



Meeting Minutes

March 7, 2023

Call To Order: Cindy Brown opened the meeting at 1:30 p.m.

Roll call: All Council members were present

Consent agenda: The proposed agenda was approved. John Chapman made the motion and Shirley Smalley seconded. Minutes from February 2023 were voted on and approved. Bill Rector made the motion and Jude Watson seconded.

Update Reports

Rose Villa Management Report (Tina Moullet)

COVID-19 The Oregon Department of Health and Human Services (HHS) is planning for the federal Public Health Emergency (PHE) for COVID-19 to expire at the end of the day on May 11, 2023. The Public Health Emergency has been in effect since January 2020. Rose Villa's infectious disease management policies and procedures will follow regulatory requirements and long-term care provider best practices.

Resident Survey Workgroup Members: Cindy Brown, Steve Morris, Marilyn Gottschall, Tina Moullet, Beth Knoll. Next meeting on March 8 at 10 a.m. Report to the Board of Directors; listening session check-in; next steps will be discussed.

Rose Villa Diversity, Equity, Inclusion, and Accessibility (DEIA) Coordinating Committee will begin meeting in April with renewed membership of several staff, a resident, and a Board member (at a minimum).

Resiliency Action Plan (RAP) Update The RAP Workgroup will review the RAP report content and recommendations, consider proposals related to the RAP actions, make recommendations/revisions to the plan, and prioritize actions designed to achieve community resiliency over time. The first meeting will be on Wednesday, March 22 at 10:00 a.m. on Zoom. Monthly meeting dates through November will be sent directly to workgroup members.

Members: Green Hammer - Stephen Aiguier, Laura Squillace; Rose Villa Staff - Tina Moullet, Jim Willeford, Kofi Dah; and Rose Villa Residents - Jean Lofy, Eric Shawn, Dave Dobak, Felicia Kongable, Cathy Schwabe, John Chapman, Louise Williams, Mary Eusterman, Shirley Smalley, Mayo Marsh

Staff and Department Updates Andi Tjan has been promoted to Lead Groundskeeper. Mike Bird has stepped down as lead and is returning to a Groundskeeper position.

Grand opening of Madrona Café was Monday, March 6, 2023.

Hours: 8:00 - 11:00 a.m. Monday-Friday

Rose Villa is still looking for new employees:

Groundskeeper Building Operations Tech
Security & Maintenance Tech- overnight MG
Housekeeper
Driver/Relief Receptionist

Madrona Grove CNAs, LPNs, RN
Avencia PCAs, CNAs, LPN
Prep cook

Employee Holiday Gift Fund (Paul Wathen) Paul reported that the workgroup is collaborating with the RV CFO and developing models. (Rose Villa prepares the checks so it is crucial that they can prepare them in any new system.) A public Zoom session will be held for residents to suggest ideas on how to distribute the funds. Once an alternative criteria is selected, the workgroup will prepare a ballot for the residents to consider and vote on. There will be two choices on the ballot: one to leave the system as it currently is and the second to revise it to a new system. Paul hopes that this will happen within the next month or two.

RVI Board Meeting (Cindy Brown) Cindy reported that the Board has referred our motion to let all three Resident Council officers vote to the Governance committee for study and consideration. The response to the Holleran survey is still in process. And the Board responded to our request for a defined “pause” in any North Star work by saying they are looking for joint work between the Resident Council and RV management. Our “pause” committee will continue to follow up on this issue. The Board has carved out a place on the Board agenda to address Resident Council issues/concerns.

Rose Villa Foundation (Don Lehman) The Foundation is in the process of finalizing the budget for 2023 and beginning the process of reviewing our Bylaws and Policies. This is in addition to the ongoing work of the Education and Enrichment team on some upcoming exciting presentations for the community, fun events planned by the Community Engagement/Events team, and recent efforts to more effectively collaborate with the Resident Council on targeted Community Benefits Grants.

Recent Foundation E&E Presentations

- Advanced Care Planning Series
- The Shaman’s Way
- Healthy Aging
- Music & the Aging Brain
- Secure Act 2.0

- Nutrition 101 (funding provided for “Lunch & Learn” - RV F&B with Nourish Northwest)
- Crafting Optimism – Resiliency Workshop

Foundation Presentations & Events Coming Soon

- End of Life Choices
- Cinco de Mayo Trivia Night
- Unconscious Bias

Madrona Grove (*Lois Weathers*) Improv is returning to Madrona Grove! Beginning in April, Kate Dins and Val LeGault, x3223, (continuing in the legacy of past employee John Eaglin), will be leading these much loved sessions on alternating Saturday afternoons. They will walk you through the process and would love help from enthusiastic volunteers. Call Kate or Val for info and watch for flyers on specific dates and time.

Madrona Grove has a new piano that needs playing. Since music is universally loved by virtually all the residents in Madrona Grove, Marianna Iverson, MG Activities Coordinator, is requesting that any and all community pianists interested in occasionally playing for our fellow MG residents, to please contact her at x3276, miverson@rosevilla.org.

Adorable students in a reading program from nearby Oaks Grove Elementary visit MG on most Fridays in March at 10:30 a.m. Volunteers are needed for the little kids to read to and visit with. Contact Marianna for details.

