



Meeting Minutes

April 4, 2023

Call to Order: Cindy Brown opened the meeting at 1:30 p.m.

Roll Call: Margi Brown and Jean Coberly absent.

Consent agenda: The proposed agenda was approved. John Chapman made the motion and Gretchen Holden seconded. Minutes from March 2023 were approved. John Chapman and Shirley Smalley made and seconded the motion.

Update Reports

Rose Villa Management Report (Tina Moullet)

Ideas List Update

The "Ideas" process has concluded. Thank you for your contributions, which have helped to determine how the vacant spaces will be programmed. The updated use by space follows below. We do not yet have dates that all these spaces will be open for use. There are varying amounts of work that must be completed in some of these spaces and those projects are in the process of being scheduled by Facilities. We will publish a calendar when we have opening dates.

- **SEEDS:** Reservable community space for resident and staff use like many other spaces around campus such as the Vista Lounge, Pavilion, Training Room, etc. We will keep calling the space SEEDS in honor of its former use. Watch for the updated sign!
- **Former Clinic:** Aptly named the **Three Sisters Guest Suite** for its 3-bedroom feature, this pet friendly suite will function much like an apartment complete with living room, small dining area, courtesy kitchen with mini fridge, sink, coffee maker, microwave (no stove). The suite does not currently have a full bathroom so there is some remodeling that needs to happen to tap into the existing plumbing and install a shower.

- **Former Sewing & Crafting space:** Treasure House **storage** and large item staging.
- **Former Treasure House: “Maker Space”** for clay and other messier types of arts and crafts that cannot happen in the Creative Arts Building. This will be an open classroom model, not individual private spaces for residents to rent. The shed in the backyard will be used as a kiln shed.
- **Heirloom:** This space will return to its former use as a reservable space for special occasions and meetings. The rooms need new flooring and paint before they are available on the room reservation calendar. There are no plans to open Heirloom as a restaurant in 2023.
- **Yellow house on Laurie:** Rose Villa will be leasing the property to Golden Bond Rescue. The property will be fully fenced. Residents will not have access to the property once the fence is installed.
- **Corner lot on Courtney and Schroeder:** Fenced and used for Rose Villa vehicle parking or other/storage once needed security items are complete.
- **13614 River Road:** (property) just south of the employee parking lot. Structures will be demolished and property will be fenced. The structures are uninhabitable and cannot be salvaged.
- **Facilities Operations Center:** No changes are being made for the use of the property.
- **Garden Grove Event Space:** This area will receive its annual clean up. The trees have been evaluated by an arborist and will be professionally managed to ensure the patio is safe to use. (In use for this purpose now.)

Staff and Department Updates as of April 4, 2023

- Large Projects (In process):
 - Natatorium (pool) dehumidifier installation
 - Massive bamboo removal continues (cottages)
 - Performance Systems Incorporated (PSI) five-year check on eleven Fire Department Connections (FDC); inspections and replacement of valves, pressure tests in Pocket neighborhood and along Schroeder (new construction).
 - Campus GIS mapping for Clackamas County
 - Metal roof snow/ice fencing

• Projects (Completed):

- Re-rock of community garden paths and retaining wall repair
- Dryer duct cleaning complete except for CAB
- Electric vehicle fast chargers repaired
- Updated campus wayfinding/building lettering for emergency responders

• Upcoming/Future:

- Master schedule of preventative maintenance
- Concrete repair

• Job openings:

Facilities Services: Security and Maintenance Technician (1)

Health Services: Madrona Grove CNAs, LPNs, RN and Avencia PCAs, CNAs, LPN

Food & Beverage: Prep Cook (1)

Courtesy Services

Hiring: Driver/Relief Receptionist (1)

• Rosebud Preschool

Opened on April 3, 2023!

Friends of Rosebud volunteer opportunity - Contact Jennifer Loring or
Amanda Duncan

• **Communication**

Managers heard in recent department listening sessions that not all residents know what communication pathways are available to them for hearing important information and announcements from Rose Villa, to have their questions answered, or for staff to hear resident thoughts, suggestions, and feedback.

Two regularly scheduled opportunities to hear information and to be heard are below. Please join in. Your presence, comments, and questions are welcome!

•Monthly Resident Forum

- 3rd Tuesday of each month at 2:30pm
- Hybrid in the Performing Arts Center and on Zoom
- Send questions in advance of the meeting or ask questions and make comments during the Q&A during every meeting

•Weekly Sessions with Tina Moullet, Executive Director

- Casual conversation with no set agenda
- Bring your questions or just talk
- Weekly on Fridays, noon – 1pm in the Rec Room
 - Schedule is published on Touchtown and in print
 - Note there are dates with no meetings

Rose Villa Board meeting (Cindy Brown) Cindy expressed thanks to Eleanore Hunter for her Thursday meetings with residents. The Resident Council has requested that all three RC officers be voting members of the Board. We have also requested that the Board pause any work or funding of North Star for at least a year. We have had no response to the latter request. The request for resident member voting privileges is being addressed by the Board's Governance Committee. Cindy also expressed thanks to the residents who get flower arrangements for the tables in Harvest Grill.

