

Call to Order: Jerry Corn called the meeting to order at 1 PM.

Seven elected Council members are needed for a quorum; eight were present, along with approximately 26 other participants.

New officers of the Council are Jerry Corn, Chair; Cindy Brown, Vice Chair; Joncile Martin, Secretary; and Paul Wathen, Treasurer.

New councilors are Felicia Kongable, Gretchen Holden, Louise Williams, Steve Morris, and Jackie West.

Returning councilors are John Watson, Sue Townsen, Julia Layden and Bonny Groshong

Consent Agenda Jerry Corn opened the meeting with a short story and then thanked all the new Councilors for their participation. He also gave a shout out to Eric Shawn for his many years of service on the Resident Council.

A new committee has been formed to address the review and update of the Resident Council By-Laws and Procedures. This review is required every 5 years and was last done in 2017. The committee will be called *Council By-Laws and Procedures Committee* and will be chaired by Louise Williams. Members of the committee are Cindy Brown, Sue Townsen, Helen Lyons, Jo Noble, and Kat Hamilton. The committee will do a thorough review of the existing by-laws and procedures and, as needed, recommend changes to the Council.

Jerry reviewed the official “Council Committees” and checked with each one to determine if they had an active chair and a staff liaison. These committees and their Chairs are as follows:

Safety Committee - Mayo Marsh and Helen Lyons

Pet Committee - Suzanne Townsen

iDream Committed - Joan Clark

Health Committee - Jerry Corn

Ready Force Committee - Steve Morris

Holiday Employees Gift Team - Jerry Corn

Events Committee - Gretchen Holden

Update Reports

NOTE: Oral reports are summarized here. Written reports (alphabetical order), links, and handouts are in the Attachments.

Rose Villa Management (Tina Moullet)

Winter storm: Tina reported that the Winter Storm Plan had been ready to activate but was not needed. She was appreciative of the employees who were all willing to work if weather dictated. Despite a week of below freezing temperatures, no pipes froze.

Covid: Tina reviewed the positive Covid test results and gave us an explanation of current testing schedules. All staff is vaccinated. Rose Villa needs to have “no positive test” results for two weeks in a row before the current testing requirements can be changed. Gretchen Holden asked a question about staff quarantines and Tina clarified the issue.

Resiliency Planning: Rose Villa facilities team is taking an inventory of the entire campus to understand and document the state and condition of all the homes. The inventory is expected to be completed by the end of January. The team will then meet with the *Green Hammer* group to discuss what corrections need to be made to improve resiliency. The primary focus is on disaster prevention. Plans are to form a board committee to work on this issue. Marilyn Gottschall noted that this was an issue that the Green Team was very interested in. Jerry Corn will be on the Resiliency Committee and bring information back to the Resident Council.

Rose Villa Board Meeting (Jerry Corn) Jerry Corn reported that he is working with Beth Knoll regarding communications from these meetings. At the last Executive committee meeting, Vassar Board gave a Phase III update on status of construction. Madrona Grove residents are expected to move into new quarters in May and Schroeder Loft residents in September. Kirsten Jacobs and Ron Stock are the new Rose Villa Board Board members. Jerry has asked the Executive committee about publishing minutes of the meetings. For now, the Board has asked him to share information at Resident Council meetings

Health Services and Vaccination Update (MaryHelen Clausing) MaryHelen was not present so we were unable to get the number of resident who have had booster shots. The staff is 100% vaccinated for Covid and 89% are vaccinated for the flu.

Council Community Health Committee: Information covered in Tina's report.

Ready Force (Steve Morris) The group is working on emergency community planning for disaster events. A Zoom meeting is scheduled for January 20 on neighborhood preparation (i.e., neighbor helping neighbors). This is the first step in preparing for neighborhood meetings. Jerry reported the all the AED devices are operational again. There was a problem during the recent cold weather but Rose Villa has purchased weather resistant boxes that will control both overheating and freezing temperatures. Steve noted that he has found an app that will allow users to take photos and geo-mark where AEDs are located. Tina is working on a staff liaison for this group.

Council Communications Committee (Marilyn Gottschall) As the new Chair of this Committee, Marilyn reviewed the goals of the committee: facilitate communication in three groups: residents to residents, residents to/from Resident Council, and residents to/from RV administration.

Council Safety Committee (Mayo Marsh) No report

Council iDream Committee (Joan Clark) Joan corrected the list of current member to include recent changes.

