

February 8, 2021

Call to Order: Bill Rector called the meeting to order at 1:00 PM.
Steve Morris hosted the Zoom meeting.

Seven elected Council members are needed for a quorum; eleven were present.

What we value and are grateful for: Bill Rector is grateful for being well and testing negative for COVID. Several people are grateful for the COVID vaccinations. Tina Moullet is grateful that staff tests have been negative for many weeks. (Weekly tests will continue until the County positivity rate is under 5%.) Jerry Corn is grateful for the community we live in, and how people have stepped forward to help each other. He is especially grateful for Steve and Karen Morris and their help with scheduling the vaccinations. Eric Shawn is grateful in general. Kay Schmerber is grateful for the COVID team.

Consent Agenda January Meeting Notes – accepted as published

NOTE: Oral reports are summarized here. Short written reports are included in this section; longer ones are in the Attachments.

Reports

Community Health (Jerry Corn). The committee has not met recently but they did send out an email urging people to get immunized to create “herd immunity.” If we get to 75-80% immunity, the virus will have a hard time spreading.

Treasurer’s Report (-open-) No new report was presented at this meeting. A report on the Employee Christmas Fund is appended.

Council Safety Committee (Janet Strickland) [Also see attached report] The new apartment locator map is available in the area leading to the lobby of South Main. Janet presented the new map. She described the salient features, like color coding for stairs. It’s a wonderful map and people are encouraged to take one. If you find something on it that doesn’t make sense, let the committee know. Paul Wathen asked if the map is available in electronic format. It is; Steve Morris can send it to people on request. Suzanne Townsend wondered if there will be notification so ambulances and other first responders will know it exists. At this point no, but we hope to get a kiosk in the future. Bill Rector asked Tina Moullet what happens when first responders come. Tina replied that they tried a kiosk at one time and the

emergency people said they really need a staff person to meet them at the entrance; emergency responders don't have time to stop and pick up a map.

If you dial 911 from your Rose Villa phone, your name and apartment number are automatically transmitted to the 911 dispatch operator and to the Rose Villa Emergency Team's mobile phones. The RV Emergency Team will direct emergency vehicles to your apartment. If you dial 911 from a cell phone, Rose Villa doesn't know you called 911. After you speak with the 911 operator, call the Rose Villa front desk or after-hours security so RV staff can guide the emergency vehicle to your apartment. Madrona Grove staff should not be expected to respond.

Janet Strickland added that Laurie Ave near Wild Rose is very dark; John Schallberger is working on improving the situation there.

Council Communications Committee (Cindy Brown) [Also see attached report]

The committee is continuing its several projects, which include the daily activities update (Steve Morris), resident website, rvillagers.org, led by Andrea Drury, with Steve Morris; the RVToday show, led by Marilyn Gottschall, with Steve Morris and Cindy Brown; the Village Voices series of talks by residents (led by Paul Wathen), and the survey of where residents get their information (Judy Wathen, Joncile Martin, and Mayo Marsh). The survey team is nearing completion of their work and will present a report at the next Council meeting.

Council iDREAM Committee (Joan Clark) Their meeting was bumped by this one, so they met this morning. They rewrote their charge and are developing the plan for the year; they will roll it out for next month. They are promoting the African film festival, featuring different films each week. Joan hopes people see the current films, *You Will Die at 20* and *Hero*, showing this week. Both are available till Wednesday. Next month there will be a birthday party for the library. Give a gift of a book. It will be 61 years old in March!

Madrona Grove Liaison (Lois Weathers) We have a new representative from Madrona Grove, Richie Muckridge. She used to live in South Main. She is a retired nurse and a pianist. Richie is not here today. To see residents of Madrona Grove, call x.2324 for appointments. [Submitted report follows]

The biggest news this month is the honor and joy of welcoming MG resident Richie Muckridge to the Resident Council! Starting in February, Richie will be serving as the Representative for Madrona Grove. By way of introduction, Jacque Madruga, Activities Assistant for MG, graciously interviewed Richie. The following biographical information came from that interview:

*Richie was born in Pennsylvania but spent most of her school years in Wyoming. Upon HS graduation, she came to Portland, OR, to study piano with a well-known teacher and eventually went on to study piano for a short time at Julliard. The U of O Nursing School came next, where she became an RN and met her now-late husband Jack. They lived for a while in Astoria, had a son, Larry, and a daughter, Janet, and spent over 40 years living as a family in California. She was living in downtown Portland when she came to live in RV in late 2016. She has been involved in the Shriners, the Elks Lodge, and played in the Eastern Star band. She participates in the PEO, an organization that supports college education. At RV she enjoyed the Bridge Club and, aided by her life-long passion for music, occasionally plays the piano for her friends in MG. **Welcome aboard, Richie!***

Other MG news: All calls and/or emails sent to Kim Morgan, former Information Management Assistant at x2324, are being temporarily forwarded to Kayla Zappacosta, Staffing Coordinator. During the hiring process, Kayla will make appointments for SEEDS visits and answer any needs you may have.

Food Think Tank (Suzanne Townsen) [See attached report]

Rose Villa Management (Tina Moullet) [Additional Information in attached reports.] January was largely focused on vaccination clinics. Today is first day of vaccine availability for 80 and up, Phase 1b, with more to come. Follow the memos for the latest information on eligibility status. Management appreciates the nice notes people have sent. She validates everyone's frustration and offers thanks to Steve and Karen Morris for their help with appointments. In the coming weeks the staff will be focusing on the vaccinations and on COVID policies and guidelines and how best to promote the health of the community, for new staff and residents among others. Testing and vaccinations will affect the budget. The administration is monitoring staff for symptoms when they come to work, including temperatures. There is a procedure for people who develop a fever at work.

In January, a committee of managers and residents produced the Emergency Response Guide. The binders will be put together soon by Karen Morris and Beth Knoll and distributed to residents. Kristina DeLisle is the Ready Force liaison now. She is well-qualified to lead a group of staff during an emergency.

Bill Rector asked about vaccine for people 80 and over. Tina was out last week but she understands that the staff are going through the resident list by age. She is not sure how far they've gotten at this point. Jerry Corn said there are 140 residents 80 and over, not including Madrona Grove. Those who have already been immunized or have an appointments are asked to contact the COVID hotline at x.1234. Speed

depends on availability of vaccines. Tina will share more detail in the Wednesday COVID update. Marilyn Gottschall asked about staff members who did not want to be vaccinated and whether they have any special instructions for interactions with residents. Tina replied that at this point all the staff are maintaining all infection control protocols. Jerry Corn pointed out that there is a 5% chance that an immunization didn't work so it's important to maintain the protocols. Julia Layden said Providence is now making appointments.

