

January 8, 1962

The meeting of the Rose Villa Council was called to order by President Dubach at 10 AM. The minutes of the regular meeting of December 18 and the special meeting of December 22 were approved as read.

A letter from the Rose Villa Staff was read thanking the residents for the Christmas gift they received.

Mr. Booth was asked to make a comment as to the distribution of the funds. He stated the Committee divided the employees in four sections according to seniority and responsibility.

10 persons were given \$5 each	\$50.00
12 " " " 4 "	48.00
6 " " " 3 "	18.00
6 " " " 2 "	12.00
Total	\$128.00

When the Council met on December 22 the funds collected amounted to \$123.00. Mrs. Duncan collected another dollar leaving a deficit of \$4.00. The committee in charge made up this difference. A letter was written to Mrs. Schumacher and Mrs. Audrey Villanie, former employees, and the remainder of the letters were given to Mr. Mefford to be distributed to the employees.

The first order of new business was reports to be given by the co-ordinators of the various areas.

Reverend Putnam co-ordinator of the Religious group stated he would have under his supervision: Vespers, Bible Study and Women's Christian Service. Assisting him with Vespers will be the retired ministers residing at the Villa and Mrs. Woodford and Mrs. Hosteland. Mrs. Hosteland will serve as Chairman of a committee setting up Women's Christian Service with Mrs. Mosely, Mrs. Edna Putnam, Mrs. Davenport and Mrs. Susan Morse assisting.

Rev. Putnam read a letter from Mrs. Fisher giving a detailed report of what had been done in handcraft since she took over last August. She will not be able to continue with this work and Mrs. Austin will find someone else to take over this work.

Mrs. Mosely as co-ordinator of the Cultural Group mentioned the different areas for which she will be responsible.

Shakespeare group	Mrs. Hibbard, Chairman
Discussion group	Mr. Graham, Chairman
Library	Mell Carter, Chairman
Lectures	-
Travelogue	-

Mrs. Mosely indicated she hoped to have these two spots filled soon and she will report on them at our next meeting.

Referring to lectures Dr. Dubach said there were three African students at Lewis & Clarke College he would like to invite here to tell us something about Africa. Mrs. Mosely mentioned a Mr. Ernest Peterson who has recently returned from a tour who she thought might be willing to come and give a lecture. Mrs. Mosely brought up the matter of registering for voting. She said she understood about 100 have registered up to this time. Dr. Dubach appointed Mr. Booth to contact everyone in the Villa and impress upon them the importance of registering as there are many local measures coming up in which the residents here are vitally interested.

The meeting of the Villa Council was called to order by President Dubach at 10 A.M. Mr. Austin, Coordinator of the Physical Area asked Mr. Goodell, Chairman to discuss what he and Mr. Young had learned about infirmary charges and a blanket policy. Dr. Dubach asked Mr. Goodell to check on this in detail and give a report of his findings to the Council.

Mr. Austin stated that Capt. Matheson will head up the Garden Group this year. Mr. Wirostek, Chairman of the Carpentry group and shop work gave suggestions for care of tools, materials, et cetera. He and Mr. Austin will make up a set of rules and present them at a future meeting of the council.

Mrs. Lofgren, Co-ordinator of the Social Area listed activities under her supervision as follows:

Program	10.00	10 persons were given \$5 each
Bulletins and co-ordination of meetings	48.00	" " " " " " " "
Recreation and games	18.00	" " " " " " " "
	<u>76.00</u>	Total

President Dubach gave his impressions of a Board meeting attended by himself and Mr. Booth recently. He gave reasons he felt the residents of the Villa should be represented on the board of trustees. At the conclusion of his talk Mrs. Lofgren moved that it be recommended at the proper time that three residents of the Villa be permitted to be represented on the Board. Motion was seconded by Mr. Graham. Motion carried.

All members of the Council were present at this meeting. Also present were

- Mr. Woodford
- Mrs. Mosely
- Mr. Austin
- Rev. Putnam
- Mr. Goodell
- Mr. Wirostek

The next meeting of the Council will be held Monday morning, January 15 at 10 A.M.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Chaparral Group
 Discussion Group
 Library
 Lecturers
 Travelers

Mrs. Wipbard, Chairman
 Mr. Graham, Chairman
 Nell Carter, Chairman

Mrs. Mosely indicated she hoped to have these two spots filled soon and she will report on them at our next meeting.

Mr. Dubach said there were three African students at Lewis & Clark College he would like to have to help to tell us something about Africa. Mr. Mosely mentioned a Mr. Ernest Peterson who has recently returned from a tour and thought might be willing to come and give a lecture. Mrs. Mosely brought up the matter of registering for voting. She said she understood about 100 have registered so far. Mr. Dubach stated Mr. Booth to contact everyone in the Villa and impress upon them the importance of registering as there are many local matters coming up in which the residents here are vitally interested.

Christmas fund Jan 3 1962

On hand 1-1-61 \$ 4.42

Collections 76.37
\$80.79

Disbursements-

Mr Woodford	\$ 10.50
Milw. Review	4.00
Mrs McClure	44.55
Mrs Hosteland	2.75
Mrs Jewell	14.57
	<u>\$76.37</u>

The \$4.42 does not show in disbursements
and is not on hand.

E E Russell

January 15, 1962

The meeting was called to order by President Dubach.

Minutes of the preceding meeting were ^{read and were} approved as corrected.

Dr. Dubach gave a report on the African students at Lewis and Clark College discussed at the last meeting of the Council. He said he would be able to arrange to have the girl come to Rose Villa and give a talk about Africa. Mrs. Kinderman moved that she be invited to come. The motion was seconded by Mr. Graham and carried. There will be no charge for this lecture. Dr. Dubach said he would go over to the college tomorrow and would determine when this meeting can be arranged. He said it would be sometime in February.

Mr. Booth read a letter which he and Dr. Dubach had prepared relating to "our responsibility as citizens." This letter was approved and Mr. Booth will have it mimeographed and a copy placed in the hands of all residents of Rose Villa.

The matter of names and numbers for our streets was discussed. Mr. Booth will make a check on this and will give a report at our next meeting.

Mr. Austin with his committee, prepared a set of rules and regulations for use of equipment and materials in the carpenter shop which was read by the secretary. Mr. Graham suggested that the notice caution those using drills and saws to refrain from using them when a meeting is in session.

A suggestion was made that a rail be placed at the corner of the walk leading up to the recreation building. Mr. Graham moved that this suggestion be referred to management for attention. Motion was seconded by Mr. Booth and carried.

Mrs. Sullivan and Mr. Booth will make a survey to determine where rails are needed for protection.

Mrs. Lofgren stated that Mrs. Lee will prepare two bulletins each month. The bulletins will be ready for distribution Friday and it will be necessary to have material to appear in the bulletin given to Mrs. Lee not later than Wednesday morning.

Dr. Dubach read an unsigned letter taken from the suggestion box. This letter pertained to something to be taken care of by the Maintenance Department and will be referred to management.

It was suggested that a notice be placed in the bulletin inviting anyone who has any constructive suggestion or a complaint to attend a council meeting or to write a letter to be read at a meeting of the council.

The treasurer reported a balance in the treasury of \$264.59. The collection for the Sunday evening meeting, January 14 was not included in this amount.

Mrs. Duncan was unable to be present at this meeting because of illness. All other members were present. Also present were Mrs. Mosely and Mr. Goodell.

The next meeting of the Council will be held Monday morning, February 5 at 10 A.M.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

February 5, 1962

The regular meeting of Rose Villa Council was called to order by President Dubach.

