



## Meeting Minutes

August 1, 2023

### Prepare, Care, Collaborate

**Roll Call** (Cindy Brown) Absent: Margi Brown, John Chapman, Don Lehman, Bill Rector, Shirley Smalley, Jude Watson

**Meeting Minutes** Approved July Minutes.

**Rose Villa Management Report:** (Erin Cornell and Angela Hansen)

#### Budget

- We have begun the process of planning the 2024 budget. All managers are actively engaged in the process, including bringing forth input from the resident and staff workgroups.
- It is always a challenging process, and it is made more challenging this year because none of the labor market or inflation pressures that drove last year's budget creation have eased.

#### CEO Search

- 36 staff members, 149 residents, and 6 board members have completed the survey identifying the skills sets they believe are most needed in the next CEO.
- The survey that was used came from a reliable and validated source, but we do think there were ways that the survey itself could have been better. Going forward, we will review and customize any such surveys for our organization before they are distributed. Nevertheless, *Solid Ground Consulting*, the

consultant conducting the CEO search, believes they will get the information they need from this survey to inform the search process. (Note from JM: There was quite a bit of discussion about the survey. Many residents felt the survey was confusing, full of corporate language, and not a good representation of qualities that residents are interested in.)

- Whenever you want to know the latest information on the CEO search, go to the CEO Search icon on *Touchtown*.

## Update on Campus Spaces

Jim Willeford gave a thorough update on projects and community spaces at the July Resident Council meeting. Below is an update on a few key projects:

- **Three Sisters Guest Suite** – Former Clinic. By October 2023, this space will be transformed into a 3-bedroom, pet-friendly guest suite.
- **Ceramics Create Space** – The space will be completed by October 2023.
- **Heirloom** - We are continuing to work with an interior designer to create two design options – paint colors and choice of carpeting. We will share the options with residents when they are ready and we will have a process for residents to share which option they feel will best suit the space. (After a question was asked, this was clarified to mean resident participants of the Food and Beverage Think Tank.)
- **13614 SE River Road** – Demolition is STILL imminent. Oak Lodge building officials continue to impose additional requirements that are holding up the process. After demolition the property will then be fenced.
- **Garden Grove Event Space** – The quote we received from an arborist to tend to the trees in this space was cost prohibitive. We are seeking additional quotes.

## Staff and Resident Water Volleyball Match

- August 18 at 11:00 – Come watch the showdown between staff and residents and cheer us on!

## **RVI Board Meeting Report (Cindy Brown)**

The meeting was held on July 27, 2023. This was a very full meeting. One major feature was an extensive report by Jim Willeford on the status of Operations at Rose Villa. It's clear that a lot is happening in this department with many improvements.

A company called *BrandMETTLE* is working with Marketing to refresh the Rose Villa brand with rollout expected in late summer.

A major event was the approval by the Board of a motion to grant voting Board member status to the Council's Past Chair and authorizing the Board to determine the necessary steps to implement such a change. With the addition of resident Susan Nestor to the Board, the change (if approved) would give the Board three voting resident members plus one non-voting participant, the Vice Chair. Under this system, the Vice Chair will have a year to learn about the Board and its procedures before becoming a voting member.

The Council members brought up the idea of doing a values exercise prior to the final phase of hiring a new CEO. The Board prefers to wait and do this in cooperation with the new CEO.

## **RV Foundation (Don Lehman)**

As Cheryl Franceschi reported in the August edition of Pillar Talk from The Rose Villa Foundation, the Foundation's Madrona Grove Quality of Life Fund is having a real impact in 2023. Here are just some examples of the things caregivers in Madrona Grove have been able to provide for our residents due to monies provided by the Quality-of-Life Fund:

- Horticulture therapy
- Hospice hospitality support for families
- Music therapy and performances
- Meals out together at the Harvest Grill
- Visits for certified therapy animals twice a month
- Specially designed gym facilities for MG residents' use
- LifeBio story packages (read more about this in Cheryl's email!)

The Foundation is grateful for the generous support of several key Rose Villa vendors making these things possible.

### **Foundation Activities, Presentations & Events –**

- *Evidence-Based Strategies for Managing Chronic Pain* being hosted by Erin Cornell, Rose Villa Director of Health Services, and presented by Dr. Lindsay Benes on Zoom, Friday, August 11, at 1pm
- *Fighting Off Fraud with Strong Cyber Security* being hosted by Rick Hamell, Rose Villa Director of Information Technology, and presented by Jonathan Jedeikin, Chief Executive of DaVinci Digital, live at the PAC (will be recorded for replay) on Tuesday, September 12, at 1pm
- *Living with Early Alzheimer's Disease* presented by Dr. Daniel Gibbs author of "A Tattoo on My Brain: A Neurologist's Personal Battle against Alzheimer's Disease" live at the PAC (will be recorded for replay) on Thursday, September 14, at 10:30am
- *Pacesetters Club Annual Celebration* (This event is being sponsored by the Foundation's excellent investment advisors – Cable Hill Partners) will be held in Schroeder Loft's Riverview Terrace (4<sup>th</sup> floor) and Rec Room (1<sup>st</sup> floor) on Thursday, September 7, at 6pm
- And last, but not least, please mark your calendars for the next fabulous *RVF Trivia Night* to be held at the PAC on Friday, October 27, at 6pm

### **Madrona Grove** (Norma Martin) .

A few "asks" I have this month:

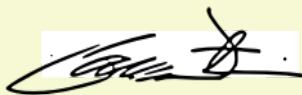
- Wednesday, August 2: Come by and say hello to our lunch bunch crew in the Grill.
- Wednesday, August 2: Looking for two volunteers to help residents to go on our outing to the Treasure House.
- Friday, August 25: I need 1-2 volunteers to run the "Ice cream truck" activity. I am out of town that day. I would connect with you. It is a fun gift. You go room to room to pass out ice cream and a Trivia card.
- Saturday, August 26: Music and improv games with Kate, Val, and Jenny. Tons of fun. The more the merrier. Bring your friends!
- Thursday, August 31: Hallway Bowling in Larkspur. Seeking two volunteers to assist Kayla with the group.

