



## Meeting Minutes

**December 5, 2023**

**Roll Call:** Absent: Norma Martin and Linda Stern

**Thanks and Recognition** (Cindy Brown) Cindy thanked all the outgoing Councilors and the incoming Councilors. She then spoke of Bill Rector's long service to the Council and presented him with a gift from the Resident Council to express our thanks for his years of hard work on our behalf.

**Management Report** (Erin Cornell and Jim Willeford) Erin had no report, so Jim spoke to us about the current problems with the red buckets and the effluent from cleaning them. An unknown person wrote to Oregon DEQ about our current practice of cleaning the red buckets behind South Main and allowing the effluent water to go down the stormwater drain. That is illegal and had to be stopped immediately. Jim is exploring ideas to handle the red buckets and to discharge the water from cleaning them legally. It is a complex problem and may result in our waste management system changing. For now, the red buckets have been removed and on a temporary basis, residents are asked to put their food wastes into their trash. Jim noted that Rose Villa has hired a new Grounds Supervisor, David Gosser, and a new groundkeeper.

**RVI Board Meeting Report** (Cindy Brown) No report this month

**Foundation Report** (Don Lehman)

- At our RVF Board Annual Meeting on December 4, we welcomed three new board members who start serving in January 2024 – Molly Holsapple, Bob Sack, and Paula Wiiken. All of them are new residents that moved in during the recently completed Phase 3.

- At the Annual Board Meeting, we also announced our new slate of officers for 2024 – Cathy Schar (President), Louise Williams (Vice President), Nancy Vukovic (Secretary/Scribe), and Angela Hansen (Interim Treasurer).
- The Foundation’s 2024 Budget reflects increased funds and an increased focus on Pillar 1 Financial Assistance to our residents. The 2023 budgetary year saw increased demand for this most critical Foundation Service, and we are substantially increasing the 2024 plan in anticipation of ongoing needs. Our primary goal is to ensure that Pillar 1 assistance is sustainable and equitable as we further refine the program guidelines. Please plan to attend an upcoming Foundation Listen & Learn session (held monthly) to get more details on this important work!
- The Holiday Pop-Up Shops Maker’s Market has been a great success this year to date! The market runs through December 16, so there is still time to do some holiday shopping at this fun event with many creative artisans.
- In addition to the upcoming Education & Enrichment team’s scheduled presentation on January 12, “Voluntary Stopping Eating & Drinking: An End-of-Life Choice” by Dr. Stephanie Kaplan, there are several other programs/topics actively in planning for early 2024. Some of them are:
  - A repeat of the popular workshops from Vanae Rodriquez on Advanced Directive/POLST preparation
  - A speaker from NAMI (National Alliance on Mental Illness) to address Elder Depression and Anxiety
  - Organizing important documents
  - Macular Degeneration
  - Possible return of Dr. Larry Sherman to speak on “Your Brain on Racism” (this to be coordinated with the 2024 Wellness and DEIA themes currently being finalized)
  - A panel presentation on CBD

**Madrona Grove report:** (Norma Martin) Dianna Shaffer read the report on Madrona Grove for Norma.

Work on revamping the bookmobile program to make it more successful and effective will begin after the holidays.

More independent living residents with their friendly and well-behaved dogs (also up to date on vaccines) are invited to drop by and visit with residents. People can reach out to Marianna Iverson to get more info. This is a very low-pressure, easy

way to be involved with residents. People can just stop in on their walk and say hello to a few folks.

Donations have been coming in for the *Care Kits* for the unhoused, but we are hoping for more. There is a great need. The list of items requested is posted on the daily calendar. We will be assembling the kits on December 20 at 3:00pm on the second floor in MG. Volunteers to assist are welcome and appreciated. Contact Marianna Iverson if you have more questions.

Work is continuing on intergenerational programming with Jennifer and Amanda from the Rosebud Preschool. The kids come about once a week to visit *Movin' and Groovin'*. There is also a "cocoa and stories" scheduled with the Rosebud children for December 13, at 11:00 in the morning.