The minutes of the previous meeting were read and approved.

Treasurer's report given was as follows:

Collections in January, 1962	\$101.79
Amount on hand	264.59
	<hr/>
	366.38
Less disbursements	29.97
	<hr/>
	\$336.41

The treasurer's report was accepted subject to audit.

Reports from Committee Chairmen:

Rev. Putnam stated that no contributions have been made thus far this year on benevolences. He stated the committee had met and decided to continue the policy carried out last year. The amount contributed for benevolences last year was \$200. Mr. Booth moved that this report be accepted. Mrs. Sullivan seconded the motion. Motion carried.

Rev. Putnam stated his committee had discussed the matter of having a railing provided in the space in front of the choir and a curtain be put up. The matter will be taken up with Mr. Mefford and a further report will be given at the next meeting of the Council.

The secretary read a letter received from Mrs. Matheson who is retiring as choir director. Mrs. Lofgren moved that a letter be written to Mrs. Matheson expressing appreciation for the fine work she has done, both as choir director and as serving on the music committee. Motion was seconded by Mrs. Sullivan. Motion carried.

Rev. Putnam stated that Mrs. Fisher has consented to serve as choir director. A chairman on the music committee has not been appointed and Mrs. Mosely was asked to contact Mrs. Fisher to see if she would accept this position.

Rev. Putnam stated that Mrs. McClure has been appointed to act as chairman for Christmas decorations and Mrs. Wirostek will be in charge of outside decorations. Mrs. Eric Hosteland has been appointed chairman of Women's Christian Service. (There will be six women on this committee.)

Mrs. Mosely, Chairman of the Cultural Area stated Mrs. Vera Tarrant will be in charge of travelogues. She has one travelogue scheduled for February 21.

Mrs. Mosely read a list of speakers who will be available to give lectures at Rose Villa. It is hoped we can have one lecture each month.

Mrs. Lofgren, chairman of the social area reported Edward Woodford has accepted the chairmanship of pinochle games. William Young is chairman of the Tuesday evening Bingo games.

Mrs. Austin reported that Mr. Wirostek is having cooperation in the shop. Good work is also being done in the garden. Mr. Young is assisting in measuring plots for people who desire garden space.

Mr. Booth stated that Mr. Wirostek has made a platform 4'x6'x8" to be used in the

recreation buildings for religious services and lectures. He said it would be ready within a day or two.

Mr. Booth said he had not checked on numbers for the various buildings, but he will give a report on this at our next regular meeting.

Mr. Goodell gave a report on what had been done on the medical program. He will continue working on it and will give a further report at our next meeting.

Mrs. Sullivan who was delegated to check on places where hand rails were necessary. She had made up a chart showing places she felt hand rails were necessary which she turned over to Mr. Dubach, who in turn will discuss the matter with Mr. Mefford.

There was no further business at this time and the meeting adjourned.

Respectfully submitted,

Secretary

Present were:

Dr. Dubach
Mr. Booth
Mr. Graham
Mr. Austin
Mrs. Duncan
Miss Kellogg
Mrs. Kinderman
Mrs. Sullivan
Mr. Russell, Treasurer

Committees

Rev. Putnam
Mrs. Mosely
Mr. Goodell
Mrs. Lofgren
Rex Putnam
Mrs. Rex Putnam
Mr. Pear

February 19, 1962

The regular meeting of Rose Villa Council was called to order by President D Dubach.

The secretary's report was approved as read.

The treasurer reported a total of \$313.43 in the treasury at this time. Mr. Russell read a letter received from Vida thanking all who contributed funds for her when she was here and gave a lecture on Africa. Mr. Russell stated \$15.00 had been taken from the treasury to be added to the amount collected. Dr. Dubach said the total amount given was \$71.50.

Mrs. Mosely reported that Kathleen Connally will be our speaker on Thursday evening, March 15 - her topic - "It's fun to be Irish."

Mrs. Sullivan and Mr. Booth have completed their check on the railings that will be necessary in hazardous spots about the Villa and have found ~~six~~ ^{needed} railings will be ~~necessary~~ in addition to the one near the Recreation Building. This matter has been discussed with Mr. Mafford and the work will be done as soon as possible.

The matter of numbering or naming the various buildings was discussed and Mr. Booth stated it is being held in abeyance until funds are available for this purpose. Dr. Dubach appointed a committee consisting of Mrs. Duncan, Mrs. Sullivan, Mr. Graham and Mr. Booth to work on this project.

The matter of opening a street for private use was brought up* and Dr. Dubach appointed Mrs. Duncan chairman of a committee to work on this. She is to select her own committee. Motion was made and seconded that a committee be

There being no further business the meeting was adjourned. ↓

appointed to check on this roadway. Motion carried.

Respectfully submitted,

Marjorie B. Smith
Secretary

Present were:

Dr. Dubach
Mr. Booth
Mr. Graham
Mrs. ~~Au~~ Duncan
Miss Kellogg
Mrs. Kinderman
Mrs. Sullivan
Mr. Russell, Treasurer

Mrs. Mosely
Mr. and Mrs. Putnam
Mr. Pear
Miss Cowell

March 5, 1962

The regular meeting of Rose Villa Council met at 10 o'clock and was called to order by President Dubach.

The minutes of the previous meeting were approved as read.

The treasurer gave his report as follows:

Amount on hand February 1, 1962	\$336.41
Collected during February	<u>81.59</u>
	418.00
Disbursements during month of Feb.	<u>115.00</u>
Balance on Hand	\$303.00

A bill in the amount of \$21.42 was presented for material used in building the platform in the recreation hall. Miss Kellogg moved the bill be allowed. Mrs. Kinderman seconded the motion - motion carried.

Dr. Dubach brought up for discussion the matter of visiting with folks living in the Villa who are lonely. Mr. Mefford had asked him if it would not be possible to formulate a plan along this line. Mr. Graham was appointed chairman ~~to work on a plan~~ of a committee to work on such a plan.

Mr. Goodell, Chairman of committee on Health and Welfare was ill and unable to be present at this meeting. Dr. Dubach stated there was nothing new to report on the insurance plan as no meeting had been had with the F. H. A. and trustees of the Villa. He said something would be done on this matter soon.

There was nothing to report on the roadway question.

There was no further business to be transacted at this time and the meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present were:

Dr. Dubach
Mr. Booth
Mr. Graham
Mr. Russell
Mr. Austin
Mrs. Duncan
Miss Kellogg
Mrs. Kinderman
Mrs. Sullivan
Mr. Woodford
Mrs. Lofgren

March 19, 1962

The regular meeting of Rose Villa Council met this morning at 10 A. M. The meeting was called to order by President Dubach.

The minutes of the previous meeting were read and approved.

The treasurer was not present and no report was available.

Mr. Graham was asked to report on what has been done in regard to visiting folks in the Villa. He said he was still working on a plan but did not have anything concrete to report at this time. He said he had visited with Mr. Howard who originated a similar plan about a year ago. This plan will be enlarged upon and a report given at a later date.

Mr. Booth reported that nothing has been done in regard to putting up handrails in the places where they are needed. Mrs. Sullivan stated that permanent steps will soon be placed in the two most hazardous spots.

Dr. Dubach said he had called the chairman of the Medical Committee but nothing has developed as yet. He said they are still working on an insurance plan.