Events Committee (Gretchen Holden)

Guided by Rene Swar, the Events Team continues to meet monthly. We work on each month, month by month, suggesting appropriate activities for that month. Staff and residents want to avoid scheduling conflicts. The new system that will replace *Touchtown* should allow residents to see everything that is planned before scheduling an event. In the meantime, residents are encouraged to send activities they are proposing to **Events@Rosevilla.org**. Staff will check for potential conflicts. Under the new system, residents will be able to see the entire schedule although not make changes to it.

Low number of resident sign ups have led to the cancellation of some trips, even those that were thought to be very popular. We speculate this may be owing to caution on the part of residents because of the virus.

Madrona Grove (M. A. Malone) (Lois Weathers) No report

The Foundation (Elliot McIntire) Elliot will continue to be the Foundation liaison to the Resident Council.

Treasurer: Holiday Fund and RV association Budget (Paul Wathen)

Report in attachments (#2)

Green Team (Jean Lofy) Jean reported on the recent Zoom meeting with Milwaukie's mayor, Mark Gamba. He discussed environmental actions being taken by his city. A video link to that meeting is attached under Attachment #4. Jean also discussed an upcoming meeting regarding changes to the PGE Clean Wind program. Increased costs are anticipated. Watch for a flyer on this.

Agenda – Continued Business

Holiday Employees Gift Team (Jerry Corn) Bill Rector presented an issue about "bridging" employee service in calculating the amount of their gift check. After lengthy discussion, we decided to table the issue for today and ask the Executive Committee to review the issue.

Agenda – New Business

Announcements and Updates

Suggestion Box (Bill Rector) No questions or concerns were in the Council or Suggestions box

Open Forum: No issues

Upcoming Meetings

- Next Resident Forum: Tuesday January 18, 2022 at 2:30 pm
- Next Council Meeting: Monday February 7, 2022 at 1:00 pm PAC (hybrid)
- Next Executive Committee meeting: Friday January 14, 2022, 10:30 am, Training Room

Meeting Adjourned 2:37 PM

ATTENDANCE

Staff Members in Attendance: Tina Moullet

Residents in Attendance: about 26

Council Members in Attendance 8

P	Jerry Corn, Chair	P	Steve Morris (G#4)	P	Joncile Martin, Secretary
P	Bill Rector, Past Chair	P	Louise Williams (G#5)	P	Paul Wathen, Treasurer
P	Cindy Brown, Vice Chair	P	Jackie West (G#6)	p	Elliot McIntire, Foundation Rep
A	John Watson (G#1)	p	Suzanne Townsen (G#7)	A	M.A. Malone, MG Rep
P	Felicia Kongable (G#2)	P	Julia Layden (G #8)	A	Lois Weathers, MG Liaison
P	Gretchen Holden (G#3)	A	Bonny Groshong (G#9)	P	Jean Coberly, Archivist

Group Reports follow. Send to RVRACouncil@gmail.com by the end of the month.

Councilor Reports on Resident Groups

Group 1: John Watson Health, Wellness, and Safety

Wellness: Rene Swar

Ready Force: Steve Morris

UNA-USA: Kay Schmerber

Council Safety Committee: Mayo Marsh

Group 2: Felicia Kongable Spiritual Well-Being

Friendship Corps: Lois Weathers

Solarium Worship: Bud Robinson

United Christian Fellowship: Jackie West

Group 3: Gretchen Holden Communication

Library: Jean Coberly

Events: On and off Campus: Gretchen Holden

Communications Committee: Marilyn Gottschall

Group 4: Louise Williams

Service

Volunteer Recognition: Bill Rector

Employee Christmas Fund: Dori Jones

Treasure House: Judie Hansen and Jennifer Allen

Group 5: Steve Morris

Outdoor Activities

Community Garden: Dave Dobak

Tuesday Market: Carolyn Bailey

Group 6: Jackie West

On Campus Activities

Hearing Support : Mary Deane Smith

Rose Villa Choir: Miranda Manners and Andrea Drury Not meeting due to COVID.

Group 7: Sue Townsen

Hospitality

Welcoming Committee: Susan Hyne

Council Pet Committee: Sue Townsen

Food Think Tank: Gretchen Holden

Group 8: Julia Layden

Sustainable Living

Green Team: (Consists of Five Subteams: Bringing Nature Home, Climate Change, Energy, Food, and Recycling) Jean Lofy

Group 9: Bonny Groshong

Leisure Activities

Sewing and Quilting Studio: Pam Duren

Woodshop: Tom Wilcox Subteams

Readers Theater: Byron Windhorst

Attachments to Council Minutes, January 2022

Attachent #1 (Written reports)

Community Garden (Dave Dobak)

No report

Council Communications Committee (Marilyn Gottschall)

Communication problems between independent living residents and those in Madrona Grove are of concern. Jerry Corn and Steve Morris met with Erin Cornell and MaryHelen Clausing to discuss ways of improving this situation. Some ideas being considered include a series of video skits that can be put on the resident website.

