

October 2018 Residents Association Council Minutes

Regular Meeting, October 1, 2018

Call to order: Chairperson Helen Lyons called the meeting to order at 9:45 and welcomed guests.

What we value and are grateful for: Maintenance staff who were able to retrieve keys from locked storage locker without cutting the lock, Bob's cakes and cookies, helpful neighbors

Minutes from previous meeting: approved

Reports:

Rose Villa Management: Katie Morales reported that Debbie Suchan will be leaving Rose Villa. Katie will replace Debbie as leader of the Vehicle Strategy Team; Tina Moullet will take over the Food Think Tank.

Health Center Report: Erin Cornell reported Madrona Grove census at 38-39 last month. Popular programs such as OMA, Oak Grove Readers, and Dear Rosie are starting up again after a summer vacation.

Foundation: Judie Hansen reported that the "Play Ball" fall campaign has started and plans for the Fall Festival are well underway. (see Attachment #1)

Archivist: Jean Coberly reported that in 1988 of 28 active gardeners, one was 91 years old and another was 94.

Treasurer: (Marilee Wetten) See Attachment #2

Campus Renovation Project Report: See Attachment #3

Agenda Items:

Process for Handling Work Orders – Mike Prinkke, RV's Operations Manager for Facilities Services answered questions about work orders. He reported that work orders can be submitted at the Resident Services counter or on Touchtown. Emergency work orders are given first priority. Unfortunately, his PowerPoint presentation had not been included with the agenda slides. Mike will speak at the November Council meeting and present the rest of the information.

Unstructured Social Events - Great Good Places: Helen led the discussion of pros and cons of using the Club Room as RV's gathering space. She proposed that evaluation of the Club Room be moved forward to the November meeting. Consensus was achieved approving the proposal. See Attachment #4

Planning for the 11/5/2018 Association Annual Meeting: Helen reviewed a proposed agenda noting that the guest speaker will be Brad Smith, President of the Rose Villa Inc. Board of Directors. Three Council members are to be elected at the meeting. She asked that Council members who would like to donate door prizes please contact her. It was suggested that popcorn be available at the meeting. (See Attachment #5)

Approve Standing Before the Council for Two Resident Groups, UNA and UCF: Proposal: That UNA and UCF both be granted standing before the Council as Independent Resident Groups. The phrase “independent resident groups” is needed because both maintain funds independent of RV’s Finance Dept.

Consensus was achieved. The proposal was approved. (See Attachment #6)

Procedures Manual Procedure for Approving Requests for Expenditure of Council Funds: Proposal: Resident Council Funds are provided through resident fees. These funds are used for purchases that have been confirmed to benefit a broad range of Rose Villa residents. Consensus was achieved. The proposal was approved.

Announcements and Updates

- The Residents Association Annual Meeting is scheduled for November 5th at 1:30 PM in the PAC
- There will be 2 Council meetings on November 5th: the regular Council meeting at 9:45 AM in the PAC and the Association Annual Meeting at 1:30 PM, also in the PAC.
- Nominating Committee: Dori Jones, Jean Coberly, Mimi Chitty, Nancy Rorden, Mary Eusterman
- We regret to report that Norma Martin, Council Past Chair, has resigned because of health issues—both her own and her husband’s.
- We are still looking for a team leader for the Out to Lunch Bunch.
- The Annual Agenda for the Council will be added to Touchtown.
- Volunteers are needed for the Fall Festival.

Suggestion Box

- Develop an RV Flag. Response: A flag will be listed as a possible marketing material for use as needed. Community artists are welcome to design the flag.
- On Sundays serve only a “holiday type” meal in the Heirloom.

- Could a list of residents, alphabetical by last name, and their cubby numbers be posted above the current “cubby map”.
- Are family members of “outside admit” residents from Madrona Grove entitled to use Rose Villa amenities such as the pool and gym? – Response: Vassar answered this at the September forum—they are not.