Mr. Lofgren, Mr. Howard and Mr. Wirostek attended the meeting and gave their views on the operation of the Hobby Room. Mr. Lofgren stated they have enough volunteers to have someone in the room from 9 until 4 every day including the noon hour. It was his idea that a key should be available in the office so that the volunteers could get it at any time they needed it. Several ideas were expressed by the men. Mr. Booth moved that Mr. Lofgren's suggestion be followed to see how it would work out. Motion was seconded and carried.

Mrs. Duncan reported that no progress has been made in regard to the roadway.

Miss Kellogg said Mrs. Mosely called and suggested a letter of appreciation be written to Kathleen Connolly. Mr. Booth suggested a note of thanks be written to Miss Anna Sturgeon for the chair she presented to the Villa for use in the Men's room and a note to Mr. Lofgren thanking him for the frame he made for use on the bulletin board in the lounge. Motion was made that these notes be written. Motion carried.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present were:

Dr. Dubach
Mr. Booth
Mr. Graham
Mr. Austin
Mrs. Duncan
Miss Kellogg
Mrs. Sullivan

Mr. Putnam (Rex)
Mr. Howard
Mr. Lofgren
Mrs. Lofgren
Mr. Wirostek

April 2, 1962

The regular meeting of Rose Villa Council met at 10 A. M. and was called to order by President Dubach.

The minutes of the previous meeting were read and approved.

The treasurer made the following report:

Amount in treasury March 1, 1962	\$303.00
Collections during month of March	<u>269.01</u>
	572.01
Disbursements during month of March	<u>216.92</u>
Balance in treasury April 1, 1962	\$355.09

The loud speaker that has been installed in the Recreation Building on a trial basis was discussed. Mr. Woodford has been interested in this project and he stated it was of great assistance to him. Mr. Putnam reported that his committee felt the down payment of \$150.00 could be taken from the treasury and it should be possible during the next three month period to obtain enough from collections and donations to take care of the balance of \$150.00. Mr. Booth moved that \$150 be taken from the treasury for the down payment and that the balance of \$150 be secured through donations and collections other than the regular collection. Motion was seconded and carried. Dr. Dubach appointed Messrs. Putnam and Woodford to appoint a committee of five members to work on the operation of this facility and report on it at the next meeting of the Council.

The matter of parking cars on one of the streets west of the main building was brought up for discussion. After discussing this matter pro and con Mr. Booth moved that the Board be informed that in the judgment of the Council no cars should be parked on the north side of the street because of inconvenience to people in distress and for safety reasons.

Dr. Dubach announced that Mr. Terry wished to come in for a few minutes at the close of the meeting as he had some things he wanted to bring before the council. Mr. Terry came in at this time. He had three things he wished the Council to consider, namely:

1. Exchange of chairs we now have for others that are more suitable.
2. Criticism of physically handicapped and mental patients from the infirmary eating in the dining room.
3. The Cancer Society is having their annual drive and have asked permission to solicit funds in the court.

Mr. Booth moved that a check be made of the chair situation and a report be made at the next meeting of the Council. Motion was seconded by Mr. Graham and passed.

Solicitation by Cancer Society was denied as no solicitation is permitted in the court.

Meeting adjourned on motion.

Respectfully submitted

Mayme Smith
Secretary

April 16, 1962

Rose Villa Council met in regular session this morning at 10 o'clock. The meeting was called to order by President Dubach.

The minutes of the previous meeting were read and approved.

The treasurer was not present and the secretary read the treasurer's report as follows:

Balance on hand	\$361.09
Collections in April	<u>34.30</u>
	400.39
Disbursements	<u>47.13</u>
	\$353.26

In addition to the above donations have been made for purchase of Loud Speaker, amounting to \$94.95.

Dr. Dubach said he would have a bulletin prepared for distribution regarding donations for the fund to pay for the loud speaker.

Four of the members of the Council will complete their term of office in June, namely - Dr. Dubach, Mrs. Lofgren, Mr. Austin and Mrs. Kinderman. The following persons were selected to serve on the nominating committee:

Ned Fulton	Mrs. Sullivan
Mrs. Yates	Mr. Woodford
Mrs. Franz	Mr. Houck
Mr. Booth	Mrs. Getchell
Mr. Patrick	

Mrs. Lofgren announced a meeting on April 23 when the Republican candidates will be here so that people may meet them. A similar meeting will be held on April 30 when the Democratic candidates will be present. She announced also that Mrs. Anne Robinson will register all those who have not registered for voting.

Mr. Graham announced that captains have been selected to call on people in the Villa who are lonely and need help in various ways. He said the list had been given to Mr. Mefford and that he would have a list for the council at the next meeting.

Mrs. Sullivan commented on the nice work done in placing steps and railings where they were needed.

Mr. Dubach said he had talked with Mr. Mefford about the parking situation. Mr. Mefford will see what can be done about having the lower part of the street vacated.

The matter of the purchase of new chairs was mentioned and it was the opinion of the members that more study should be made before anything is done in this regard.

Mr. Pear suggested that we again attempt to have the name "Rose Villa" placed on bus schedules, also the name placed on the entrance to River Road from the main highway.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

May 7, 1962

The regular meeting of the Rose Villa Council convened at 10 A. M. President Dubach announced this would be a closed meeting and that Mr. Mefford would meet with us to tell us something about his plans for proceeding as administrator of Rose Villa.

Mr. Russell gave a report of the funds collected for the loud speaking system as follows:

Total amount of loud speaker	\$314.40
Amount paid from Religious fund	<u>150.00</u>
Balance due	164.40
Amount on hand	<u>189.25</u>
Credit	\$ 24.85

Reading of minutes and all other business dispensed with.

Mr. Mefford spoke informally. He said he wished to conduct the affairs of Rose Villa in such a way that the people living here will be happy and contented and that they will have a feeling of security. He said there were many items of business in which the residents are not interested, but they are interested in an overall picture of happenings. He said he could see no objection to financial reports and he would endeavor to furnish financial reports periodically that will be clear and easily understood. He said if the residents brought suit which he had been told was being contemplated he did not believe they would gain very much even if they won, and that it would mean bad publicity.

He said he felt there should be representation of the Villa on the Board if there was a clean understanding of what the representation means. He mentioned that an interim committee could be formed to make suggestions about doing things. He said he did not feel the residents would have an extra burden if some of them should choose to leave the Villa as there are several ways under consideration for bringing in more money. He reiterated, however, that if the residents elect to have the non-residents removed from the hospital the monthly medical fee will rise to \$40.00 per month instead of \$31.50.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

May 16, 1962

A special meeting of the Council was called this morning for the purpose of electing four members to serve on the Health and Welfare Committee in conformity with a resolution passed at the general meeting on May 14. to

President Dubach asked for nominations. Five persons were nominated and from this list the following persons were elected to serve on the ~~council~~ ^{Committee} for the ensuing year:

Miss H. Angenette Crissey
Mr. Edward E. Russell
Mr. Fred E. Taylor
Mr. Roy R. Wise

Voting was by ballot.

These persons, together with the present committee will make a further study of various insurance plans. The present committee consists of the following

Miss Florence Aikin
Mr. David Goodell
Mr. Lloyd Holt
Mrs. Lucille Normandie

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present at this meeting were:

Dr. Dubach
Mrs. Kinderman
Florence Kellogg
Mr. Austin
Mrs. Lofgren
Mrs. Sullivan
Mr. Goodell
Mr. Booth
Mr. Graham

May 20, 1962

The regular meeting of Rose Villa Council was held this morning at 10 o'clock, with Dr. Dubach presiding.

The minutes of the past three meetings were read and approved.