Publishing RV Board Meeting Minutes on Touchtown. Jerry Corn will speak to Vassar Byrd about this; the idea is for residents to know what happens at the Board meetings.

RVToday will have new episodes starting with a series on the Treasure House. It will begin after the holidays.

Hybrid meetings. The last Council meeting went pretty well. We will work on the sound quality, and plan to continue this format.

Vibrant. Our new TouchTown replacement is experiencing delays. Beth Knoll is hopeful that it will launch before March 2022.

Neighborhood focus to combat isolation. Judy Wathen discussed this with Vassar Byrd, who was enthusiastic about the idea. The Welcoming Committee will roll out a system of "buddy circles" in January, based around existing Ready Force neighborhoods.

Council iDREAM Committee (Joan Clark)

Oral report

Employee Holiday Gift Fund (Dori Jones)

A little over \$152,000 was collected and donated for the Rose Villa employees, and 166 checks were distributed. In addition, there was a carryover from 2020 of about \$1,000 plus \$815 from the 2020 Thank You Fund. A little “cushion” is maintained in the Fund in case an employee was missed or there was some other “glitch.” Bags of cookies donated by residents were given with the checks. Many thanks to Susan Hyne, Betty Hosakawa and Marilyn Gottschall for their work and time in organizing the cookie brigade.

Jean Coberly reported the following information: The numbers are preliminary, with exact numbers in February after all checks are cashed, etc. Amount of funds distributed was about \$152,000. Average check was \$915. Maximum check was \$2285 and minimum check was \$10 (for a very new hire). I'm not certain about whether people who have been here got supplemental gifts, and what the combined points ,etc are. That would probably need to come from the Finance Office.

Events: On and Off Campus (Gretchen Holden)

Oral report

Food Think Tank (Gretchen Holden)

No report

Foundation (Elliot McIntire)

New board members and officers for 2022, but Cindy got those into the minutes of the last meeting. The Foundation Board's Education and Enrichment committee is sponsoring a session on making investments early in January. Watch for notices.

Friendship Corps (Lois Weathers)

Marianna Iverson, MG Activity and Volunteer Coordinator, announces the following to all independent RV residents:

- MG is open to visitors. Protocols such as masking and health checks remain in place.
- Please check the activity calendar on the MG bulletin board. If there is an activity you would like to be involved in, let Marianna know at 503.652.3276 or mjones@rosevilla.org.

- MG is once again open to dog visits. If you, or anyone you know has a dog appropriate for visiting residents, let Marianna know.
- Finally, as long as the pandemic stays reasonably stable, a group training orientation for both past and new volunteers is being planned for early February. Watch for flyers.

Green Team (Jean Lofy, Marilyn Gottschall)

The Green Team is working with our Sustainability Liaison, German Sanchez, to prepare for coming changes to the Clean Wind Program. It will likely have a new title, called the Green Future Enterprise Program. Watch for a presentation in January.

Wes Brown will be leading a book study on Doug Tallamy's book, "Nature's Best Hope", starting on Wednesday, January 5 at 3pm. Contact Wes if you are interested. Extra books are available.

The Green Team is continuing its monthly film series on Zoom related to videos related to sustainability and the environment. It is on the 3rd Sunday of the month at 3pm on Zoom. Watch for announcements and flyers.

The December video was "Forks Over Knives" and the January video is scheduled to be "Don't Look Up" on Sunday, January 16 at 3pm.

Hearing Support Group (Mary Deane Smith)

No report

Library (Jean Coberly)

CDs and books flew out the door this month...237 of them. This brings the total for 2021 to 2,397....quite a few books per resident if you choose to do the math. Thank you to everyone who takes good care of our Library materials.