I have secured a volunteer to do Christmas Day deliveries of cookies to the Madrona Grove residents (thank you Walt Schaffer). I have one volunteer baking cookies so far. If there's anyone else in the community who would like to bake cookies, they can reach out to Marianna. She is also planning to purchase some for the event.

Marianna's father, Ken Iverson, will be here on December 22, at 2:30PM in the Fernwood living room to do in-person storytelling. If you haven't attended, you've been missing out on a wonderful treat. Ken is a professional storyteller! The entire community is welcome to attend.

**Walkway Naming Proposal** (Cindy Brown) The Resident Council Executive Committee met with Rose Villa Administration to discuss concerns with the "walkway-naming" proposal which the Council had endorsed at the November 7 meeting. The administration's main concern was that some residents might in a moment of pain and panic give the street name to Emergency Responders (ERs) instead of the building letter and house number. This would be very dangerous because the ERs have no way to know the names we might choose for the walkways.

Erin Cornell explained that the two groups (RC Executive Committee and Administration) worked to pick out an alternative plan which might solve the problem without causing more issues. They are working with the Ready Force neighborhood maps and believe that re-numbering all the cottages, apartments, and lofts on the Rose Villa campus would address location concerns. However,

this will be a massive effort and require all residents to change their addresses with the post office. Erin noted that even the contracts we signed when we moved here will have to be addressed as they have our apartment numbers on them. Therefore, we need to develop a project plan to address the issue before we start making any changes.

Steve Morris noted that this is a safety improvement that will help all of us. Gretchen Holden suggested again that a central map locator (as used in malls) might be very helpful. Jim Willeford agreed but wants to re-number before we do anything to address this idea. Jim then reiterated the differences between calling for emergency help from resident landlines and cell phones.

This discussion was followed with a shorter discussion of the original walkway naming proposal by Felicia Kongable. She presented a list of actions re-learning the building name (letters and numbers). These actions involved flyers and adding the building letter after apartment numbers on Touchtown, cubbies, and sales communications. The remainder of her presentation was about the usefulness of walkway names and that their existence (in addition to building letters/numbers) could help residents and emergency response.

Following that, the question of what Resident Council needed to do to modify our endorsement of the proposal was discussed. We decided that we had endorsed the idea and management disagreed. So, no action is needed by the Council on the original endorsement. Cindy thanked Felicia for all her hard work on the proposal and noted that her proposal had pointed out the need for, and jumpstarted work to create, an easier wayfinding system.

**Perspective from a Councilor who was in the meeting:** Just to clarify - Administration did not disagree and indeed agreed that improvement was needed. A concern was brought to the table that was then discussed collectively by the RC Executive Committee and Administration at length. The Naming Project as proposed was indeed tabled, although the project of reorganizing our community's numbering system was not. Last month's endorsement by the Council included a statement to collaborate with the Administration on the naming project. In this collaboration and after extensive discussion, it was decided a different plan was required. That process of exploration has started and will continue. There are multiple issues to address as the process continues, including but not limited to easy wayfinding for residents, staff, EMS, and ambulance crews, but also supporting resident's needs for feeling part of a

neighborhood. When a new plan is ready it will be brought to the full Council for further discussion and approval.

It is critical that we are not othering or blaming in our understanding of issues whatever they may be. The decision to table the proposed walkway naming project was a collective Executive Committee and Administration decision. I believe we will ultimately develop a better long-term solution to our community numbering and naming system. None of this would have proceeded to this level of commitment from Residents and Administration without the leadership and shepherding of Felicia, for which I for one am extremely grateful!

**New business: Buddy System** (Felicia Kongable) Carol Brownlow had asked the Executive Committee to present a “buddy system” to the residents. Felicia explained that the system is voluntary, does not cost money, and might help save lives. Simply put, it involves finding a friend or neighbor who would check every day to determine if their buddy was ok. Such a determination would be made by phone calls, emails, opening blinds, or hanging something on the door. Buddies would develop a system that worked for them. A flyer will be coming out with information on this idea.