The treasurer's report was read by the secretary in the absence of the treasurer. The report read was as follows:

Balance on hand May 19, 1962		\$ 208.09
Amplifier fund		<u>135.25</u>
		\$ 343.34
Total amount of Amplifier	\$ 313.40	313.40
Amt. paid from Religious Fd.	150.00	
Paid from Amplifier Fd.	<u>55.00</u>	
	205.00	<u>205.00</u>
Amount to be paid on Amplifier		\$ 108.40

Dr. Dubach reported that Mrs. Mosely has asked to be relieved of her duties on the Cultural Committee. She has, however, arranged for two speakers, one a man from the Forestry Department who will speak on lumbering in Oregon and Dr. Brouer will give a lecture.

Florence Kellogg moved that the Council appoint someone to take charge of purchasing tickets for the Rose Parade for residents of Rose Villa who wish to attend, and also to make arrangements for bus transportation. Motion was seconded by Mrs. Sullivan and carried. It was suggested that Mr. Young or Mr. Lem Putnam be appointed to make the necessary arrangements. Mr. Dubach said he would contact these men immediately.

Dr. Dubach, retiring president, will if possible attend the first meeting of the new council and stay until officers are elected. It was decided to hold the next meeting at 9 o'clock on Tuesday morning, June 5 or at 4 o'clock if this is agreeable with the new members of the Council.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

June 4, 1962

The regular meeting of Rose Villa Council met at 10 o'clock this morning.

Mr. Booth who has served as Vice Chairman was not present. Mr. Putnam suggested that Mrs. Sullivan preside at this meeting.

Discussion was brought up that it would be well for the Vice Chairman to take over the chairmanship as he was in the running and knew what was being done. Accordingly Mr. Booth was nominated as chairman, and was appointed to serve. Miss Kellogg moved that Mr. Putnam be nominated as vice-chairman for the ensuing period and he was duly appointed for this office. Mrs. Sullivan moved that the new vice-chairman take the floor. Motion carried.

The secretary's report of the previous meeting was read and approved.

The treasurer gave his report as follows:

Amount in Amplifier Fund	\$135.25
Amount in regular fund	<u>294.24</u>
Total amount in Treasury - - -	\$384.49

Mrs. Sullivan suggested that we ask the members serving on the various committees to continue to serve until after vacations - about August 1. She moved also that the present committees be authorized and requested to continue until new committees are appointed to take their places.

Mrs. Cassidy moved that the Council invite all members of present committees to an informal meeting with the Council on Monday June 11 at 2 P. M. Motion was seconded and carried. Later a motion was made that the spouses of the members be invited and that the meeting be changed to a no-host dessert and coffee in the dining room. Motion carried.

NEW BUSINESS: A question was asked as to who was to arrange for transportation for the residents to attend the Rose Parade on June 16. Miss Kellogg reported that Mr. John Howard had agreed to take up this matter with the Bus Company. Mrs. Duncan asked that the bus be here and ready to leave at 8:30 so it would reach the Coliseum in plenty of time for the parade.

The minutes of the general meeting held on May 14 were read and were noted by the members of the new Council. It is their understanding that after acceptance and after the first meeting of the new Council that it becomes the Council's responsibility to replace any new members in case of vacancies. It was suggested that there be added to the minutes of May 14 the order in which the new members were elected and also the names of the runners-up.

The matter of the calling of special meetings was discussed and a suggestion was made that this part of the constitution should be amended making it possible for others beside the chairman to authorize special meetings.

Meeting adjourned.

Present were:

Mr. Putnam
Mr. Graham
Mrs. Sullivan
Florence Kellogg
Mrs. Duncan
Mr. Russell

Respectfully submitted,

Mayme B. Smith
Secretary

June 18, 1962

Rose Villa Council held its regular meeting ay 10 o'clock this morning with Vice-Chairman, Rex Putnam presiding.

Minutes of the previous meeting were read and approved as amended.

The treasurer was not present and the secretary read the treasurer's reports as follows:

Amount in regular fund	\$217.96
Amount in Amplifier fund	<u>135.25</u>
Total amount on hand - - -	353.21

There were no bills presented for payment.

The matter of having a sufficient number of copies of the minutes of the meetings made up so that each member can be provided with a copy was discussed and the secretary was instructed to have them prepared. It was also decided that a copy of the minutes should be posted on the bulletin board in the lounge for the benefit of all residents. The vice-chairman asked also that a list of the members of the council be posted on the bulletin board.

Reports of Special Committees:

Suggestion was made that all persons serving on committees should have a consultant with whom they could talk on unfinished and general business.

A paper prepared by Mr. Woodford was read. He asked that consideration be given to discontinuing the monthly news bulletin and the money used for this purpose be appropriated for drapes in the Recreation Building. Mrs. Cassidy moved that this paper be referred to Mr. Mefford. Motion was seconded by Mrs. Sullivan and carried. Vice-chairman Rex Putnam was appointed to present the paper to Mr. Mefford and get his views on this matter.

Mrs. Cassidy gave a list of reasons for a change in the Constitution and By-laws. After a brief discussion Mr. Graham moved that the vice-chairman in charge of the meeting appoint a committee of three persons to make a study of the Constitution and By-laws and report back to the council desirable amendments of the present constitution and by-laws of Rose Villa Association or the writing of a new constitution. Miss Kellogg seconded the motion. Motion carried. Mr. Putnam appointed Mrs. Cassidy to head up this committee with Mr. Davenport and Miss Mell Carter to work with her. Miss Alene Brownlie was appointed as alternate.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present were:
Rex Putnam
Mr. Graham
Mrs. Sullivan
Mrs. Cassidy
Florence Kellogg
Mayme Smith

July 2, 1962

The Rose Villa Council met in regular session at 10 o'clock A. M. with Chairman Booth presiding.

The minutes of the previous meeting were approved as read.

Mr. Russell, treasurer, read his report as follows:

Amount in Regular Fund	\$246.34
Amount in Amplifier Fund	<u>135.25</u>
Total amount in treasury -	\$381.59

Mr. Booth presented a bill for amount due in June on the amplifier which had not been paid and is now past due. Since the July payment is due, the matter of paying the entire balance on the amplifier was discussed. Mrs. Sullivan moved that the balance of \$108.40 be paid. Mrs. Casiday seconded the motion. Motion carried. The treasurer was instructed to send a check for the amount remaining unpaid on the amplifier.

Unfinished Business:

Mrs. Casiday stated that Mr. Davenport was unable to serve on the committee named to make changes in the Constitution and By-Laws of the Rose Villa Association and Aline Brownlie, alternate, had worked with Mel Carter and herself on making the changes they felt were necessary. Mrs. Casiday passed out to each member a copy of the Constitution showing the proposed changes. Mrs. Sullivan moved that the members of the Council study this draft of the Constitution very carefully and bring them to the next meeting with their suggestions as to further changes or corrections.

New Business:

Chairman Booth reported there were two vacancies on the Council to be filled. Mr. Graham has moved from the Villa and Mr. Botsford is unable to serve on the Council because of ill health.

Three persons were suggested - namely, Mr. Wise, Mr. Hitch and Mr. Holt. Mrs. Sullivan moved that the one receiving the smallest number of votes be a runner-up. The voting by ballot resulted in nominating Mr. Roy Wise and Mr. Lloyd Holt. Mr. Wise who received the most votes will serve for one year and Mr. Holt will serve for the unexpired term of Mr. Graham - December 1, 1962. Mr. Booth appointed a committee to call on these men to determine whether or not they will accept. Appointed were - Mrs. Sullivan, Miss Kellogg and Mrs. Duncan. They were asked to make a report at the next meeting of the Council.