I want to say a HUGE thank you to all who are helping out so much. Volunteerism has been up and Madrona Grove residents really benefit from you making a true difference in people's lives.

Good news! Madrona Grove is fully open now and as of August 3, 2023, No masks for staff or visitors will be required.

### Treasurer's Reports (Paul Wathen)

<b>Rose Villa Residents' Association</b>		
<b>Treasurer's Report</b>		
<b>For the month ending</b>	<b>July 31, 2023</b>	
<b>Employee Holiday Gift Fund</b>		
Beginning balance		\$20,829.62
Deposits and other credits	\$12,350.25	
Checks and other debits	<u>\$137.11</u>	<u>\$12,213.14</u>
Ending balance		\$33,042.76
Checks outstanding		\$0.00

 Treasurer

**Residents' Association Council**

**Financial Report**

July 2023

	Beginning Balance	Revenues	Expenditure	Ending Balance
Garden Committee	3,571	0	46	3,525
Choir	1,523	0	0	1,523
Wood Shop	6,169	335	0	6,504
Treasure House	18,871	7,074	24,000	1,945
Sewing & Craft	878	0	0	878
Library Committee	3,831	0	0	3,831
Green Team	2,053	0	0	2,053
Sunday Suppers	318	327	485	160
Community Activity Fund	7,189	0	0	7,189
Total	44,402	7,736	24,531	27,606



**Resident Association Council  
Budget Report  
July 31, 2023**

	<b>ANNUAL BUDGET</b>	<b>FIRST OF MONTH</b>	<b>SPENT THIS MONTH</b>	<b>END OF MONTH</b>
District Meeting Support	600	555		555
RVRA Annual Meeting	400	400		400
Annual Council orientation	300	300		300
IT expense	500	500	84	416
Administrative expense	500	342	94	248
Contingency	200	180		180
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Total	2,500	2,277	178	2,099

## **BOGS Workgroup Report** (Linda Stern and Jim Willeford)

Linda reported that she was very pleased with the work the workgroup and RV staff have done to date. Linda feels they have an excellent working relationship with Jim and Kofi. The three issues they are working on are work orders, maintenance, and communication. Examples in each area are: Work Orders: the work group was involved with the initial implementation of notifications from *WorxHub*. Maintenance: We've been working with BOGS staff to develop expectations of what staff will do in individual gardens. Communications: We have begun periodic articles in the Monthly Newsletter to share BOGS information with residents. Team members are: Al Levit, Eric Shawn, Mayo Marsh, Jo Berry, Linda Stern, Kofi Dah.

Jim added that Clackamas Fire was coming to Rose Villa to train staff in use of the evacuation chairs. Hopefully, we will never need to use the training but it will be helpful to have it.

## **Group discussion** (Cindy Brown)

Cindy asked the Districts what was going on and how things were working. North District said they were meeting every two months and would like all Districts to do the same. They are getting useful feedback from residents. They believe a shorter agenda is preferable. South District is meeting quarterly based on resident feedback and does not want to change. They are talking about having a home and garden tour. They have seen many improvements since the survey. They do not want to vote on the walkway naming issue. The Middle District had no Councilors at the meeting so we had no input from them. Paul Wathen reminded everyone that we have money for refreshments at the District meetings. Either order from Harvest Grill or from an outside place. Save your receipts. Turn these into Paul with a payment request form.

## **Welcome Committee** (Cindy Brown)

The Welcome Committee (Linda Stern and Cathy Schar) had previously asked about reimbursement for the beverages and snacks they were providing to new/future residents. Cindy asked Marketing and Sales about providing the money and they agreed. So now Marketing will give gift cards (\$5 per person or \$10 to couples) for this expense. We thank you!



## **Walkway Naming** (Felicia Kongable)

Felicia invited all residents to a special meeting on July 20; eleven people attended. There was excellent discussion, and it was decided to meet with Jim Willeford about the proposal before going forward.

## **Announcements Upcoming Meetings**

**Special Meeting** (Steve Morris) Steve reported that a special Resident Council meeting will be held in September. The primary purpose will be to focus on what has happened this year in reaction to the 2022 Holleran survey. The goal is to make sure everyone is aware of what has happened. He will ask for summary reports from all the workgroups. After the meeting, we will have Happy Hour and snacks. Stay tuned.

Exec Committee meeting: Tuesday, August 15, 2023, 9:30 am

Resident Forum: Tuesday, August 15, 2023, at 2:30 pm

Council Meeting: Tuesday, September 5, 2023, at 1:30 pm

**Meeting adjourned** 2:30 pm