

# Residents Association Council Minutes

Regular Meeting, August 7, 2017

Call to order and welcome: Helen called the meeting to order and welcomed everyone at 9:45 am.

Those attending: Chair Helen Lyons, Vice-Chair Andrea Drury, Past Chair Norma Martin, Treasurer Nancy Rorden, Secretary Nancy Barrett-Dennehy, Councilors Pat Caldwell, Evelyn Cole, Pam Duren, Ed Egging, John Gillock, Dori Jones, Rose Smith, Eric Shawn, Archivist Jean Coberly, CEO Vassar Byrd, Director of Health Services Erin Cornell, Madrona Grove liaison Lois Weathers. Introducing: new administrative assistant Katie Morales, Resource Coordinator.

Absent: Bill Rector, Judie Hansen

Guests: Mary Eusterman, Bynner Martin, Jan Dobak, Dave Dobak, Walt Schaffer, Fran Hunter, Marilyn Gottschall, Leander McCormick-Goodhart, Sharon McCarthy, Susie Bridenbaugh, Bill Cunitz, Jan Wainscott, Bob Zimmer

Minutes from previous meeting: Accepted with one correction: Eric Shawn's name was left off the list of attendees at June's meeting. He was present!

What we are grateful for: the rich variety of personalities of residents and staff.

## **Reports:**

Administration: Sales for Phase II homes began last week. We received six checks in five days which is over 10% sold!

Health Services: Erin Cornell reported that Madrona Grove welcomed Japanese students from Pacific Intel to practice english skills and volunteer. They sang karaoke and stuffed backpacks with back to school supplies for local kids. They are also kicking off the Dear Rosie project again with two local schools and one via mail in Kansas where a resident's grandchild lives. They trained four CNA's as restorative aides (to help residents with exercises, etc.). An assessment of infection prevention was recently completed and the report is forthcoming later today. They will welcome feedback on how to improve.

Foundation: Bill Cunitz reported in Judie Hansen's absence

The Pacesetters Trivia Night in July was a roaring success with costumes, 50's junk food, and gag prizes. The summer schedule has taken a rest from education programs, but we are gearing up for an elder law presentation in September. Plans for the Fall Festival and Fall Campaign are in the works and we will honor Bud and Charlotte Robinson at our donor appreciation ice cream social on August 22 at 2:30 in the Performing Arts Center. The Charitable Gift Annuity and Planned Giving programs have been launched and a new Foundation brochure is at the printer outlining how your donations benefit residents and how you can honor the memory of friends and family with the purchase of a paver in the tranquility garden or making a gift to the Foundation. Judie Hansen, President

Treasurer: For clarification, money deposited from food and beverage is from tips from nonresident sources. The total currently in the Employee Christmas Fund is \$9,442.67.

Archives: The News Room cabinets have proved unusable for archival storage. The cabinet shelves are 9 inches deep; all archival files and boxes are 11 inches deep. I have added a third filing cabinet to the archives to house Resident Council materials. In March 1975 Rose Villa had 387 residents. Of these 73 were men and there were 58 couples. There were 15 single men and 256 single women, much different from the demographics of ten years earlier. The average age was 79.

### **Continuing business:**

***PLEASE NOTE THE FOLLOWING CHANGES TO THE MINUTES: due to the changes in structure of the Council and the various projects that are being developed and tracked, only report summaries will be included in the minutes. Full, detailed reports will be posted on TouchTown.***

Free Money Project - Madrona Grove: August revised proposal states that \$250 from the Free Money project be set aside for a project or activity that will let Madrona Grove residents show appreciation to the students from Oak Grove Elementary who visit and read to them. Project or activity to be selected with input from the classroom teacher and Melodie Reid. After brief discussion this proposal was unanimously approved.

Housing Survey : The preliminary work is completed, data analysis is next. Two things were mentioned often: classic cottage residents like front and back yards; the number one request across the entire campus was for additional parking. Full analysis will be available in about a week.