Madrona Grove Liaison (Lois Weathers)

Perusing the December 2021 MG Activity Calendar (posted on the MG bulletin board) portrays a month full of holiday happenings. Besides numerous opportunities to participate in music events, two worship times were offered per

week, plus educational classes on the history of Christmas. The big event was the annual Holiday Brunch followed by gift opening. It is an annual Christmas tradition that every MG resident receives an individual present—all chosen, shopped for, and wrapped by the caring staff. The MG staff also makes sure that their residents are tenderly wrapped in warm blankets to protect from the cold, and present every year for the lighting of the festive holiday lights. This year they led the entire community in Christmas carols.

Pet Advisory Committee (Suzanne Townsen)

There was no meeting this month. No resident concerns regarding pets were received.

Potluck

No meeting this month. We will also need a new leader.

Readers Theater (Byron Windhorst)

No report

Rose Villa Choir (Miranda Manners and Andrea Drury)

No report

Sewing and Quilting Studio (Pam Duren)

No report

Solarium Worship (Bud Robinson)

No report

Treasure House (Judie Hansen and Jennifer Allen)

The Treasure House was very busy during December, and we added a two day Sneak Peek sale and an Attic Treasures sale while the store was also open. This process involved about 15 volunteers to set it all up and serve as clerks. The store was closed the last week of December due to uncertain weather conditions.

It was a fantastic year even though the store was closed a couple of weeks last winter and we restricted access to the public until May due to Covid. Our total sales, including metal recycling, brought in \$40,284.00. We donated \$18,500 each to the

Rose Villa Foundation and Rose Villa, Inc., and enlisted the help of 50 resident volunteers. Thanks to everyone for supporting our efforts by donating items and being such good shoppers.

The Treasure House also donates items to other charities, including Dignity and Peace, Goodwill, Red White and Blue, the Oak Lodge Library, the Clackamas Book Shelf, and a group needing household goods for Afghan refugees. We also recycle cardboard, glass and metal, and provide free walkers, shower chairs, crutches, and wheelchairs to both residents and the public.

Tuesday Market (Carolyn Bailey)

No report

UNA-USA (Kay Schmerber)

No report

United Christian Fellowship (Jackie West)

Vespers : Throughout 2021 the Sunday evening 6:30 Vespers services were held live via Zoom rather than in the PAC because of the COVID pandemic restrictions. The service has prayers, scripture, a brief message by a speaker from one of many denominations and hymns, accompanied by the beautiful photography of Ed and Lisa McFarlane.

Madrona Grove: We are not able to continue the Wednesday morning worship services in Madrona Grove because of the pandemic. We do provide residents each month with 15 copies of the devotional magazine, The Upper Room.

Bible Study: We were able to resume a Bible study course this fall for the first time since the pandemic.

Interfaith Prayer Group: This group is meeting again every second and fourth Monday at 4:00-5:00 in the Pavilion.

Christmas Banquet: The Christmas Banquet, UCF's annual gift to RoseVilla for over 60 years, is usually a gala affair with delicious dinner, lovely decorations in the dining rooms and a concert given by the Clackamas High School choir. New residents who have moved in since the last banquet are special guests. For the second year it was necessary to hold a pandemic version of the banquet. It was held on December 8. An introductory welcome and short program were presented

on Zoom in the afternoon. The Milwaukie High School Choir sang Christmas carols throughout the campus for three hours during the evening. Food services prepared an especially festive meal, available to all residents. The UCF committee members and friends hand delivered dinners in Christmassy bags and floral centerpieces to 15 new residents. All together it was a good substitute, on a bright and clear evening, and was enjoyed by all those involved.

Volunteer Recognition (Bill Rector)

The event was held on Main Street on the 9th of September. Approximately 110 residents attended. Volunteers enjoyed the casual nature of the event.

Although volunteers had been invited and registered in advance, there was some confusion about whether attendees were to pay for the lunch.

Next year, if the event is again outside, the group needs labeled recycle bins, and the hosts can ask residents to bring their own table ware to lessen the amount of non recyclable items thrown away.

Welcoming Committee (Susan Hyne)

Welcoming Committee Steering Team met with Tina, Jennifer, and Beth re: Phase 3. Team shared Buddy Circle plans.

Tina agreed to do a February briefing on Phase 3 based on questions submitted by residents in advance (collection of questions to be coordinated by the Welcoming Committee).

The Welcoming Committee is coordinating with the Let's Talk Committee on the March 5 Let's Talk session.

New/Future Residents: One resident is scheduled to move in January and another in February. Three units are open

Wellness (Rene Swar)

No report

Woodshop (Tom Wilcox)

We have had a good year in the Woodshop, even with COVID. We would like to be able to get together and have a meeting to discuss

where we are going and what we should be doing. I keep thinking that if we wait a little longer, we will be able to do it, but so far it hasn't happened. I don't think Zooming is the answer, so I plan to wait a little longer.