The Foundation (Elliot McIntire) The Foundation's fall fund drive was a great success. The goal was just over \$30,000, and they ended up with \$47,705 at the end of December. Way to go, Rose Villa!

The Foundation's Education and Enrichment Committee has several workshops scheduled over the next few weeks. This will include the "What I Forgot to Do Before I Died" workshop, which was postponed due to the power outage the other day; one on Mac basics; and one on meditation.

Renovations Report [See attachments]

Facilities Operations Report [See attachments]

Group Reports Send to RVRACouncil@gmail.com by the 25th of the month.

Agenda – Continued Business

Agenda – New Business

Janet Britton was appointed Treasurer, replacing Helen Umberger.

Announcements and Updates

Suggestion Box

There were no new suggestions.

Open Forum:

There were no contributions from the general attendees.

Upcoming Meetings

The next Executive Council meeting will be February 20.

The next Resident Forum will be February 23.

The next Council meeting will be March 1.

Meeting Adjourned 2:00 PM

ATTENDANCE

Staff Members in Attendance: Tina Moullet, Erin Cornell

Guests in Attendance about 30

Council Members in Attendance

P Bill Rector, Chair	P Judie Hansen (G#4)	P Cindy Brown, Secretary
P Eric Shawn, Past Chair	P Doug Walker (G#5)	P Janet Britton, Treasurer
P Jerry Corn, Vice Chair	P M.A. Malone (G#6)	p Elliot McIntire, Foundation Rep
A John Watson (G#1)	P Suzanne Townsen (G#7)	A Richie Muckridge (MG Rep)
P Sydney Herbert (G#2)	P Julia Layden (Group #8)	P Lois Weathers, MG Liaison
P Cindy Brown (G#3)	P Bonny Groshong (G#9)	P Jean Coberly, Archivist

Councilor Reports on Resident Groups

Group 1: John Watson Health, Wellness, and Safety

[John Watson was not present. Some reports are in the attachments.]

Wellness: Rene Swar

Ready Force: Steve Morris

UNA-USA: Kay Schmerber

Council Safety Committee: Janet Strickland [See attached report]

Group 2: Sydney Herbert Spiritual Well-Being

Friendship Corps: Lois Weathers [no report]

Solarium Worship: Bud Robinson

Current offerings include

- Wednesday morning virtual worship through the Spiritual Eldercare YouTube channel.
- Sunday morning Hymns and Hope with Marianna (singing and spiritual readings)
- Vespers service Sunday evening

United Christian Fellowship: Jackie West [See attached report.]

Group 3: Cindy Brown

Communication

Rose Villa News: [no editor currently] The long-time editor of RVNews, Lori Carter, has left campus and was not able to recruit a replacement. We got the February issue out thanks to the efforts of Jennifer Werdel and Beth Knoll, with some help from me. It wouldn't have happened without them, and I am very grateful! I have heard various opinions about the future of RVNews, from people who think it's not really needed, to people who think there are lots of people who love it. There are also various opinions on whether we need the print version or whether we could just go with the electronic one. So I really need two things.

1. It would be nice to hear from people who really like it, and whether you value the print version or think the electronic version is enough.
2. If there is enough demand to justify keeping it going, I need someone to volunteer to be editor! I have talked to previous editors and people on the team and it seems that it was a big job in the past. But judging from the recent experience of getting it out, I think it could be done in one or two afternoons once someone learns how to produce it, plus one more afternoon for printing. The articles are provided by the staff and there would probably be another afternoon rounding up items like "We Remember"; or, you could do some reporting. I have enough jobs and won't be doing this, but I will help a volunteer learn the ropes for the first couple of issues. Please spread the word and let me know if you are interested. We need to start work on the March issue by February 20, so don't delay.

Library: Jean Coberly

The majority of our wonderful library collection is from residents' donations, but a few books are purchased each month, primarily large-print books. Is our Library used by residents? Very much: in 2019, almost 9 books a day were checked out, totaling 3072 books. This past year, 2020, which had 78 fewer open days due to

COVID, an average of almost 10 books a day were checked out, for a total of 2742.

Hearing Support Group: Mary Deane Smith

This group has not been able to meet due to COVID. Mary Deane Smith and Dorothy Quinn are working on a book about dealing with hearing loss.

Group 4: Judie Hansen

Service

Volunteer Recognition: Bill Rector [No report this month]

Employee Christmas Fund: Dori Jones

There was a lively discussion on RV-Chat with questions about how this fund is distributed and the formula used. As the new year begins, we encourage residents to sign up for monthly donations through OnPoint Credit Union. Detailed information is available on Touchtown. Residents enjoyed and appreciated the thank you video produced by staff. Staff thank you notes are also available in the lobby.

Judie

Treasure House: Judie Hansen

In January, the Treasure House hosted one Attic Treasures and one Sneak Peek sale, sold scrap metal and scrap gold and silver, provided greeting cards in South Main and held regular store hours. Donations continue to arrive and as appropriate are redistributed to the homeless community and other charities. Sales through the first three weeks totaled \$3600. We appreciate the support of residents and staff. Please call Judie Hansen at x.3209 if you have large furniture to donate or if you are looking for something specific.

Group 5: Doug Walker

Outdoor Activities

Community Garden: Dave and Jan Dobak

Community Garden – Monthly Report to Resident Council – February 2021

We have 49 gardeners enrolled. There are still vacant plots available. Our meetings on the first Thursday each month are suspended during the emergency.

Tuesday Market: [open] and Carolyn Bailey

Tuesday Market is not meeting during the Winter.

Group 6: M.A. Malone

Off-Campus Entertainment

Off-Campus Entertainment: Byron Windhorst Activities suspended due to COVID.

Rose Villa Choir: Miranda Manners and Andrea Drury Not meeting due to COVID.

Group 7: Sue Townsen

Hospitality

Welcoming Committee: Susan Hyne

January Update

One-on-One Customized Support Action Team:

- Let's Talk for Buddies, a monthly support group for Rose Villa buddies, launched January 12. Co-facilitators Jan Wainscott and Kay Schmerber coordinated discussion of buddy issues.
- A Connection Introduction is scheduled February 6 for Donna Lelinski.
- Jan Wainscott is collecting demographic data for the Who's Who project.