The historic Comfort Companions initiative, on a 3-year hiatus due to Covid, is being reinstated in MG sometime this spring. This program’s goal is that no one in MG dies alone. Trained volunteers are scheduled to sit in 2 hr shifts at the bedside of residents in their last hours of life. MaryHelen Clausing, x3044, Dir. of Social Services and Avencia In-Home Care, is collecting names of residents interested in taking the required training.

Notice: There will be a memorial for Marion Meyer in the MG Larkspur family room on March 17 at 3 p.m. The Meyer family is warmly inviting the RV community to attend.

Friendship Corp Volunteering:

Marianna Iverson is your staff contact. She directs all volunteering in MG. Ask to be added to her email list of volunteers (it currently totals 31 names.) Once included, you will receive her monthly emailed MG Activity Schedule. Study the activities occurring in MG during that month, pick those that pique your interest, and possibly notice any missing activities that you might have the skills to fill. Contact Marianna, x3276, miverson@rosevilla.org.

For general information, either talk to a neighbor who is already involved in MG and/or gain insight from your MG Resident Council Liaison, Lois Weathers, x3240, wmlouis@comcast.net

Finally, ways of volunteering often appear organically. For instance, resident Jo Berry has an interest in paper crafts, especially greeting cards. She has twice organized a card campaign for residents in MG. The latest involved Valentine cards. Seventeen independent residents joined Jo and made, addressed, and personally signed hundreds of cards. On Valentines Day, every one of our fellow friends in MG was presented with stacks and stacks of lovely, colorful, personally addressed cards. Those cards have been shared again and again with family and staff, talked about during meals, and are still found decorating individual rooms.

Another successful volunteer initiative in MG started with a thought. Dog lover Gretchen Holden thought about how much the residents in MG must miss having a pet. That one thought has now morphed into several RV pet owners happily bringing their friendly dogs into MG regularly for twice-monthly joy filled visits.

"Alone we can do so little; together we can do so much." – Helen Keller

Announcements:

Recycling (Jean Lofy) Jean reported that a presentation on recycling at Rose Villa will be made on Tuesday, March 28, at 2:00 p.m. in the PAC and on Zoom. The presenter is Tenille Beseda Fillwock from Clackamas County Sustainability.

Pets (Joan Clark) Joan reported that the pet committee wants to be the best committee in any CCRC. They have a new logo and a new form for residents to report incidents (good or bad) with any pet on campus. Please put the forms in the Pet Committee box in the mailroom.

Continuing Business

Proposed Motion After some introductory remarks by our Chair and Vice Chair, the following motion was discussed by the Council, amended, and voted on. It was approved unanimously. Steve Morris made the motion and Gretchen Holden seconded.

To comply with Board Chair Rodriguez's request for a joint Council/ Management 2022 Holleran satisfaction survey analysis and action plan, the Resident Council proposes that the Council Executive Committee and the Executive Director implement a collaborative process for RVI directors to follow in reviewing, analyzing, and developing action plans around the feedback from residents. In particular, we propose that:

- *Directors of Admin, Marketing, BOGs, Dining, and Health Services form working groups composed of:*
- *Staff members designated by the director;*
- *A resident liaison assigned by the Council Executive Committee to that director specifically for the purpose of working on that director's listening session;*

- *Three to six residents who would be recruited by the assigned resident liaison.*

The staff/resident working group would jointly:

- *Review and discuss the resident feedback from that director's listening sessions, while also reviewing and analyzing the relevant feedback from the satisfaction survey itself;*
- *Explore and prioritize possible solutions to the issues raised by residents and select approaches to pursue;*
- *Regularly communicate headway being made to all stakeholders;*
- *Continue to meet on a regular basis until the identified issues have been addressed.*

Treasurer's reports (Paul Wathen)



**Resident Association Council
Budget Report
February 28, 2023**

	ANNUAL BUDGET	FIRST OF MONTH	SPENT THIS MONTH	END OF MONTH
District Meeting Support	600	600	45	555
RVRA Annual Meeting	400	400		400
Annual Council orientation	300	300		300
IT expense	500	500		500
Administrative expense	500	500	58	442
Contingency	200	200		200
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Total	2,500	2,500	103	2,397

Rose Villa Residents' Association

Treasurer's Report

For the month ending

February 28, 2023

Employee Holiday Gift Fund

Beginning balance		\$11,474.31
Deposits and other credits	\$2,444.75	
Checks and other debits	<u>\$1,734.55</u>	<u>\$710.20</u>
Ending balance		\$12,184.51
Checks outstanding		\$2,870.67



Treasurer

Residents' Association Council
Financial Report – Corrected

February 2023

	Beginning Balance	Revenues	Expenditure	Ending Balance
Garden Committee	2,986	2,085	1,550	3,521
Choir	1,929	1,650	300	3,279
Wood Shop	5,768	480	627	5,621
Treasure House	12,766	3,105	0	15,871
Sewing & Craft	1,594	329	1,000	923
Library Committee	5,995	0	0	5,995
EDF Party Fund	129	0	33	96
Green Team	978	400	0	1,378
Sunday Suppers	260	336	356	239
Community Activity Fund	7,189	0	0	7,189
Total	39,594	8,385	3,866	44,113

Meeting adjourned at 2:45 p.m.

Joncile Martin
Secretary
Resident Council