Presentation to the Rose Villa Board: (Tina Moullet, Cindy Brown, and Steve Morris) We watched a very interesting slide show that was given by the Resident Council Executive Committee to the Rose Villa Board of Directors about the Holleran survey results and plans to address these issues. Our Executive Committee has recommended that we repeat the survey periodically, establish annual targets, involve the residents and focus on customer satisfaction.

Madrona Grove (Lois Weathers)

On Friday mornings at 10:30 am (except for 4/14), elementary students in a reading program from nearby Oak Grove School are visiting. They come to practice their reading skills and need volunteers who will sit and listen to them read. Lots of giggling happens in this hour!

“Improv” led by Kate Dins, Val LeGault, and friends is scheduled on Fridays April 8 and 22 at 3:00 pm. Both independent RV residents (more needed) and residents of MG adore this time of shared laughter and lightheartedness.

Thursdays at 3:00 pm find residents, staff, and volunteers engaged in gardening of all sorts.

The Tuesday Madrona Grove Bookmobile travels to both floors at 2:00 pm on April 11 and 25. Lots of visiting happens as volunteers move from room to room passing out books and magazines.

Thursday evenings at 6:00 pm, members of the MG Readers Club congregate on the Larkspur floor to enjoy reading and discussing their present shared book.

Music is universally loved in MG! A group of residents listens to classical music on Monday evenings at 6:00 pm. MG has its own piano. Pianists are welcome to play and play and play!

A bus outing is eagerly awaited on Wednesday, April 26, to Bob’s Red Mill. Helpers are needed to go along and share a springtime lunch together.

NOTE: The above are just some of the activities happening in MG. The complete April 2023 schedule for Madrona Grove is posted on the bulletin boards in both the Mail Room and the Club Room. Every event listed would be enriched by the addition of more involved volunteers. If an activity piques your interest, contact Marianna Iverson, MG Activities Coordinator, at x3276 or miverson@rosevilla.org.

Finance Committee (Paul Wathen) Paul reported that the committee has met with the CFO. Angela asked for feedback on her presentation to the Resident Forum. The committee also discussed the recent actuarial report and RVI cash reserves. Angela distributed a detailed analysis of cash flows over the last three years. The committee is developing a better understanding of RV finances and a good relationship with the CFO. The next meeting is scheduled for June.

Employee Holiday Gift Fund (Paul Wathen) The workgroup hosted a Zoom call to get comments from the residents. A two-fund approach was suggested. A second Zoom call will be held next week. The group will then fine tune an alternative and put out a ballot for the residents to vote. The choice will be between the plan as it is now and an alternative.

Announcements

Gretchen Holden announced that they are expanding the bulletin board in the mail room to add *Events*. She encouraged residents to sign up for trips they are interested in. Also, she told us of a new program called Rose Villa Home Concerts. The first group will be *Dirty Cello* in the Rec Room. Grey is providing some funding for the groups but tips will be appreciated.

Cindy Brown mentioned that we have scheduled a meeting on May 5 with a consultant to assist us with communication. Councilors should watch for the announcement and plan to attend.

Steve Morris told us that we should see improved audio for Zoom participants with meetings in the PAC.

Treasurer's Reports (Paul Wathen)

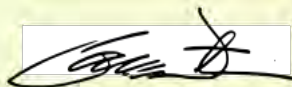
Rose Villa Residents' Association

Treasurer's Report

For the month ending March 31, 2023

Employee Holiday Gift Fund

Beginning balance		\$12,184.51
Deposits and other credits	\$3,542.45	
Checks and other debits	<u>\$197.34</u>	<u>\$3,345.11</u>
Ending balance		\$15,529.62
Checks outstanding		\$2,673.33



Treasurer

Residents' Association Council

Financial Report

March 2023

	Beginning Balance	Revenues	Expenditure	Ending Balance
Garden Committee	3,521	0	0	3,521
Choir	1,629	0	450	1,179
Wood Shop	5,621	656	30	6,246
Treasure House	15,871	3,162	18,000	1,033
Sewing & Craft	923	0	0	923
Library Committee	5,995	0	0	5,995
EDF Party Fund	96	0	0	96
Green Team	1,378	0	0	1,378
Sunday Suppers	239	595	552	282
Community Activity Fund	7,189	0	0	7,189
Total	42,463	4,413	19,032	27,843



**Resident Association Council
Budget Report
March 31, 2023**

	ANNUAL BUDGET	FIRST OF MONTH	SPENT THIS MONTH	END OF MONTH
District Meeting Support	600	555		555
RVRA Annual Meeting	400	400		400
Annual Council orientation	300	300		300
IT expense	500	500		500
Administrative expense	500	442		442
Contingency	200	200		200
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Total	2,500	2,397	0	2,397

The meeting was adjourned at 2:45 pm.

Joncile Martin
Secretary
Resident Council