Group Support for New Residents Action Team:

- A Zoom gathering for new residents was held at the end of December to review survey results on topics to cover in monthly session, and to visit with each other.
- Connections, a monthly group for new residents (and Rose Villains who have lived here for less than 100 years), launched after the Forum on January 19 with 48 residents attending. Topics covered: Forum Debrief (Marilyn Gottschall), Activities Calendar (Steve Morris), Connection Introductions (Louise Williams), Q&A, nickname for COVID Cohort (Susan Hyne), and topics for next session (Clean Wind program, gardening options, medical deduction letter for taxes, and Touchtown). Sessions are coordinated by Suzanne Townsen.

Resources Action Team:

- Jean Corn has been revising the Welcome Packet, developing resource materials, and coordinating collection of demographic information for multiple projects (including neighborhood maps).

January Move-ins

Move-in Date	Name	Unit	Neighborhood	Phone	Email	Buddy
20210118	Felicia Kongable	4203	South Main	512-809-3118	fkongable@gmail.com	Val LeGault

Three more households are set to move to Rose Villa in February/March time frame.

Potluck: [open] Not meeting due to COVID. It also needs a new leader.

Council Pet Committee: Suzanne Townsen [No report]

Food Think Tank: Suzanne Townsen

- Re-useable containers found in trash. Covered topic within the Scoop.
- Comment Cards update, now on Touchtown - now receiving cards again. People want coleslaw more often...however it doesn't last long. If you know of homebound
- Soup update. More traditional soups requested and are doing. Also more soup in the Grab N' Go.
- Salmon Plate added to chicken
- About 155 Christmas and 125 New Year's meals were served
- Decline in Lunch sales in the colder weather. Salads w/o spinach and burritos are popular.
- Plant-based sales since last meeting when they changed the name from Vegan. Purchasing hasn't really changed.
- There was a discussion about fresh vs. wild salmon. Currently we are eating farmed salmon. Wild salmon is more expensive. There are some cheaper wild salmon like the Sockeye but it is still double the cost of the farmed salmon. Wild King is even more expensive probably triple the price. Not sure what they would have to charge. Now they serve about 5 oz. serving. They could tweak the serving size to something smaller could help. For the King salmon it might be \$26-\$30/plate.
- Ice cream changing from Ruby Jewel to Tillamook.
- There was a request to see if they could do steamed artichokes for a meal. They will look into it.

Group 8: Julia Layden

Sustainable Living

Green Team: (Consists of Five Subteams: Bringing Nature Home, Climate Change, Energy, Food, and Recycling) Jean Lofy [Also see attached report]

The current enrollment for the Clean Wind energy program is about 161 residents or about 62%. However, the actual number of residents enrolled is smaller as some enrolled residents pay extra or more than the \$3.20/person/month. The Green Team is working on getting more residents to enroll for the March enrollment period.

Group 9: Leisure Activities

Bonny Groshong

Sewing and Quilting Studio: Pam Duren [Suspended due to COVID]

Woodshop: Tom Wilcox

We received the woodworker's workbench we ordered several months ago. It is used for gluing wood pieces and will make it much easier to glue items together.

Ed Egging has decided to move away from Rose Villa. We were using some of his equipment. One of the items was a slow speed grinder for sharpening tools. We replaced the one he took out with a new one much like what he had.

He had a supply of various kinds of expensive dry wood which he gave us along with two sets of shelves. We appreciate his generosity.

With the cold weather, it is uncomfortable to work in the shop for long periods, because of the requirement to use an exhaust fan. The heaters are radiant ones up in the ceiling and it is rarely above 50 degrees. For whatever reason, the shop has not been as busy as it usually is.

Book Group: Evelyn Cole [No report]

Readers Theater: Byron Windhorst

Readers Theatre meets each Thursday, via Zoom, at 1pm to read short plays with each person reading a part of one of the actors. No memorization or acting experience is required, and we read within the group, unless we decide to practice for some kind of group performance. Your ideas and participation are very valuable. New residents?

Those who would rather just listen may do so. This opportunity is also available for those who wish to use the telephone to listen. The link to the Zoom is sent by Steve Morris as part of the daily events. Ask Byron for the telephone link if you want to participate by phone.

We are reading plays we have enjoyed in the past as well as occasional new items.

Attachments to Council Minutes, January 2021

Attachment 1: Communications Committee Report

Report of the Communications Committee For February 2021 (covering activities in January 2021)

Members: Cynthia Brown (chair), Jerry Corn, Andrea Drury, Marilyn Gottschall, Susan Hyne, Mayo Marsh, Joncile Martin, Steve Morris, Al Ringquist, Paul Wathen, Judy Wathen, Byron Windhorst, Katie Morales (administration liaison)

Mission: As an Advisory Committee of the Council, the mission of the Communications Committee is to build community by:

- fostering clear & effective communication among residents,
- facilitating communications between the Council and the residents, and
- working with RV administration to improve communication with residents.

Current Projects:

- **Rose Villa Today:** No changes since the last report. Rose Villa Today is a roughly 30 minute online weekly program dedicated to the **growth and health of resident community life**. An episode has aired each Friday since the last report, and future ones are in the works. This project is led by Marilyn Gottschall and Steve Morris.
- **Daily Events Summary:** Steve Morris continues to produce his extremely useful daily events summary; he has been posting it on the website, rvillagers.org. Steve has added nice new features to the summary over the last couple of months, like birthdays, weather and air quality.
- **Website:** The website (at <https://www.rvillagers.org>) is a home for digital imagery and programming that flows from the lives of residents. We continue to update the navigation and consider new features. For the holiday, we did a holiday lights feature as a photo gallery. Rose Villa Today is shown at <https://www.rvillagers.org/rvtv>. We also developed a new mission statement for the site. This project is led by Andrea Drury.
- **Village Voices:** This is a lecture series, similar to Ted Talks, by residents, on topics they are expert on. The series began last month with a lecture by Paul Wathen and continued this month with talks by Caroline Lehman, Michael Munk, and Arlin Brown. A talk by Lois Williams is coming up. This project is led by Paul Wathen.

- **Survey.** Judy Wathen is leading the survey project. There will be an RVToday program about the survey coming up soon. A special recorded report will be submitted to the Council later, and we're asking for a 10-minute spot on the agenda at the March meeting to present it.
- The team is thinking about how we can best help residents communicate. In the coming month we will focus on starting to lend out Echo View 8 devices to help people learn to use Zoom if they don't have a computer. We have a total of three devices to lend out. Steve Morris is leading the Echo View project.
- **Communication between residents and the Council:** About two weeks prior to each upcoming Council meeting, members of the team, currently Steve Morris and Cindy Brown, set up the Zoom and YouTube links and send a flyer and the announcements for Touchtown and the Trumpet to events@rosevilla.org.

Attachment 2: Management Report to Resident Council

COVID-19

January was largely focused on COVID-19 vaccination clinics at Rose Villa and the associated pursuit of vaccinations for all independent living residents.