Procedures Manual: Eric Shawn reported there is additional work to be done and some concerns about residents knowing who to contact with concerns - council members or executive committee members. Work as done so far had support from council members on item #1: "Any resident may bring up a topic for discussion on the Council agenda. Residents should provide a written note to any Council member before the next Executive Committee meeting on the third Friday of each month" and item #6: "The Council secretary will develop, maintain and publish on Touchtown an agenda topic tracking mechanism." (see attachment on Touch Town)

### **New business:**

Seeking Solutions Committee: Lois Weathers reported on the progress of the Seeking Solutions committee, giving background and explaining goals, guidelines, meeting dates and times. The intention is to provide a peer forum to try to resolve conflicts at the early stages and decrease the need to take it to upper management. (see attachment on Touch Town)

Ad Hoc Committee on Groups and Activities: Norma Martin explained that this committee is asking each Councilor to review the department(s) in her/his group. A written description of each group should be sent to Norma Martin by August 18th. This information will eventually be included in the Association Council Guide to be given to new residents as they move in. (see attachment on Touch Town)

### **Updates:**

Volunteer appreciation BBQ - Andrea Drury reported in Bill Rector's absence. The event was a success thanks to committee members Bob Zimmer, Chris Mooers, Fran Hunter, Frank Ramos, Dee Saunders, Loraine Failor, Andrea Drury, Jan and Dave Dobak and chairperson and MC, Bill Rector. Norine Mulry helped plan the menu. Jenna Miller helped plan, advertise, and promote the event and prepared the printed program. Melody Reid gave the opening remarks.

Benefits of Trees: Eric Shawn reported that John Schallberger received and read the recommendation, circulated it to Josh Pease and the senior management team which will be reviewing it this month. Overall it looks great. The objectives are reasonable but he needs to make sure the goal of 25% tree canopy cover is obtainable in light of Phase 2 development. There is much that has not been decided and landscaping design and plans are still evolving. He will have a response to present by August 31st.

Food Survey Task Force Team: Jan Wainscott reviewed the background and gave a summary of the work of this task force. Many changes have been made in cooperation with Chef Kathryn and Norine Mulry. New residents need to be informed about food and beverage choices and all residents should be encouraged to attend the monthly Dining Room Discussion or at least read the notes to stay informed. (Task force members are Susan Hyne, Jan Wainscott and Suzanne Dillard-Burke.)

Suggestion Box: (Note: new Suggestion Box forms are now available in the hallway near the mailboxes.)

- \* Update: Bill Cunitz is placing New York Times crossword puzzle in the Club Room.
- \* Norma gave an update on the request for a fund for hearing aids for those who can't afford them. There is already a procedure in place for this. Contact social worker MaryHelen Clausing. More information on this is coming.
- \* Generators for C-Pap machines was found to be impractical at this time.

**Open Forum:**

Question was raised regarding any concerns about the Eclipse - none came up.

**Announcements:**

Let's Talk: Marilyn Gottschall - The archival exhibit, "Building Rose Villa," has stirred immense curiosity about our history and culture. Several of our long-term residents have rich family memories that go back to the earliest days of our community and many others have lived through decades of significant change. You will have an opportunity to hear the reflections, the memories and the hopes of our elders for the future of Rose Villa at the next Let's Talk event. Please join us for an afternoon of our history as it was lived. Saturday, August 19th, 1:00-3:30.

Featuring: Bob Bennett, Elaine Bloomquist, Lorraine Failor, Bud Robinson, Charlotte Robinson, Nancy Rorden and a host of others.

RVInc. Board of Directors meeting: Helen Lyons - at their meeting on June 29th, interaction between Board members and RV residents was reviewed. Quarterly mixers are being planned where residents can meet and talk with Board members. They also reviewed the Phase II progress and plans: both are available on Touchtown.

Next Resident Forum: August 18th. Council member Eric Shawn will give a presentation.

Next Executive Committee meeting: August 18, 2017

Next Council Meeting: September 11, 2017

Meeting adjourned at 10:45 am.  
Respectfully submitted,  
Nancy Barrett-Dennehy, Secretary