Miss Kellogg moved that donations other than Vesper collections and surpluses be placed in a general fund to be used at the discretion of the Council for incidental expenses. Motion was seconded and carried.

Mrs. Casiday moved that \$26.85 now carried in the Amplifier fund and also \$19.00 collected recently at a coffee given by the Sewing Club, be placed in the general fund. Motion was seconded and carried. The treasurer was instructed to transfer these amounts to the General Fund.

Meeting adjourned.

Respectfully submitted,
Maeyne B. Smith
Secretary.

July 16, 1962

The Rose Villa Council met this morning at 10 o'clock with Chairman Henry Booth presiding.

The minutes of the previous meeting were read and approved.

Mr. Booth announced that Mr. Russell had handed in his resignation as treasurer of the Council and that it would be necessary to appoint or elect someone to take his place. The report turned over to Mr. Booth was as follows:

Amount in Religious Fund	\$261.29
Amount in Activity or General Fund	72.00

Mrs. Casiday moved that the matter of the election of a treasurer to succeed Mr. Russell be tabled until the next meeting of the Council. Motion was seconded by Mrs. Duncan and carried.

Mr. Mefford was present at this meeting and he was asked to bring up anything he had in mind. He expressed his appreciation for the fine working relationship between the council and management. He mentioned the bulletin that has been circulated informing the residents that free transportation to the doctors' offices in Portland is no longer available. This was discussed and Mr. Booth appointed a committee to call on the residents who have cars to solicit their services in taking folks to the doctors' offices and clinics when necessary. Appointed to serve on this committee were - Mr. Patrick, Mr. Holt and Mrs. Mosely. A survey will be made and a report given at the next meeting of the council.

Mr. Mefford and Mrs. Sullivan read a list of suggestions they had formulated which they felt would be beneficial to all residents and especially to new residents moving into Rose Villa. Mrs. Sullivan moved that these suggestions be prepared in bulletin form and distributed. Mrs. Casiday seconded the motion. Motion carried. Mr. Booth appointed the following persons to work with Mr. Mefford in preparing this bulletin - Rex Putnam, Mrs. Sullivan and Miss Kellogg. Mrs. Sullivan will be chairman of the committee.

Mr. Mefford stated there is great need for volunteer receptionist services in the infirmary to take care of the desk and relieve the nurses of such duties as answering the telephone, making appointments for the doctor, keeping watch of patients to see that they do not leave the building, et cetera. Mr. Putnam moved that the chairman, Mr. Booth, have full authority to choose those he wished to have serve on a committee to set up a schedule and to find out how many would work on such a project. Motion was seconded by Mrs. Sullivan and carried.

The matter of a change in the Constitution and By-Laws was discussed and it was decided that a great deal more study will be required before anything definite can be accomplished. The committee will arrange a meeting to work on this before again submitting it to the Council.

Meeting adjourned on motion.

Respectfully submitted.

Mayme B. Smith
Secretary.

Present at this meeting were:

Mr. Booth	Mrs. Casiday
Mr. Putnam	Mrs. Duncan
Mr. Wise	Mr. Holt
Miss Kellogg	
Mrs. Sullivan	Mr. Pear - non-member
Mr. Mefford	
	Mayme Smith, Secretary

July 30, 1962

The Rose Villa Council held a special session this morning for the purpose of discussing and making corrections and changes in the Constitution and By-laws as prepared by Mrs. Casaday, Aline Borwnlie, Mell Carter, and Mr. Wise.

Mrs. Casaday read this paper and all members had an opportunity to make changes as she went along. No other business was brought up for consideration and the meeting adjourned at 11 A. M. A vote will be taken at the next regular meeting on the proposed Constitution and By-laws as corrected.

Respectfully submitted,

Mayme B. Smith
Secretary.

Present at this meeting were:

Henry Booth
Mr. Holt
Mr. Wise
Florence Kellogg
Mrs. Duncan
Mell Carter
Mr. Merford
Mr. Rex Putnam
Mrs. Casaday
Mr. Pear
Mayme B. Smith, Secretary

August 6, 1962

Rose Villa Council met in regular session at 10 o'clock this morning with Chairman Booth presiding.

The minutes of the previous meeting were approved as read.

Mr. Booth reported he had received a check in the sum of \$5.00 from the United Christian Fellowship Group, which he is holding until a treasurer is elected. With respect to a new treasurer, Mr. Booth said he had asked Mr. Bob Robinson if he would serve in this capacity if elected. He agreed that he would and after asking for nominees, he moved that Mr. Robinson be elected treasurer. Motion was seconded by Rex Putnam. Motion carried and Mr. Robinson was duly declared elected to serve as treasurer for the unexpired term.

Mr. Booth stated that Mrs. Mosely and Messrs. Holt and Patrick had worked out arrangements for having residents taken to their doctors' offices in Portland. He said that ten or twelve persons had volunteered their services and the plan is working out quite satisfactorily.

A copy of the suggestions to be prepared for the benefit of new residents moving into Rose Villa was passed out to the members present at this meeting. Mrs. Sullivan read this paper and a few additions and corrections were noted. Mr. Wise moved that these suggestions be made up in pamphlet form. Motion was seconded by Mrs. Casaday and carried.

Constitution and By-Laws: Mrs. Casaday read the paragraphs that have been corrected since the special meeting held last week. Miss Kellogg moved the Constitution and By-laws be rewritten as corrected and submitted to the Association at some future date for approval. Motion seconded by Mrs. Duncan and carried.

Mr. Wise moved that the new Constitution and By-laws be presented to the Association thirty days prior to the November meeting. Miss Kellogg seconded the motion. Motion carried.

Receptionist Services: Mr. Booth appointed a committee to endeavor to arrange for a corps of women to act as receptionists in the infirmary which will relieve the nurses during their busiest hours of the day. Appointed to serve on this committee were - Florence Kellogg, Mrs. Duncan and Mr. Putnam. Miss Kellogg will be chairman of this committee.

Rose Villa News: The matter of changing our monthly issue of Rose Villa News to something less expensive was discussed. After the discussion Miss Kellogg moved that for the present we adopt a bulletin type of news letter instead of the magazine type we now have. Motion was seconded by Mrs. Casaday. Motion carried.

There was no further business to be brought up at this meeting and Mr. Booth declared the meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present at this meeting were:

Mr. Booth
Mr. Wise
Mr. Putnam
Mrs. Sullivan
Miss Kellogg
Mrs. Duncan
Miss Mell Carter and Mr. Mefford

August 20, 1962

Rose Villa Council met in regular session at 10 o'clock this morning with Chairman, Henry Booth presiding.

The minutes of the previous meeting were approved as read.

Mr. Booth reported that the newly elected treasurer, Bob Robinson has set up the general fund account with the check for \$5.00 turned over to him by the Religious Group.

Mr. Wise had something to add to the Constitution and By-laws, but since there were so few members present he will bring it up at the next regular meeting of the Council.

Mrs. Duncan reported that the project of obtaining men and women to serve as receptionists in the infirmary is going along nicely and there are two persons on duty every morning during the week and on Wednesday and Saturday afternoons when the doctor is in his office.

Mr. Booth stated the committee on transportation to the doctors' offices is also working nicely. The article placed in the Monthly News seems to have had the effect of eliminating many requests for transportation.

The matter of naming and/or numbering the buildings in the Villa was brought up. A committee was named to work on this project last February, but nothing has been accomplished because of lack of funds. It was necessary to name someone in place of Mr. Graham and Mrs. Duncan asked to be relieved of working on this committee. Mr. Booth named Mr. Wise to act as chairman and Mr. Holt to assist. Members who will work on the committee are - Mrs. Sullivan, Mr. Booth, Mr. Wise and Mr. Holt.