Today, February 8, 2021 marks that first day of vaccine availability for Phase 1b; Group 2: people who are 80 or older. Other age groups are then rolled out for eligibility on a weekly basis through March 1. This information is provided by the Oregon Health Authority.

The Wednesday, February 3, 2021 Coronavirus Update Memo shares information about how Rose Villa staff will be assisting residents to sign up for vaccination appointments by age group, as eligibility opens weekly.

There has been a great deal of conversation surrounding vaccinations and eligibility status among all community members at Rose Villa these past few weeks. Some conversation is supportive and filled with gratitude. Some conversation is filled with frustration and unkind remarks toward staff.

Above it all is one certainty. Everyone cares and we are all pulling toward the shared goal of having as many community members as possible- both staff and residents- become vaccinated. Our work is not yet done.

In the coming weeks (and in some cases, months) in addition to focusing on resident vaccinations, the management team will be working through COVID-19 policies in light of vaccination status. As will the Coronavirus Response team will

surely work on community guidelines and policies. There is a lot of work ahead of us, but we are ready.

Emergency Response Guide Follow Up

Kristina DeLisle will act as the Staff Ready Force Liaison during an emergency. She will be the main contact for the Ready Force Chair and will coordinate staff who will work with each Ready Force Neighborhood Leader.

Attachment 3: United Christian Fellowship Report

THE UNITED CHRISTIAN FELLOWSHIP EXECUTIVE COMMITTEE MINUTES
January 8th, 2021

Those attending:

Jackie West
Ed McFarlane
Lisa McFarlane
Nancy Barrett-Dennehy
Pat Garvin
Bud Robinson
Anne Haynes

Moderator Jackie West called the meeting to order at 11:22 a.m. The meeting was held on Zoom. Devotions were led by Bud. The meeting was opened with prayer.

The Moderator asked that the reading of the minutes of the previous meeting be dispensed with. There were no objections and the minutes were accepted as presented.

The Treasurer's Report

The Treasurer's report was accepted as presented. It is time to renew our subscription to "The Upper Room". A motion was made to do so. It was seconded and the motion passed.

Madronna Grove

No report

Vespers Speakers for January

Jan. 3	The Rev. Dr. David Wheeler	American Baptist
Jan.10	Deacon Tim Dooley	Catholic
Jan. 17	The Rev. William Vermillion	Evangelical Christian
Jan. 24	The Rev. Martin Elfert	Episcopal
Jan. 31	The Rev. Michael Benischek	United Methodist

Pat reported that The Rev. Heather Riggs will be our Vespers speaker on Sunday, April 11th and Nancy reported that she has names of speakers which she will e-mail to Ed. Bud will contact Northwest Medical Teams and the Salvation Army regarding the dates of November 21st and December 5th, 2021.

Jackie asked the committee to think about plans for services for Good Friday and Easter. Bud said that James and Carol Carthel could be asked to provide music. In the past, Ruth Scharback has presented an Easter Service of Scripture and Hymns.

Unfinished Business

Jackie thanked Nancy and Anne, the UCF Committee members and volunteers who worked to make the Christmas Banquet a success. Bud spoke about the opportunity to become better acquainted with new residents when he delivered their dinners to them and that he found it to be an uplifting experience. Jackie shared a card from Katie McEntee, a new RoseVilla resident, thanking the UCF for dinner and the Christmas table decoration. She also received e-mails from Jean Coberly and Mayo Marsh expressing their thanks for the dinner and program. Nancy said that she had received many positive comments about the evening, but that she hoped that next year's Christmas Dinner would be held in the dining room with a concert by the Clackamas High School Choir to complete the evening.

The Devotions Schedule was updated to include:

February	Ed McFarlane
March	Jackie West
April	Nancy Barrett-Dennehy
May	Anne Haynes
June	Lisa McFarlane

New Business

The date for the Annual meeting has been set for Sunday, February 28, 2021 at the conclusion of the Vespers service. Notice of this meeting will be posted on the TouchTown Announcements Board three weeks prior to the meeting.

Jackie and Pat have discussed the idea of sharing our Vespers service with our neighbors at Willamette View. Their previously scheduled service, usually held on Sunday afternoons, has been temporarily cancelled. Pat will speak with some Willamette View residents to share ideas about this with them.

Ed asked for prayers for their neighbor, Inga Angiletta, who is recovering from surgery for a broken hip and Jackie asked for prayers for her nephew Frank, who is hospitalized with COVID.

The meeting was closed with prayer by the Moderator at 12:05 p.m.
The next meeting is scheduled for February 5, 2021

Respectfully submitted,

Anne Haynes, Secretary

Attachment 4: Most Recent Treasurer's Report (3rd quarter 2020)

2020 Report

Committee Name	20-Sep
RAC General	\$ 2,217.23
Garden Committee	\$ 1,142.18
Restricted Funds (Free Money)	710.15
P.O.S.T.	\$ 83.62
Choir	\$ 2,204.18
Wood Shop	\$ 3,655.82
Treasure House	\$ 6,964.15
Functional Fitness	\$ 7,263.04
Sewing & Craft	\$ 2,259.66
Library Committee	\$ 3,218.87
ECF Party Fund	0
Totals Balance:	\$ 29,718.90
GC Bottle Drop -Activity	This activity now bypasses the Council and flows directly to Foundation
Total 2020 Donation to Rose Villa Foundation	\$ 1,827.60

Most recent treasurer's report, Page 2.

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
	Balance as of December 2019			\$ 2,217.23
1/8/2020	Newcomer's Meal		30.00	
1/20/2020	Printing - Welcome packets		4.00	
1/28/2020	Printing- buddy packets		7.00	
1/29/2020	Printing - buddy packets		16.00	
1/30/2020	Printing - various		29.00	
	RVI Budgeted expense	86.00		
		86.00	86.00	
	Balance as of January 2020			\$ 2,217.23
2/29/2020	Newcomer's Meal		17.00	
	RVI Budgeted expense	17.00		
		17.00	17.00	
	Balance as of January 2020			\$ 2,217.23
3/31/2020	Res Council Zoom Subs.		149.90	
	RVI Budgeted expense	149.90		
		149.90	149.90	
	Balance as of March 2020			\$ 2,217.23
5/31/2020	Printing - Res Council Folder		23.00	
	RVI Budgeted expense	23.00		
		23.00	23.00	
	Balance as of May 2020			\$ 2,217.23
6/30/2020	No Activity - June			
	Balance as of June 2020			\$ 2,217.23
7/30/2020	Portland Badge		10.86	
	RVI Budgeted expense	10.86		
		10.86	10.86	
	Balance as of September 2020			\$ 2,217.23