We have lost several members this year, but several others have joined, including our most recent, a new move in, Don Brown. We would love for any that would like to try their hand at making things out of wood or other materials, to check out the shop. You don't know what you are missing until you see what is there and give it a try. If you need some lessons, that can be arranged.

We have replaced some equipment and improved some others. This year we have spent almost \$2900 on supplies and equipment. Thanks to the generosity of the residents who have had work done, we have received about \$2500 in donations, which leaves us a little over \$3500 in our account.

Why so much in our account? As we see needs, we want to be able to replace equipment and some of it is expensive. I think we should keep around \$2000 to \$2500 available for some emergency and the balance can be used to replace things that are becoming worn and outdated. We are looking forward to a good 2022.

Attachment #2 (Treasurer's Report)

Residents' Association Council
2021 Report

Committee Name	Jan-21	Mar-21	Jun-21	Sep-21
RAC General	\$ 2,217.23	\$ 2,217.23	\$ 2,217.23	\$ 2,217.23
Garden Committee	\$ 1,620.52	\$ 1,620.52	\$ 1,625.52	\$ 1,606.75
Restricted Funds (Free Money)	\$ 710.15	\$ 710.15	\$ 710.15	\$ 710.15
P.O.S.T.	\$ 83.62	\$ 83.62	\$ 83.62	\$ 83.62
Choir	\$ 2,204.18	\$ 2,054.18	\$ 2,054.18	\$ 2,054.18
Wood Shop	\$ 3,009.15	\$ 2,344.03	\$ 2,612.43	\$ 3,012.74
Treasure House	\$ 6,891.27	\$ 9,558.75	\$ 5,437.70	\$ 7,487.93
Functional Fitness	\$ 7,263.04	\$ 7,263.04	\$ 7,263.04	\$ 7,263.04
Sewing & Craft	\$ 2,461.66	\$ 2,461.66	\$ 2,633.66	\$ 2,773.66
Library Committee	\$ 2,575.72	\$ 2,192.68	\$ 1,937.61	\$ 1,840.06
ECF Party Fund	\$ 45.00	\$ 45.00	\$ 45.00	\$ 129.11
Green Team				\$ 150.00
Totals Balance:	\$ 29,081.54	\$ 30,550.86	\$ 26,620.14	\$ 29,328.47

**General Council
2021 Report**

Date	Activity	Income	Expense	Balance
	Balance as of December 31, 2020			\$ 2,217.23
1/31/2021	No Activity			
	Balance as of January 31, 2021			\$ 2,217.23
2/9/2021	Printing		7.00	
2/23/2021	Office Depot		11.46	
3/31/2021	Zoom Account 2021		149.90	
	<i>RVI Budgeted expense</i>	168.36		
		168.36	168.36	
	Balance as of March 31, 2021			\$ 2,217.23
6/30/2021	Printing Exp - new checks		32.18	
	<i>RVI Budgeted expense</i>	32.18		
		32.18	32.18	
	Balance as of June 30, 2021			\$ 2,217.23
- 09/30/2021	No Activity			
	Balance as of September 30, 2021			\$ 2,217.23

ECF Analysis as at 12/31/21

Fund balance at 11/31/21 127,145 December receipts 27,060 Fund balance available 154,205

2021 ECF distribution authorized 152,000 Actual distribution 152,024

Voided – termination (484) 2021 ECF checks issued 151,540

ECF checks cleared in December (145,104) (145,104) ECF checks outstanding 12/31/21 6,436

ECF fund balance at 12/31/21 9,101

2021 Employee Holiday Fund Gift Tally

(you could include calculation instructions here)

1. Total dollar amount collected for 2021 fund = _____
2. Total amount of fund used for Supplemental Gifts (10 years or longer) = _____
3. Combined points of all eligible Rose Villa Employees = _____
4. Dollar value of fund unit = _____

List of Calculations:

(assigned points x hours worked) x fund unit = _____ + supplement =
gift amount x # of gifts w same calculation = total

-

Grand total

Minus any declined gifts

Total remaining in fund

-

Attachment #4 (Link to Green Team meeting with Mayor Mark Gamba)

https://www.youtube.com/watch?v=5dJQpvjFv2o&ab_channel=RoseVillaTV

Attachments area

Preview YouTube video 2021 12 10 Mark Gamba



2021 12 10 Mark Gamba

