



# Meeting Minutes

February 7, 2023

**Call To Order:** Cindy Brown opened the meeting at 1:30 p.m.

**Roll call:** All Council members present

**Consent agenda:** The proposed agenda was approved. Minutes from January 2023 were voted on and approved. John Chapman made the motion and Bill Rector seconded.

**Meeting process:** John Chapman spoke about participation in meetings. He used the theme of Prepare, Care, and Collaborate. A motion to approve was made and approved. There was some discussion about the process and whether or not a vote was needed. A one page elaboration of these points was given to the Council prior to the meeting and was attached to the Council meeting agenda for review.

## Update Reports

### **Rose Villa Management Report** (Tina Moullet)

**Ideas List** - Tina reported that Rose Villa is trying to determine how to use the empty spaces on campus. Ideas should be submitted to the [ideas@rosevilla.org](mailto:ideas@rosevilla.org) email address. There is a master list being prepared for the senior management team. Residents will receive the list and can submit comments.

**Resiliency Action Planning** - A workgroup is being put together. The Resident Council can add people to the workgroup. Tina has a short list of interested residents but can use more. A question was asked as to how residents could find out who was on the Resiliency Action Plan workgroup. Tina said they will set up one workgroup and may add smaller ones later. Another question concerned the connection between the RAP and a strategic plan. There is a strategic plan but it is still being reviewed and not ready for distribution.

**Staffing, Security and MG** - The group is working on the software to improve work orders. Dwain Nelson has been put in charge of communication.

**Meetings** - Tina is moving her Friday meeting with residents to the Rec Room in Schroeder. Meetings are at noon. Harvest Grill was just too noisy for conversation.

**Miscellaneous** - Angela Hansen has been promoted to CFO for Rose Villa. Question about the library and the status of improvements. Tina said they are working on a list of contractors to get bids for the cost. There is a single Stop sign on Schroeder. It was needed for the crosswalk prior to Phase III construction. Tina said they will look at the stop sign and determine if it is still needed. Paperback book exchange needed. Residents are working on this. Will use the lobby shelves for larger books and for paperbacks. Is Touchtown being replaced with another system? No. Touchtown is staying and the Work Orders icon is the same.

**RVI Board Meeting** (Cindy Brown) Eleanore Hunter (RVI Board member) is holding listening sessions on Thursdays from Noon until 3:00 in the Board Room of South Main. Residents are encouraged to stop by and chat with her. The Board is recruiting new members; they are particularly interested in people with financial backgrounds or expertise. Angela Hansen is working on a “dashboard” for the Rose Villa financial information. The RVI Board has responded to our letter about the Satisfaction Survey. The Board wants residents to participate in the Listening sessions. The Communication Committee is working on a Communication statement. A copy of the statement is attached to these Minutes. The committee will identify a Functional Area Councilor to work with the Board. Questions re RV acceptance of this process, the need for more than two residents on the project and ways to keep Councilors from being overwhelmed with projects were discussed.

**Rose Villa Foundation** (Don Lehman) Don reported on the Community Benefits grants. Pillar 4 has been successful. Otter Program and Tech Services are working together. Norine Mulry is working on “Nutrition 101” with an outside group. The Foundation is looking for new programs. How can the Foundation work better for resident benefits? A program on Education and Enrichment will be held in early March. Jeff Gates, who is head of the Wealth group used by the Foundation, will speak. In May, there will be a new program on “End of Life Choices.”

**Madrona Grove** (Lois Weathers) Much like her “Welcome to your Home” card project last year, Jo Berry has reinstated a second card campaign for Madrona Grove—this one being for colorful Valentine cards. Her goal is for every resident in

MG to receive at least 5 personally addressed and signed valentines. She organized three work days utilizing her collection of cards, cards bought by residents, recycled parts of cards, and what was described as a “Veritable Valentine Candy Store” trove of art supplies and equipment available in the Art Studio all free and available for resident use. Completed cards are to be turned in by Monday, Feb 13.

Marianna Iverson sends the following request for an enjoyable way to volunteer in MG: “I would love to have any interested volunteers come to be part of the reading program Friday mornings with the kids from Oak Grove Elementary. The kids will be here this month on the 10th, 17th, and 24th at 10:30 am in the Larkspur (floor 2) living room. There are double the number of kids to residents and it would be so nice to have more adults for the little ones to read to and visit with.” Marianna also posts a monthly MG Group Activities Calendar in the Club and Mail rooms. She asks that you check the calendar over. If any group activities look intriguing, call Marianna (Ext. 3276) and she will put you to work.

MaryHelen Clausing announces after a three year Covid hiatus that we are able to have *Comfort Companions* in Madrona Grove again. She and Marianna are making plans to host a training session, possibly in March, to see if there is interest among the many new residents who are not familiar with the historic program in which trained hospice volunteers sit at the bedside of Madrona Grove residents who are in their final hours of life. Contact MaryHelen, Ext. 3044, or Marianna (see above) if you would like to sign up for the training. If the perspective of a longtime *Comfort Companion* volunteer would be helpful, contact Lois Weathers, Ext. 3240.