Attachment 5: Report on the Employees Christmas Fund for February 2021 Meeting

Christmas Fund February 2021 Council Meeting Report

2021 Christmas Fund

ECF Fund Balance as of 12/31/20	\$11,879
ECF Checks Cleared in January	\$8244
Bank Fees	\$15
January Deposits	\$900
Fund Balance as of 1/31/2021	\$4,520

2020 Christmas Fund

Christmas Checks Issued	\$150,059
Christmas Checks Cleared as of 1/31/21	\$148,400
Christmas Checks Outstanding as of 1/31/21	\$1,659

Attachment 6: Council Safety Committee Zoom Meeting Minutes

MEETING MINUTES

01/18/2021 10:00 AM

Welcome: Chair Janet Strickland welcomed attendees. **Attendance**

P Janet Strickland, Chair P Mayo Marsh P Tom Wilcox AB John Schallberger, staff AB Doug Walker P Cindy Brown

Agenda Items

EMERGENCY RESPONSE PLANNING ON CAMPUS: BACKGROUND (from planning meeting minutes)

P Helen Lyons, ex officio P Bill Rector, guest

Janet Cindy John

We need written emergency preparation and response plans that are shared with residents so the community understands what management and Ready Force will do and what residents will be expected to do.

1. Jerry C and Vassar will work on updating the Incident Command plan
2. Steve M and Tina will work on the communication plan
3. Janet S, Cindy B, and John S will develop a list of additional plans that need to be updated and made available to residents

Other plans might include Power Outage Plan, Air Quality Emergency Plan, and Evacuation Plan.

A Draft Rose Villa Resident Incident Response Guide has been circulated to the Community.

REVIEW EMERGENCY RESPONSE TO RECENT POWER OUTAGE, attached

WAYFINDING SIGNAGE Tom Wilcox Helen suggested breaking this project into 2 parts:

1. a lighted map kiosk by the main entrance to campus designed to provide info needed by first responders
2. a map dispenser with paper maps suitable for use by residents, their guests, caregivers, delivery people, etc.

Tom strongly believes both the large map kiosk and the paper map should be suitable for first responders.

Bill indicated it wasn't necessary for the CSC to bring a request for a map dispenser to the Council. Helen is to contact John Schallberger and issue the work order for a map dispenser to be located outside the double doors by the front desk.

Safety Committee Minutes 01/18/2021 Page 1|3

Reports

Enhanced 911 (e911) Emergency Response System John Schallberger

Evaluation of an Alexa device that would work with a pbx phone system (RV uses pbx) will be assigned to our new IT Coordinator, Hunter Mantin.

Resident Awareness of Safety Issues Mayo Marsh Nothing new to report.

Other Issues

- ❖ Does the sidewalk beside Apt 224 need a handrail?
Response: a handrail will be installed; no date for installation, yet
- ❖ Laurie Avenue between Garden Grove and the Housekeeping Cottage is really dark at night. Could streetlights be installed maybe by the CAB & Housekeeping?
Response: John reported that PGE could put a light across from the CAB and

another near the housekeeping cottage. PGE suggested John contact neighbors in the area to gauge their opinions. John plans to make contact this week.

- ❖ There is a stair area in front of apartment 3001 that is unlit and dangerous. Can something be done?

Response: A small, motion-activated light has been installed.

- ❖ Water is puddling and then freezing on the sidewalks in North Pocket. What can be done?

Response: Josh and John are evaluating the situation. Grounds Dept. tries to anticipate problems and put down ice-melt accordingly. Putting out a bucket of cinders for resident use is a possibility.

- ❖ Please add an icon to Touchtown that would tell residents what to do if they need immediate help: instructions for calling 911, what to do in case of fire, what to do if you need immediate help, maybe where fire extinguishers are, where AED's are, etc. It should be the first icon on the screen.

Response:

- ❖ Many parts of Oregon are at risk of exposure to radon, a naturally occurring radioactive gas that comes up from the ground and is drawn into buildings. Radon is the second leading cause of lung cancer and the leading cause of lung cancer among nonsmokers. The Oregon Radon Awareness Program is offering a free radon test kit to residents whose homes are in ZIP codes where fewer than 20 radon test results have been recorded. Free test kits are available while supplies last. Is this a project for the Safety Committee?

Response: Almost 500 tests have been performed in zip code 97222, so we aren't eligible for "free tests". (See attachment) The average test result in zip 97222 is listed as 2.9 pCi/L which puts us in the "moderate" category. A reading above 4.0 would be "high".

Safety Committee Minutes 01/18/2021 Page 2|3

Radon is produced from the natural radioactive decay of uranium. Traces of uranium are found virtually everywhere, so radon is as well. Uranium is more common in the earth's crust than gold, silver, or mercury. Radon is heavier than air and is a concern in underground mining operations. In buildings, it tends to accumulate in basements and crawl spaces.

Radon has a short half-life so levels measured vary widely. As a result, measured levels are averaged according to standard test protocols. If you are concerned about radon levels, test kits are available at most hardware stores.

- ❖ Where are the defibrillators on campus located? Response:

Announcements / Updates

Because of time constraints, most items were not reviewed this month.

Next Meeting: February 15, 2021, at 10:00 AM ZOOM Meeting
Respectfully submitted, Helen Lyons

Safety Committee Minutes 01/18/2021 Page 3|3



Welcome to the neighborhood.

January 14, 2021

5pm

Subject: Power outage update #3 (final update)

Dear Residents,

Rose Villa experienced another power outage at approximately 9:15pm on Wednesday, January 13. This outage was campus wide and lasted until approximately 10:30pm. As of writing this, power has been on since that time.

The most important thing to share today is that we have identified a couple issues throughout the course of the two outages. Here are two issues we worked on today and resolutions to ensure improvement going forward (including not waking you up unnecessarily!):

Issue #1

- Our One Call Now notification system does not interface well with our landline phone system. Robocall notifications can take up to 3 +/- hours to complete.

Resolutions for #1

- Residents who have a mobile phone number on file with Rose Villa will only be alerted by text message to their mobile phone. No more robocalls.
 - Text messages to mobile phones are pushed out more quickly than robocalls
 - Text messages are less intrusive than phone calls
 - Fewer landline phones in the One Call Now notification system will speed delivery times considerably for anyone still in the landline phone call system
- Anyone who does not have a mobile phone will continue to receive landline phone calls from the One Call Now notification system
- If you have a mobile phone number, make sure the staff at the Resident Services Counter have it. Otherwise, you will still receive the robocalls.