Mrs. Duncan stated that Mrs. Mosely has informed her she is arranging for book reviews on the second Wednesday afternoon of each month.

Since Labor Day falls on our next regular meeting day it was decided to hold our next meeting on Monday morning, September 10.

There was no further business to be transacted at this time and the meeting was adjourned.

Respectfully submitted,

Mayme B Smith
Secretary

Present at this meeting were:

Mr. Booth
Mrs. Duncan
Mr. Wise
Mr. Holt
Mr. Rex Putnam

Mayme Smith, Sec.

September 10, 1962

Rose Villa Council met at 10 o'clock this morning with Chairman Henry Booth presiding.

The minutes of the previous meeting were approved as read.

The treasurer's report was not available, but Mr. Booth stated to his knowledge there is \$11 or \$12 in the treasury at this time. A complete report will be available at the next meeting of the council.

Unfinished Business:

Miss Kellogg, chairman of the committee of Infirmary Assistance by residents reported the plan is working out very nicely. She said she had talked with Mrs. Stewart this morning and she informed her they could use someone at the desk every afternoon during the week instead of only the days on which the doctor is in the office. Miss Kellogg will endeavor to have someone on duty both mornings and afternoons. Mr. Booth complimented Miss Kellogg and Mrs. Duncan on the fine work performed in setting up this ~~fine~~ program.

Mr. Wise gave a preliminary report of Apartment Identification Committees as follows: The Committee has tentatively agreed that 1 inch stencil letters and numbers in black on 1/2 inch outside plywood be painted the color of trim on our buildings be placed on the end of each building. Where two buildings are inline the numbers of both to be placed on the outside ends. The numbers on each end of the building to be in reverse order, for example 1 to 4 and 4 to 1. Mrs. Sullivan reported that the Council was not in favor of Mr. Graham's plan for naming the areas so that part of the program has been dropped for the time being.

New Business:

There are two vacancies on the committee in charge of the Hobby Shop and Mr. Booth appointed John Howard and Bill Young to fill these vacancies. Mr. Howard will head up the committee. In the Garden and Park Area, Roy Wise was appointed to serve on the committee.

Mr. Mefford came in to discuss with the Council a Sales Program he has worked out. A copy of this program had been placed in the hands of all members of the Council so they would have an opportunity to study it and make any suggestions they wished. Mr. Putnam said he had gone over the paper very thoroughly and thought the plan was very good. He added, however, that he thought it would be helpful to the residents if a list of apartments could be made available to them, so they would know what vacancies we had when talking with friends who might be interested. Mr. Mefford said he would have a list made up indicating the apartments available for showing, also a list of people who have said they were willing to have applicants go through their apartments. This list will be kept at the desk and anyone needing it can call for it there. Miss Kellogg moved that the Sales Program presented by Mr. Mefford be endorsed by the Council and that a bulletin be prepared for distribution to all residents. Mr. Putnam seconded the motion. Motion carried. Mr. Booth appointed a committee composed of Rex Putnam, Mrs. Leonard and Mr. Holt to work on this bulletin.

Mr. Mefford brought up the matter of policing the apartments every day to determine whether or not anyone might be ill or in need of help. Mr. Graham, Mrs. Duncan and Miss Kellogg were appointed sometime ago to work on this

and a plan was set up at that time. Since Mr. Graham is no longer here it has become necessary to appoint someone to fill this vacancy. Mr. Booth appointed Mr. Hitch to serve as chairman and Mrs. Quigley to serve as an additional member of this committee.

Mr. Booth had been handed a note by Mr. Mefford concerning someone at the Willamette View Manor who will do typing. He wished to know if the Council was in favor of having this notice posted on our bulletin board. It was decided to have the notice placed on file in the office and anyone wishing to have typing done can make inquiry at the desk.

Mrs. Lee came in to ask that it be stressed that all items for publication in the Calendar of Activities be given to her a week before the schedule is to be distributed so that Mrs. Hall will have time to work it in with her other duties. She suggested also that a note of appreciation be sent to Mrs. Hall thanking her for her cooperation in mimeographing this schedule. Mr. Putnam moved that a letter be written to Mrs. Hall. Florence Kellogg seconded the motion. Motion carried.

Miss Kellogg moved that a note of appreciation be written to Mrs. Robinson also thanking her for the new bulletin that has just been published. Motion was seconded and carried.

The next meeting of the Council will be held on September 24.

Meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present at this meeting were:

Mr. Booth
Mr. Putnam
Mr. Holt
Mr. Wise
Mrs. Leonard
Mrs. Duncan
Miss Kellogg
Miss Smith, Secretary

September 14th, 1962

TREASURER'S REPORT...ROSE VILLA COUNCIL.

Cash on hand	.27
Cash in Security Bk. of Oregon	<u>9.56</u>
Total cash	\$9.83

H. Bob Robinson
Treasurer.

September 24, 1962

Rose Villa Council met in regular session this morning at 10 o'clock with Chairman Booth presiding.

The minutes of the previous meeting were approved as read.

Mr. Booth read the Treasurer's report as of September 14 as follows:

Amount in Security Bank of Oregon	\$9.56
Cash on hand	<u>.27</u>
Amount in Treasury - - - -	\$9.83

Rev. Empey attended the meeting for the purpose of bringing before the Council two matters to be discussed at the Executive meeting of Christian Fellowship tomorrow on which he wished an expression of the Council as to its attitude on them. The first matter concerned their thinking on having a pool table placed in the Recreation building where religious services are held. He wished information also on the attitude of the Council regarding purchase of a new wheel chair for Mrs. Senter. The cost of such a chair would be about \$450 and would be the property of Rose Villa. He said \$100 has already been pledged for the purchase of a chair.

Mr. Mefford said the dining room could be used for religious services if necessary and 150 persons could be accommodated. Consideration will be given to these two matters and a decision reached at the next Council meeting as to their thinking on these things.

Mr. Wise brought in a sample of the numbering on the buildings which he had stenciled on plywood. Several members thought the numbers should be a little larger. Mr. Mefford suggested the use of illuminated letters that could be placed directly on the buildings without the use of plywood. This possibility will be checked by Mr. Wise. It was felt that these letters might be too expensive.

Mr. Wise suggested a large map of the Villa would be very beneficial for tradesmen and strangers. This map would be an enlargement of the map we have now and would be placed as near the entrance as possible. Mr. Wise will work on this and give a report at the next meeting.

Mr. Wise suggested several changes to be made in the proposed revision of the Constitution and By-Laws. Mrs. Casiday will make these changes in her draft and have it mimeographed.

The matter of policing the Villa was brought up. There appear to be only two vacancies and Mr. Booth said he would take care of them.

There was no further business to be transacted at this time and the meeting was adjourned.

Present at this meeting were:

Mr. Booth	
Mr. Putnam	Mr. Wise
Miss Kellogg	Mr. Holt
Mrs. Casiday	Mayme Smith
Mrs. Duncan	Rev. Empey
	Mr. Mefford

Respectfully submitted,

Mayme B. Smith
Secretary

October 1, 1962

Rose Villa Council met this morning at 10 o'clock. Chairman Booth presided at this meeting.

The minutes of the previous meeting were approved as read.

Mr. Booth reported there has been no change in the amount in the treasury.

