack of committee members. Hopefully in 2023 with the new ByLaws, this will improve. Help is welcome. (Cindy Brown)

**Treasure House: Judie Hansen and Jennifer Allen)**

It has been a very busy month for Treasure House volunteers. In preparation for our move to the new Schroeder Loft space, everything in the store was sold for \$1.00 for the entire month and will continue until November 5. Over 3,000 items have been sold! We held a rip roaring *Attic Treasures* sale to liquidate our 20 tubs of holiday decorations, and one *Sneak Peek* sale in Unit 63. We assisted in cleaning out Garage 71 and anticipate at least one extensive *Sneak Peek* and helping transition two other units.

Our focus shifted this month to reduce our inventory while stashing new donations to seed the inventory in our new location. It has been tricky.

Carol Brownlow has joined our team to schedule all our volunteers. We thank Marina McIntire for being our scheduler for the past 5 plus years, juggling this job.

The schedule for the **TREASURE HOUSE MOVE** -

Regular hours 1-4 PM on Saturday, November 5

**CLOSE** the store at 4 PM November 5.

**MOVE** all furniture and packed merchandise - Wednesday, November 9

**REOPEN** at Schroeder Lofts location - Monday, November 14 at 1 PM

**RESUME REGULAR HOURS - 1-4 PM MONDAY THRU SATURDAY**

**UCF (Jackie West)**

During the month of October Vesper services were held live in the PAC each Sunday evening at 6:30. The pianist, Ruth Scharbach, provided music and led the choir. Services are also on Zoom, for the benefit of those unable to come out.

Speakers were: Rev. Noel Phillips, Disciples of Christ, for Worldwide Communion on October 2; Rev. Greg Neel, Presbyterian, October 9; Ed McFarlane, Disciples of Christ, October 16; Rev. Bruce Benson, Wycliffe Bible Translators, October 23; Fr. John McGrann, Catholic, October 30.

The Interfaith Prayer Group continues to meet on the second and fourth Mondays at 4:00 in the Vista Lounge. The Bible Study Group meets on Thursdays at 11:15 in the Training Room.

**Welcoming Committee (Susan Hyne)**

Welcome Circles are providing buddy support to Phase 3 residents. When the final resident moves to Schroeder in December, all 63 Phase 3 new neighbors will be on campus.

The North Pocket Welcome Circles will be hosting a "Speed Friending" episode in December.

The three Welcome Circles in the Pocket Neighborhood hosted 5 Open Houses in early October.

The final weekly Drop-In Q&A session for new residents was held in October.

Susan Hyne and Jan Wainscott will be stepping down from the Welcoming Committee at the end of the year. The Resident Council is recruiting a new Committee.

New/Future Residents - Four classic cottages are open.

**Wellness: (Rene Swar)**

November is Appreciation Month.

I am happy to announce that we will have our first water volleyball match since pre-Covid. The *Rose Villains* will take on Holladay Park Plaza on Wednesday, November 16 at 1:30 p.m. The match will be followed by a small happy hour. Come cheer on your team!

Another positive announcement is that we will begin our monthly Employee and Family Swims again. This will also be the first time that employees, friends, and family are able to use the pool since the pandemic started. The first session will be on Saturday, November 19 from 12:00 – 2:00 p.m. The session will be guarded by three of our resident lifeguard corp.

**Treasurer's reports (Paul Wathen)**

**Rose Villa Residents' Association**

**Treasurer's Report**

**For the month ending October 31, 2022**

**Employee Holiday Fund**

Beginning balance \$25,497.16

Deposits and other credits \$28,228.46

Checks and other debits \$0.00 \$28,228.46

Ending balance \$53,725.62

Checks outstanding \$0.00

Treasurer

**Residents' Association Council**

**Financial Report**

October 2022

	Beginning Balance	Revenues	Expenditure	Ending Balance
Garden Committee	2,650	0	0	2,650
Choir	1,579	1,800	0	3,379
Wood Shop	4,466	30	272	4,224
Treasure House	17,540	4,322	0	21,862
Sewing & Craft	1,607	0	0	1,607
Library Committee	5,995	0	0	5,995
EDF Party Fund	129	0	0	129
Green Team	425	0	0	425
Community Activity Fund	8,648	0	0	8,648
Total	43,040	6,152	272	48,920

**2022 RVI Resident Council Budget**

	Budget	Expenditure	Balance
Employee Party Expense	840		840
Newcomer Lunches	500		500
Printing	800		800
General Supplies	200		200
Total	<u>2,340</u>		<u>2,340</u>