Issue #2

- Reception staff and overnight Security staff are inundated with phone calls from residents at all hours of the day and night. Calls being made by residents are to inform Rose Villa of an outage and to ask for updates about when the power will be back on.
 - On Jan 13, during the day, Receptionists received hundreds of phone calls

- At the onset of the pm power outage, night Security received 20 phone calls in less than 5 minutes when they were working to fix a generator issue for Madrona Grove
- Taking phone calls is time consuming and takes staff away from their main duties. It also slows down their ability to work on the problem at hand.
- We recognize the need residents have for communication in these situations. It is important!

Resolutions for #2

- Look out at your neighbor's homes. If other people are without power, we already know there is a problem
- We receive very little information from PGE during an outage. When we receive substantive updates, we will send them out via One Call Now.
 - Make sure we have your mobile phone number to receive the timeliest alerts
- Residents need a way to connect with staff during a power outage, regardless if someone can pick up the phone in the moment
 - We will be utilizing an Emergency Hotline to provide a recorded message about the power outage that staff will keep updated (this is in the DRAFT Emergency Response Guide that will soon be published for use)
 - Residents may leave a message for a call back
 - The phone number is 503-260-5878
 - We are in the process of setting this up and it will be ready for the next power outage or for other emergencies

In an emergency, always dial '911' Never leave a message on a Rose Villa voicemail.

Here is to once again hope that we done with power outages for the season!

Respectfully,

Rose Villa Leadership Team

Oregon Radon Awareness Program Indoor Radon Test Results Summary

Free test kits are available for residents in zip codes with "Not Assigned" or asterisks.

ZIP Code	City	Total Number of Locations Tested	Risk of Elevated Radon	Maximum Result (pCi/L)	Average Result (pCi/L)	Percent of Locations with Result \geq 4 pCi/L
97206	Portland	1421	High	65.1	4.1	37.5
97209	Portland	63	Moderate	23.6	2.2	19.0
97210	Portland	241	Moderate	121.8	2.6	12.0
97211	Portland	1741	High	114	5.0	46.9
97212	Portland	2054	Moderate	85.5	3.8	41.1
97213	Portland	2183	High	111.9	5.8	54.1
97214	Portland	856	Moderate	34.6	2.9	30.1
97215	Portland	751	Moderate	74.7	3.0	26.2
97216	Portland	284	High	41.3	5.2	45.8
97217	Portland	1222	High	39.3	4.1	41.0
97218	Portland	517	High	71.3	5.3	46.8
97219	Portland	1045	Moderate	110.4	2.2	14.7
97220	Portland	661	High	68.4	5.2	43.7
97221	Portland	325	Moderate	40.9	1.9	10.2
97222	Portland	470	Moderate	45.2	2.9	21.5
97223	Portland	513	Moderate	38.1	1.8	12.3
97224	Portland	410	Moderate	11.1	1.6	10.7
97225	Portland	557	Moderate	32.5	2.5	22.4
97227	Portland	100	Moderate	10.8	3.2	38.0
97229	Portland	972	Low	90	1.5	7.5
97230	Portland	500	High	100	5.7	42.8
97231	Portland	118	Moderate	23.9	2.3	14.4
97232	Portland	433	Moderate	27.9	3.0	30.5
97233	Portland	297	High	189.7	5.9	45.1
97236	Portland	307	High	88.6	5.2	37.5
97239	Portland	337	Moderate	19.2	1.9	12.2
97266	Portland	375	High	106.1	6.2	45.6
97267	Portland	480	Moderate	55.5	2.4	18.1
97301	Salem	230	Low	15.8	2.0	9.1
97302	Salem	746	Moderate	65.6	3.5	32.6
97303	Salem	150	Low	39.8	1.6	5.3
97304	Salem	833	Moderate	114.3	3.5	25.2
97305	Salem	108	Moderate	16.8	2.0	12.0
97306	Salem	476	Moderate	26.8	2.8	22.9
97310	Salem	0	Not Assigned	0	0.0	0.0
97317	Salem	158	Moderate	36.1	3.0	24.7
97321	Albany	121	Moderate	33.7	1.8	10.7
97322	Albany	60	Low	15.9	1.4	5.0
97324	Alesea	6	*High*	9.7	4.3	50.0

Risk Level with asterisks (i.e *Low*) indicates there are only 5-19 locations with a radon test result.

"Not Assigned" indicates there were fewer than 5 locations with a test result.

pCi/L = picocuries per liter of air.

Attachment 7: Green Team Meeting Updates

2020-02-14-Green Team Meeting

Energy Team-Clean Wind

.....

Current enrollment numbers 50% or 149 residents Possibility of paying for more shares

Future Strategy -esp non-computer residents Resident Council Proposal

Recruitment-Forum/RV News



Dear Executive Council,

Following our discussion today at RC about Clean Wind and my request that the Council

1) publicly endorse the program, encouraging residents to enroll, and

2) encourage RVInc. to supplement the cost if a significant number of residents enroll, either from its budget or constructing a system whereby residents could supplement the cost,

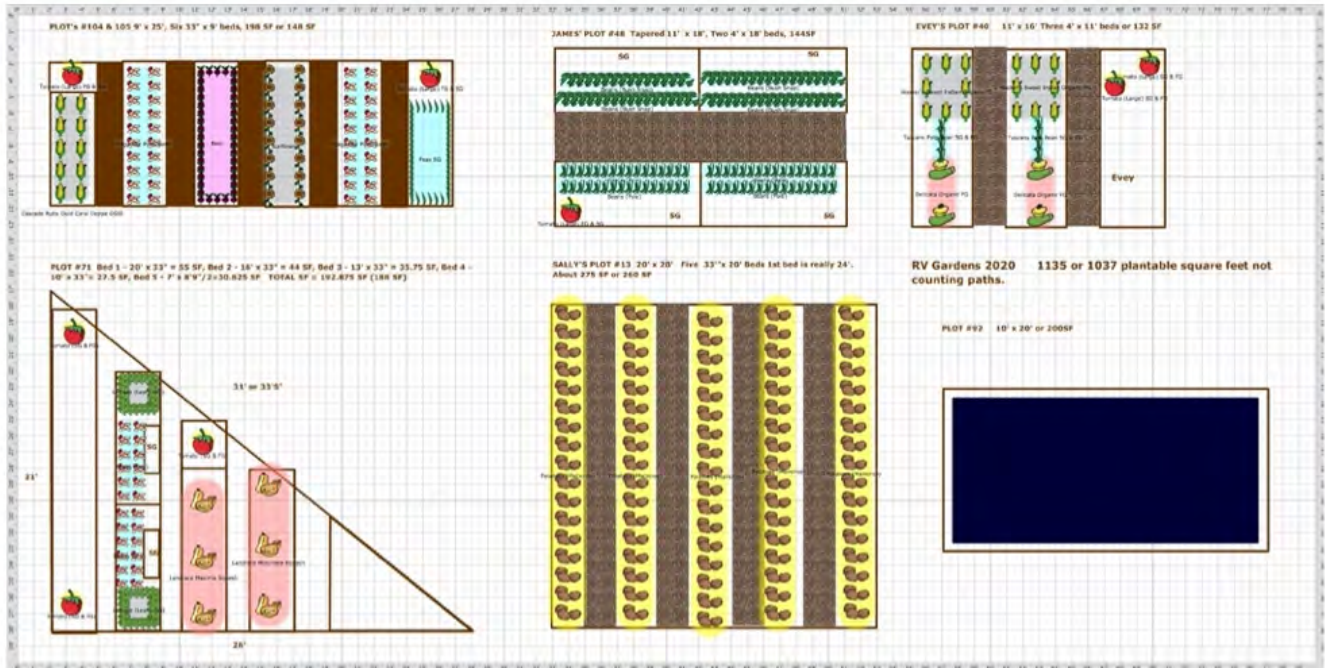
I am attaching the Green Team's original proposal to the RC, which Eric requested for inclusion at the Annual Meeting. You will notice that the GT suggested alternative funding for those resident who could not or chose not to enroll.