The proposed change in the Constitution and By-laws was accepted with one exception. In Section 4 of the By-laws, article 1 it was necessary to change Section 7 to read Section "8". Mrs. Casiday said this change would be made immediately and the bulletin will then be ready for distribution to all residents of Rose Villa.

The date set for the semi-annual meeting of the Association was Monday evening, November 19, 1962. The meeting is being called for two specific purposes:

- 1 - To place before the Assembly the new proposed changes in the Constitution and By-laws.
- 2 - The election of five members to serve on the Council to fill vacancies as of December 1, 1962

Any other matters of general interest will be considered at this meeting.

The present members who will have completed their term of office as of December 1 are:

Mr. Booth, Mrs. Duncan, Mr. Holt, Miss Kellogg and Mrs. Sullivan.

Mr. Rex Putnam was named by Mr. Booth to head up the nominating committee. Other members selected the following persons to serve on this committee:

Mrs. Mosely
Mrs. Kinderman
Mrs. Walters
Mrs. Truman
Mr. Stewart
Mr. Brown
Mr. Hitch
Mr. Patrick

Alternates were:
Mrs. McClure
Mr. Jewell
Mr. Heinmiller

It was moved by Mrs. Sullivan and seconded by Mrs. Casiday that approval be given to the above named persons and to the alternates named in case some declined to serve. Motion carried.

Mr. Wise said he had no report on the numbering but would try to have some information on it at the next meeting.

No action was taken on the suggestions made by Rev. Empey at the last meeting as a letter has already gone out from the Christian Fellowship Committee.

October 15, 1962

The regular meeting of Rose Villa Council was held this morning at 9 o'clock with Chairman Booth presiding.

The minutes of the previous meeting were approved as read.

Mr. Booth reported there was no change in the amount carried in the treasury.

A report of the nominating committee was read. Selected to serve on the Council were:

Mrs. Susan Morse
Mrs. W.F. Hulery
Miss Mayme Smith
Mr. Lloyd Patrick
Capt. S.S. Dalby

Mrs. Casiday passed out to each member present, a copy of the proposed Constitution and By-laws. She said they would be distributed to all residents this week. A letter will be sent to the residents twenty days before the semi-annual meeting to be held on November 19.

Mr. Wise reported that he had found an address of a company that can furnish numbers to be placed on the buildings. He has written this company for prices and will have a further report as soon as he has the information.

Mr. Wise brought up the matter of having guards stationed at the entrances to the Villa on Hallowe'en. It was decided a meeting of the men would be held to select a number of men to serve as guards that evening.

A discussion on religious services in the dining room was had. It was decided that no decision would be made on this until after October 31.

Motion was made by Mr. Booth, seconded by Mr. Wise that a letter of appreciation to be sent to Mr. Mefford and the staff for their fine services rendered during the storm last week.

There was no further business to be transacted and the meeting was adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present at this meeting were:

Mr. Booth
Mr. Wise
Mr. Hoit
Mr. Putnam
Mrs. Duncan
Miss Kellogg
Mrs. Leonard
Mayme Smith, Secretary

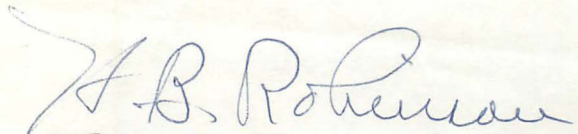
Nov. 4th, 1962

TREASURER'S REPORT
ROSE VILLA COUNCIL

Balance carried forward
Sept. 14th report \$9.83

Collection in Box
Oct. 1st, 1962 6.48

Total deposit in the Security
Bank of Oregon \$16.31


Treasurer

November 5, 1962

Rose Villa Council met this morning in regular session at 10 A. M. with Chairman Henry Booth presiding.

The minutes of the previous meeting were approved as read.

The Treasurer's report dated November 4, 1962 was read by Mr. Booth and was as follows:

Balance carried forward Sept. 14th report	\$9.83
Collection in Box October 31, 1962	<u>6.48</u>
Total deposit in Security Bank - -	
	\$ 16.31

Mrs. McClure, Chairman of Christmas decorations attended this meeting and gave a talk on funds to finance this project. Mrs. Casiday was asked to work with Mrs McClure in making plans for decorating and she agreed to work with her.

A suggestion was made that a letter be written to the business office of the Bus Company informing them that with our 285 to 290 residents living here we are one of the major bus stops and should be accorded more consideration than we are receiving. The following points were mentioned:

- Rose Villa should be called before the buses leave
- A little aid should be given persons in getting on and off buses.
- Buses should be provided with a lower step

Mr. Putnam moved that our Administrator be requested to write a letter giving these points and send it to the President of the Bus Company for action in this connection. Motion seconded by Mrs. Duncan. Motion carried. Mr. Booth will ask Mr. Mefford to write the letter.

Mr. Wise stated he had been able to make arrangements with the Lumber Yard in Milwaukee to furnish numerals for the buildings as follows:

338 numerals @ .05	\$16.90
68 dashes @ .02	1.36

The price of boards for mounting the numerals was out of line and redwood will be obtained and the men will cut the boards. The price of the redwood will amount to \$6.48 making a total of \$24.74. In addition to this one quart of stain will be needed and bronze screws for attaching the numerals to the boards and placing them on the buildings. Payment has been approved by Mr. Mefford and the material has been ordered. Mr. Holt will assist Mr. Wise with this project.

The amount in the treasury will be made available for the committee on Christmas decorations to use. Mrs. Leonard moved that the committee purchase materials and present the bill to the Council, amount not to exceed \$16.31. Motion seconded by Mr. Putnam. Motion carried.

Meeting adjourned.

Over

Respectfully submitted,

Mayme B Smith
Secretary

November 19, 1962

The regular meeting of Rose Villa Council was held this morning at 10 A. M. Mr. Booth was unable to be present on account of illness and Vice Chairman, Rex Putnam presided in his stead.

The minutes of the previous meeting were read and approved.

A letter from Mr. Booth was read in which he expressed appreciation for the fine cooperation given him during his term of office as president of Rose Villa Council. He expressed regret at being unable to attend this meeting and the special meeting to be held this evening for election of officers and other matters.

A letter from Mrs. Florence Lee was read tendering her resignation as Coordinator of Rose Villa Activities - resignation to become effective as of December 1, 1962. Motion was made by Mrs. Leonard, seconded by Mrs. Casiday, accepting her resignation. The secretary was instructed to write a note of appreciation to Mrs. Lee for her fine work in editing this paper.

A letter received from Mrs. Nellie Sinclair was read. The letter was actually a report on the work she has been doing in making an inventory of the thread and yarn on hand in the solarium that can be used for weaving. She stated the lap-weaving rack given to Rose Villa by the Red Cross is ready for use for anyone able to use it. According to her report, Mrs. Stewart is to direct the use of this rack. The secretary was asked to write a note to Mrs. Sinclair thanking her for her assistance.

Mrs. McClure attended this meeting for the purpose of explaining what she has been able to accomplish in the way of procuring talent for an entertainment to raise funds for our Christmas decorations. She stated she has finally been able to obtain the services of a Ladies Barber Shop Quartet. These ladies can come on the evening of December 3. The only charge they make is about \$10.00 to cover cost of baby-sitters for their children. She said she had also lined up a man who will come and play a few selections on the organ the same evening. One of the women is a good song-leader and it is Mrs. McClure's plan to have group singing. She wished to know if the Council members would be agreeable to her asking the Religious Group to purchase about fifty small song books such as we now have. These books can be purchased at 5¢ each. Everyone was in accord with her asking that these books be purchased. Miss Kellogg moved that the plans outlined by Mrs. McClure be carried out. Motion was seconded by Mrs. Sullivan. Motion carried.