**Suggestion Box** (Bill Rector) No suggestions

**Open Forum** Erin Cornell explained to us how much the Employee Holiday Gift Fund checks mean to the employees. Molly Holsapple then explained how many of the employees help her and how much she appreciates the opportunity to give them thanks in a financial way.

### **Upcoming Meetings:**

Executive Committee - Tuesday, December 19, 9:30 Vista Lounge

Resident Forum - Tuesday, December 19, 2:30 PAC

Resident Council - Tuesday, January 2, 2024 PAC

# Treasurer's Reports (Paul Wathen)

## Rose Villa Residents' Association

### Treasurer's Report

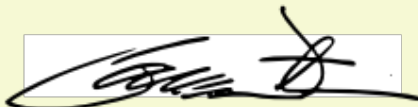
For the month ending

November 30, 2023

#### Employee Holiday Gift Fund

|                            |               |                    |
|----------------------------|---------------|--------------------|
| Beginning balance          |               | \$64,025.18        |
| Deposits and other credits | \$81,446.00   |                    |
| Checks and other debits    | <u>\$0.00</u> | <u>\$81,446.00</u> |
| Ending balance             |               | \$145,471.18       |

Checks outstanding \$0.00



Treasurer

**Rose Villa Residents' Association**

**Treasurer's Report**

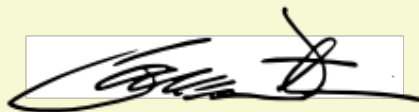
**For the month ending**

November 30, 2023

**Employee Holiday Gift Fund**

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Checks outstanding \$0.00



Treasurer

## Residents' Association Council

### Financial Report

November 2023

|                         | Beginning<br>Balance | Revenues | Expenditure | Ending<br>Balance |
|-------------------------|----------------------|----------|-------------|-------------------|
| Garden Committee        | 3,462                | 0        | 0           | 3,462             |
| Choir                   | 1,223                | 350      | 900         | 673               |
| Wood Shop               | 7,138                | 79       | 946         | 6,271             |
| Treasure House          | 16,490               | 8,361    | 0           | 24,850            |
| Sewing & Craft          | 1,162                | 325      | 0           | 1,487             |
| Library Committee       | 3,306                | 0        | 0           | 3,306             |
| Ready Force             | 0                    | 300      | 0           | 300               |
| Green Team              | 1,781                | 0        | 0           | 1,781             |
| Sunday Suppers          | 419                  | 650      | 526         | 542               |
| Community Activity Fund | 7,189                | 0        | 0           | 7,189             |
| Total                   | 42,169               | 10,064   | 2,373       | 49,861            |



### HOLIDAY FUND COMPARATIVE BY WEEK

|            | <b>2023</b> | <b>2022</b> | <b>VAR</b> |
|------------|-------------|-------------|------------|
| OCT 31     | 64,025      | 53,726      | 10,300     |
| NOV WEEK 1 | 83,126      | 66,776      | 16,351     |
| NOV WEEK 2 | 99,696      | 81,596      | 18,100     |
| NOV WEEK 3 | 122,529     | 112,698     | 9,831      |
| NOV WEEK 4 | 145,471     | 132,875     | 12,596     |
| DEC WEEK 1 | 161,331     | 143,931     | 17,400     |



**Resident Association Council  
Budget Report  
November 30, 2023**

|                            | ANNUAL BUDGET | FIRST OF MONTH | SPENT THIS MONTH | END OF MONTH |
|----------------------------|---------------|----------------|------------------|--------------|
| District Meeting Support   | 400           | 325            |                  | 325          |
| RVRA Annual Meeting        | 400           | 400            |                  | 400          |
| Annual Council orientation | 300           | 300            |                  | 300          |
| IT expense                 | 500           | 416            |                  | 416          |
| Administrative expense     | 500           | 52             | 20               | 32           |
| New Resident Welcome       | 200           | 90             |                  | 90           |
| Contingency                | 200           | 134            | 50               | 84           |
| <b>Total</b>               | <b>2,500</b>  | <b>1,717</b>   | <b>70</b>        | <b>1,647</b> |

Meeting adjourned: 3:00 pm

Joncile Martin  
Secretary  
Resident Council