I maintain that a recommendation from the Council to sign up for Clean Wind is not and cannot be coercive, but that such a recommendation would reflect a **responsible approach on behalf of our community** to address the urgency of reducing CO2 emissions.

Thank you for your consideration. I look forward to hearing your recommendations at the March Council meeting.

Respectfully,

Marilyn Gottschall



Food Sub-Team

Next meeting is Friday, February 21 at 10am in the Pavilion

Rose Villa Recycling Team Report

Team Goals: **Reduce, Reuse, Recycle**

- Recycle is most straightforward so go for that first
- The major problem for recycling seems to be lack of information
 - Most people will recycle if they know what to do
 - But if they don't, they just put everything in the trash

rather than make a mistake

 - Information can be hard to come by
 - Sooo....

The Recycling guide

- We've developed a simple recycling guide to address this problem
- It will live on TouchTown and be readily accessible
- It is a work in progress... we expect to update it and add entries as we gather more information, and as things change.
- Here's what it looks like:

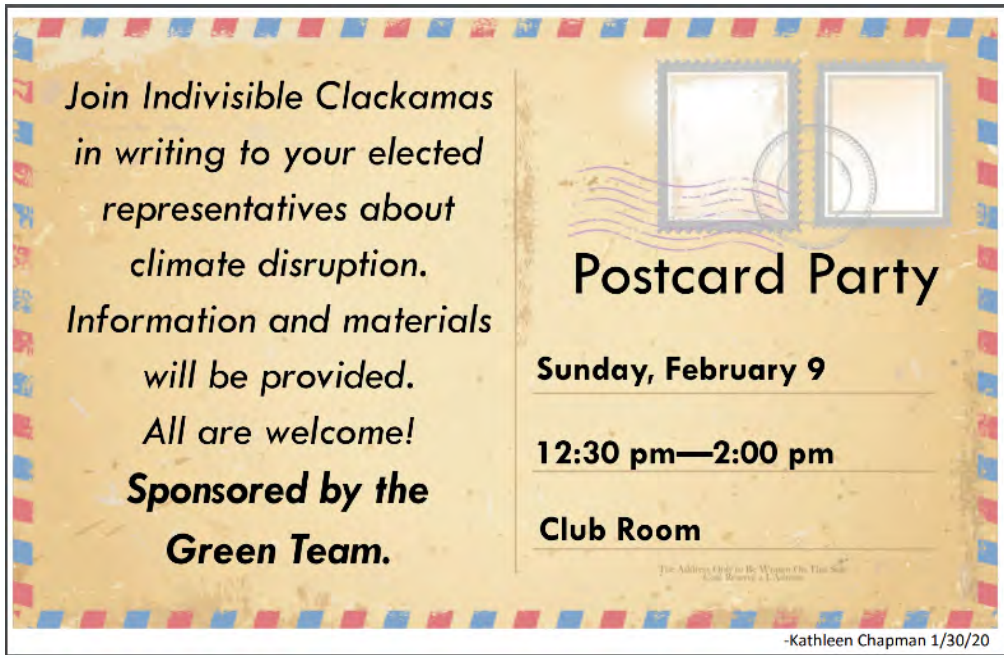
Bringing Nature Home



Political Action Team

Next Postcard Party is Sunday, March 8, 12:30pm Club Room (Any artist to help with a RV Logo?)

SB1530 - updated Cap and Invest Bill - Oregon Legislative Short Session 35 days February 3 to March 8



Anything Else

CCRC Update Marilyn Gottschall

Action Groups based on Duke Castle Presentation Green New Deal Presentation Possibilities Judy Perry Spring Cleanup Day at RV Joncile Martin

Mark your calendars

Earth Day Planning April 22 Possible Climate Strike April 22-24



Anything Else

Green Team Moderator Opportunity

Sustainable Clackamas County In-service Ideas Susan Griffin

Possible Agilyx inservice Jean Lofy Green Team Bank

Account Next Meeting is Friday, March 12 via Zoom

Attachment 8: Management Report to Resident Council

Management Report to Resident Council February 2021

COVID-19

January was largely focused on COVID-19 vaccination clinics at Rose Villa and the associated pursuit of vaccinations for all independent living residents.

Today, February 8, 2021 marks that first day of vaccine availability for Phase 1b; Group 2: people who are 80 or older. Other age groups are then rolled out for eligibility on a weekly basis through March 1. This information is provided by the Oregon Health Authority.

The Wednesday, February 3, 2021 Coronavirus Update Memo shares information about how Rose Villa staff will be assisting residents to sign up for vaccination appointments by age group, as eligibility opens weekly.

There has been a great deal of conversation surrounding vaccinations and eligibility status among all community members at Rose Villa these past few weeks. Some conversation is supportive and filled with gratitude. Some conversation is filled with frustration and unkind remarks toward staff.

Above it all is one certainty. Everyone cares and we are all pulling toward the shared goal of having as many community members as possible- both staff and residents- become vaccinated. Our work is not yet done.

In the coming weeks (and in some cases, months) in addition to focusing on resident vaccinations, the management team will be working through COVID-19 policies in light of vaccination status. As will the Coronavirus Response team will surely work on community guidelines and policies. There is a lot of work ahead of us, but we are ready.