## **District Updates**

**North:** Have had three meetings with about 45 people. Favored meeting on Zoom. Most want to change the Holiday Gift Fund criteria. Residents are pleased that Vassar is writing to us about North Star but more information is needed.

**Middle:** Large group met and came up with six items of concern. Among these were dealing with the administration, maintenance and security. Collaboration is important.

**South:** Majority wants to revisit Holiday Gift Fund and supports the pause in North Star. Amended feasibility study. Will meet quarterly. Desire to rebuild communication.

**Pets** (Joan Clark) Joan reported that the Pet group is sponsoring a presentation by Golden Bond on February 14 in the PAC. Cookies will be provided and 4 adopted Golden Retrievers will be introduced. No other pets are allowed, however.

**Events** (Gretchen Holden) Residents are coming through with ideas and suggestions for Events. There will be a film festival.

### **Continued Business**

**Request for a moratorium on North Star funding.** Jude Watson read her motion regarding the letter. Discussion followed among the residents and the Council about what to say and how to say it. The consensus was to thank Vassar for pausing the North Star effort and providing financial info; that the word "pause" be used instead of "moratorium;" and that the pause should have measurable outcomes. Finally, the language was agreed upon and a motion by Jude Watson and seconded by Bill Rector was passed. The letter is as follows:

The Resident Council wants to thank Vassar Byrd for the initial pause of North Star and for providing information on North Star financials.

We recommend that RVI management and the Board continue the North Star pause for one year with no additional funding from RVI.

During the pause we request that RVI focus on rebuilding and healing our community. Including but not limited to:

- Addressing the low satisfaction identified in the Holleran survey.
- Educating residents on North Star and potential alternatives.
- Answering unanswered resident questions regarding North Star.
- Providing transparency throughout the process.
- Provide a five year RVI strategic plan for resident review and discussion.
- Work hand and hand with the Resident Council to support our community in these endeavors.

**Proposed forms for reporting issues** (Cindy Brown) The form is only a suggestion and is not required to be used.

**2023 Budget** (Paul Wathen) The budget will be \$2,500 for the year. Paul requested that the budget be approved. A copy of the budget was included with the Resident

Council agenda. Jude Watson made a motion to approve and Bill Rector seconded.

**Employee Holiday Gift Fund** No report but will have an update in April.

**Suggestion box** (Bill Rector)

- A coffee pot is needed in the lobby
- Harvest grill should add a “brown rice” option
- We need to make it safe for people to share viewpoints again

A question was asked about the procedure to give questions or comments to Councilors. This will be addressed at our next meeting. Another suggestion was to put PCC at the top of the Resident Council agenda. Lastly, a question was asked about the number of people who had volunteered to work with Rose Villa on the Resilience Action Plan. One of the Councilors requested that a work group be formed to work on sustainability.



**Resident Association Council  
Budget Report  
January 31, 2023**

	ANNUAL BUDGET	FIRST OF MONTH	SPENT THIS MONTH	END OF MONTH
District Meeting Support	600	600		600
RVRA Annual Meeting	400	400		400
Annual Council orientation	300	300		300
IT expense	500	500		500
Administrative expense	500	500		500
Contingency	200	200		200
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Total	2,500	2,500	0	2,500

## Residents' Association Council

### Financial Report

January 2023

	Beginning Balance	Revenues	Expenditure	Ending Balance
Garden Committee	2,221	765	0	2,986
Choir	1,879	50	0	1,929
Wood Shop	5,312	609	153	5,768
Treasure House	7,833	4,933	0	12,766
Sewing & Craft	1,762	0	168	1,594
Library Committee	5,995	0	0	5,995
EDF Party Fund	129	0	0	129
Green Team	978	0	0	978
Sunday Suppers	0	460	200	260
Community Activity Fund	8,189	0	1,000	7,189
Total	34,298	6,817	1,522	39,594

## **Attachment 1**

The Communications Committee endorses a collaborative approach to addressing the issues raised in the resident satisfaction survey. By collaboration we mean that residents and staff work together to obtain and interpret resident feedback, and together to develop action plans with the goal of improving resident satisfaction.

**We believe the act of collaborating on this will by itself help improve resident satisfaction.**

We propose that a Comm Comm group work with you to develop a template for directors to work with their staff designees and a group of interested residents to:

- Review and discuss the resident feedback from the listening sessions.
- Explore possible solutions to the issues raised by residents and select approaches to pursue.
- Request budget funding for the selected solutions (if required).
- Regularly communicate headway being made to residents.
- Continue to meet on a regular basis until the identified issues have been addressed.

Meeting was adjourned at 3:25 p.m.