Mr. Wise reported that he had called the Lumber Yard in Milwaukie and was told they had confirmation of his order for numerals and expected the material about the middle of this week.

New Business:

Mr. Wise brought up the matter of policing traffic on the street running thru the Villa and stated he felt some plan should be designed for controlling traffic thru the grounds.

Mr. Wise also brought up the matter of de-icing the area when it becomes necessary.

Mrs. Casiday moved that both these matters be held over until the next regular meeting of the Council. Motion was seconded and carried.

Mr. Mefford asked the Council to assist him with a plan to see that the Recreation building is locked every night. After considerable discussion it was decided to table this until the next regular meeting of the Council. In the meantime Mr. Mefford said he would have the maintenance men lock the door before they leave at 5 o'clock and anyone wishing to use the building in the evening could get the key at the office and return it after they have locked the door.

Miss Kellogg brought up the matter of a Secret Auction being planned by Mrs. Eleanor Yates, Mayme Smith and herself, proceeds to be used for the betterment of Rose Villa. Mrs. Leonard moved that they carry out their plans for this auction. Motion was seconded by Mrs. Sullivan. Mr. Wise amended the motion to read that approval should be had from Mrs. McClure as the date - December 6, is so close to the time she is having her entertainment. Motion carried.

Mr. Mefford stated he had obtained permission from the Board to have an addition added to the office space which will mean there will be one more apartment available for rental. The work on this addition will be started immediately.

Mr. Mefford was asked if he had taken up the matter suggested at our last meeting with the Bus Company. He stated this was being given attention.

The meeting to be held this evening was discussed. Mrs. Leonard, Mrs. Sullivan and Miss Kellogg will serve as tellers in case it is necessary to vote by ballot.

There was no further business to be brought up at this time and the meeting adjourned.

Respectfully submitted,

Mayme B. Smith
Secretary

Present at this meeting were:

- Mr. Putnam
- Mr. Wise
- Mr. Holt
- Mr. Mefford
- Mrs. Sullivan
- Mrs. Leonard
- Mrs. Casiday
- Miss Kellogg
- Mrs. McClure
- Mayme Smith

December 3, 1962

The regular meeting of Rose Villa Council was held this morning at 10 o'clock.

Since this was the first meeting after election of officers it was necessary to elect a chairman before proceeding with the meeting. Mr. Patrick nominated Rex Putnam as chairman. Mrs. Leonard moved that nominations be closed and Dr. Rex Putnam was duly elected chairman.

The minutes of the previous meeting, as well as minutes of the semi-annual meeting, were approved as read.

Nominations were next in order for vice-chairman. Mr. Wise moved that Mrs. Susan Morse serve as vice-chairman. Mrs. Casiday moved that nominations be closed and Mrs. Morse was elected to fill this office.

Mrs. Casiday was nominated by Mayme Smith, but she declined to serve as secretary. Mayme Smith was nominated by Mrs. Leonard. Mr. Patrick moved that nominations be closed.

Mr. Patrick moved that the chairman contact Mr. Robinson, the present treasurer and asked him to continue serving as treasurer. Motion was seconded and carried.

Mr. Wise stated the material for numbering the buildings has been received and the work on this project is progressing nicely. They hope to have the numbers placed on the buildings soon.

The matter of the selection of a chairman for the various activities of the Villa was discussed. Mrs. Florence Lee who has been Coordinator of Activities for the past two years has turned in her resignation and it is necessary to have this spot filled immediately. Mr. Patrick moved that the chairman and secretary be authorized to confer with one or more persons in an effort to find someone to take over this work. Mrs. Casiday seconded the motion. Motion carried.

Mr. Putnam named a committee consisting of Mrs. Leonard, chairman, Mr. Patrick and Mrs. Morse to select chairman for each of the other groups and give a report at the next meeting of the Council.

The matter of traffic through the Villa and de-icing was mentioned but no action was taken at this meeting.

Mrs. Leonard mentioned the overhang on some of the buildings is leaking badly and should be given attention. Mr. Putnam said he would talk with Mr. Mefford about it and report at the next meeting whether anything can be done.

There was no further business to be transacted and the meeting adjourned.

Present were:

Mr. Dalby
Mr. Wise
Mr. Putnam
Mrs. Morse
Mrs. Leonard
Mr. Patrick
Mrs. Casiday
Mrs. Hulery
Mayme Smith

Respectfully submitted,

Mayme B. Smith
Secretary

December 17, 1962

The regular meeting of Rose Villa Council was held this morning at 10 o'clock.

The meeting was called to order by Chairman, Rex Putnam.

The minutes of the previous meeting were approved as read.

The matter of leakage on the overhang of several of the building was discussed. Mr. Mefford said this would have to go through F.H.A. and he has taken the matter up with them. He hopes to have the necessary repairs made as soon as possible. The lights, also, are to be adjusted, but nothing has been done up to this time.

Mr. Putnam announced that Miss Mell Carte# has consented to serve as Coordinator of Activities to replace Mrs. Florence Lee who resigned, effective December 1, 1962.

Mr. Wise said he thought there were many persons living her who could be placed in various positions if they could be located and contacted.

There was no treasurer's report available.

Mr. Wise stated the boards on which the numerals will be attached and placed on the buildings, have been painted.

Mrs. Leonard reported that the committee of which she is chairman will meet this evening to select persons to head up the various activities or areas of the Villa.

Mr. Mefford said he had discussed the matter of traffic through the Villa with the County Attorney and he suggested the license numbers be taken and turned over to the authorities who will take action. He said they could obtain the names and write a letter to the offenders.

Mr. Mefford said he had taken up with the Bus Company the matter of having the steps on the buses lowered, and had been informed it would be too expensive to have the steps lowered on the older buses. The new buses, however, will have lower steps. He said the Rose Villa stop is being called at the bus station before the buses leave. He said, also, that Rose Villa will appear on the next schedules printed.

NEW BUSINESS:

Capt. Dalby said he had talked with the committee regarding roses. He says they should be thinned out and he will see that something is done about it at the proper time.

Mrs. Leonard mentioned the step at the North end of the Administration Building is too high and is poorly lighted. She feels it should be replaced with a sloping step. Mr. Mefford said he would check into this and find out what the cost would be for this improvement.

A fire was detected in the Men's Club room last week - fire having been caused by a lighted cigarette being tossed into the waste basket. Mr. Wise will ask Mr. Hohn Howard to print a sign to be placed in the room cautioning smokers to be careful about disposing of cigarettes.

A tour to view the Christmas lights in Portland thisweek was mentioned and

Mr. Patrick said he would talk with Miss Carter about it and see what they can do about chartering a bus.

The matter of taking up a collection for Christmas gifts for the employees was discussed. Several members, with the assistance of others, will call on the residents to ask them if they wish to make a contribution. Mr. Putnam appointed a committee to meet Friday morning at 10 o'clock to divide the money and place it in envelopes for the employees. The money received will be divided as follows:

Employees who have worked a year or more will receive a larger amount
Employees who have worked less than a year, a lesser amount
Employees working part time, a smaller amount.

Mr. Putnam will serve as Chairman and will be assisted by Mr. Patrick, Mrs. Hulery and Mrs. Sullivan.

Meeting adjourned.

Mayme B. Smith
Secretary,

Present at this meeting were:

Rex Putnam
Mr. Dalby
Mr. Patrick
Mr. Wise
Mrs. Hulery
Mrs. Leonard
Mrs. Morse
Mayme Smith