Emergency Response Guide Follow Up

Kristina DeLisle will act as the Staff Ready Force Liaison during an emergency. She will be the main contact for the Ready Force Chair and will coordinate staff who will work with each Ready Force Neighborhood Leader.

Attachment 9: Rose Court Update

2021-02 Rose Court Update

From: Mike Prinkki <mprinkki@rosevilla.org>

Subject: RE: Rose Court Renovation Update

Date: February 8, 2021 at 8:44:36 AM PST

To: Eric Shawn <eric.shawn49@gmail.com>

Cc: John Schallberger <jschallberger@rosevilla.org>

Please see updates in the copy/paste text from the original email -

No Change > 1) Construction Doc's are in review. The exterior remodel is quite detailed and requires extensive review.

90% confident that the GC has been selected > 2) General Contractors have been contacted and asked to submit their proposals based on the review set of CD's.

- * Two GC's (Mid-Sized & specializing in commercial & residential exteriors) have declined or not returned calls & inquiries.

- * One GC (Smaller but specializing in commercial & residential exteriors) has submitted a proposal.

- * One GC (Mid-Sized & specializing in commercial & residential construction) will be submitting soon.

All Complete > 3) We have completed, started, and continued some interior infrastructure updates. These aren't always as visible or "fun" but still critical.

- * Elevator; update and refurbish the mechanical and control components.

- * Elevator; New sump pump and re-pipe to code. The pump now feeds directly into the RC sewage as opposed to the bark dust at the entry.

- * Plumbing; Re-pipe all waste pipes that are visible in the RC garage. The ductile Iron was severely scaling with extensive buildup.

- * Plumbing; Added floor clean-outs to the RC hallway. This will help in two respects.

- 1) Entering a home will now be a last resort for unclogging. (No mess in the home and less likely to need to pull a toilet or disconnect other plumbing.)

- 2) Building Operations Team Members will NOT have to work from below the waste plumbing. (No more poo showers.)

See Line items > 4) We are gathering details, in process, or starting some interior and exterior projects. These items aren't dependent on the full project being permitted.

- * RC Doors > Garage, Garage Pedestrian, & Lobby Pedestrian; Finalizing details for new doors. **(Doors Ordered > Arrival & Install March > Subject to change pending arrival.)**

- * Hallway; Lighting updates have been approved and the electrician should start next week. **(Complete)**

- * Hallway; Painting to follow electrical. **(90% Complete > Base touch up 2/8 – 2/9 > Lean Rail install pending.)**

- * Hallway; Carpet to follow painting. Dates are pending material arrival. **(Complete)**

- * Parking Garage; Repaint Elevator lobby, ramp walls, and safety striping. Will start this week or next. **(Complete)**

No Change > We're hoping for a Jan./Feb. start but it will depend on the county review and materials ordering + arrival. We won't be waiting for the release of full permit set to order materials but we really can't start the project until certain critical materials have arrived. COVID-19 has created extensive slowdowns for materials to be manufactured and delivered. We don't want to be caught in a situation where we have to stop the project midstream while waiting on a shipment of lumber, siding, trim/details, or other.

Best,

Mike Prinkki · Renovations & Project Manager

Rose Villa Senior Living - *Welcome to the Neighborhood.*

13505 SE River Road / Portland, OR 97222

Cell: 503.757.8567 / Office: 503.652.4015

Fax: 503.652.3291

mprinkki@rosevilla.org www.rosevilla.org

Attachment 10: Facilities Report

Facilities Report to Resident Council February 2021

Grounds Dept

- Windstorm cleanup
- Community Garden improvements
- Resident Planting projects in North Pocket

EVS

- New EVS Manager hire- German Sanchez
- Kristina moving into the Business Office

Building Operations

- HVAC repairs in Natatorium and South Main
- Recruitment to replace Dale Antonsen, BO Tech II, who is retiring

Tech Services

- Asset tracking of all equipment and devices underway
- Infrastructure planning to accommodate Phase III
- Resident notification systems enhancements

- Replacement Comcast Circuit for Torbank Annex



Attachment 11: Renovations Report

Renovations Report to Resident Council February 2021

Renovations Report to Resident Council February 2021

Classic Cottages –
103 – On Schedule.

64 – Abatement complete > Reno. start date, 1/25. 86 – Flooring > Ordered, Covid affected timeline. 73 – CD's > in process.

N/S Main –

Pool Chem Room > Demo, Elect., HVAC, & Fire System; Complete > Sheetrock, in process.

Rose Court –

Exterior Upgrades > Permitting in process > Garage & Man Doors, on order.

Interior Upgrades > Plumbing (Floor Clean-Outs in Hallway), Lighting, Sheetrock & Paint; Complete > Flooring, in process.

NP, GG, & CAB – Warranty Work;

1. Exterior;

a. NP:Concrete

2. Interior:Casebycasebasis.

Residents Association Council Zoom Meeting Agenda

Regular Meeting: [February 8, 2021](#)

(The meeting date for February has been moved to accommodate the vaccination clinic on February 1. We will return to the usual schedule of first Monday in March, which is March 1.)

Regular Meeting: [February 8, 2021](#) Open the meeting:

Gratefulness

Consent Agenda: January meeting minutes. Comments or corrections?

Group Reports: Thank you to group leaders who sent reports to RVRACouncil@gmail.com by the 25th of the month.

Update Reports

- COVID Update (Erin Cornell)
- Council Community Health Committee (Jerry Corn)
- Council Communications Committee (Cindy Brown)
- Council Safety Committee (Janet Strickland)
- Council iDream Committee (Joan Clark)
- Madrona Grove Liaison (Lois Weathers)
- The Foundation (Elliot McIntire)
- Rose Villa Management Report (Tina Moullet)

Agenda – Continued Business

- Employee Christmas Fund Payout Proposals (Bill Rector)
- Rose Court Renovation (Eric Shawn)

Agenda – New Business

- Dealing with perennial issues
- Clean Wind presentation (Green Team)
- What to do about RVNews?

Announcements

Suggestion Box

Open Forum

Upcoming Meetings

- Next Resident Forum: Tuesday February 16, 2021 at 2:30 pm on Zoom
- Next Council Meeting: March 1, 2021 at 1:00 pm on Zoom
- Next Executive Committee meeting: February 20, 2021, 10:30 am, on Zoom

January Executive Committee topics were:

- The new campus map
- Distribution of Council agenda and minutes
- Change of Executive Council meeting schedule
- How to deal with perennial issues
- The benefits of Council retreats