Open Forum

- Campus communication is a growing problem: Response - social media options including Ning and a private Facebook page are to be investigated. The extent of communication problems on campus is being assessed.
- Problems with internet access
- Can better temperature control be maintained in event rooms and hallways? Response: Residents will no longer be able to adjust the thermostats in common area meeting rooms and hallways. See maintenance to adjust settings.
- Would the Council report on a meeting of Oregon CCRC residents held at Holldaday Park?

Next Forum: October 16, 2018, 2:00 PM

Council speaker: Dori Jones

Group speaker: Helen Lyons

Next Council Meeting: November 5, 2018

Next Executive Committee Meeting: October 13, 2018

Meeting adjourned 11:05

Respectfully submitted,
Darlene Larson and Evelyn Cole, Secretaries

Council Members Present: Chair Helen Lyons, Secretaries Darlene Larson, Evelyn Cole, Treasurer Marilee Wetten, Councilors Bill Rector, John Gillock, Dori Jones, Julia Layden, M.A. Malone, Rose Smith, Sue Townsen, Archivist Jean Coberly, Foundation representative Judie Hansen

Council Members Absent: Suzanne Dillard-Burke, Doug Walker, Eric Shawn, Lois Weathers, Norrene Thompson

Number of Guests: (number not recorded)

Staff Members: Erin Cornell, Katie Morrales, Mike Prinkke

ATTACHMENT #1 Foundation Report

Here is how the Resident Council can help:

We are seeing a lot of excitement with the Fall Festival and are looking for gift cards and bottles of wine by October 31.

The Fall Campaign has started, and we hope you will all support the campaign and generate some excitement around the Play Ball the Fall campaign.

Donors decide how much money to donate to the Foundation

They decide which Pillar they would like to support

They pick their Favorite team to advance

Teams that have the most money donated will advance every week.

In November we will have a pinball machine in the Club Room.

This is just a fun way to fundraise and we hope you will support YOUR Foundation.

Thank you to the Green Team Bottle Program – The Foundation has received over \$1,000 because of the recycling program!

ATTACHMENT #2

Treasurer's Report

Residents' Association Council
2018 Report

<u>Committee Name</u>	<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>
RAC General	\$ 456.63	\$ 456.63	\$ -
Garden Committee	\$ 753.44	\$ 599.62	\$ -
P.O.S.T.	\$ 83.62	\$ 83.62	\$ -
Movie Committee	\$ 975.83	\$ 975.83	\$ -
Wood Shop	\$ 5,281.94	\$ 5,354.94	\$ -
Treasure House	\$ 18,115.74	\$ 4,680.84	\$ -
Education Committee	\$ 6,005.05	\$ 5,717.05	\$ -
Sewing & Craft	\$ 823.50	\$ 1,077.66	\$ -
Computer Center	\$ 734.32	\$ 734.32	\$ -
Library Committee	\$ 6,468.75	\$ 6,359.41	\$ -
Totals Balance:	\$ 39,698.82	\$ 26,039.92	\$ -
GC Bottle Drop - Month	\$ 126.20	\$ 184.10	
GC Bottle Drop -Total	\$ 226.20	\$ 410.30	

ATTACHMENT #3

Campus Renovation Project Report for Resident Council October 2018

Classic cottage renovations:

- 97: began two weeks ago and is slated for completion in early December.
- 218: is slated for completion by October 15.
- 95: will begin by first week in October and will complete by end of October.
- 310: is having a 10-yr. update, which has just begun; timeline for completion will be confirmed by date of next report.
- 213: temporarily on hold; awaiting decisions by future resident.

Pocket cottages:

- 3028: will have schedule by beginning of October; however, we anticipate the project will take several weeks.

Other sites:

- New woodshop: continues to be on hold, awaiting PGE; last update from them indicated they will be on site within the next two weeks.

Note: These are the large projects that are currently being tracked for September. Activity at these project sites can vary depending on what stage each project is in.

This list should not be construed to be exclusive to any activity residents may see anywhere on campus. This list does not include activities such as bidding or scope of work development. This list does not account for any work that may need to take place due to an emergent issue.

Submitted by Bob Judd, Director of Campus Development; September 21, 2018

ATTACHMENT #4 Pros & Cons of Using the Club Room (CR) as Our Gathering Space

Pros

Accessible any time of day IF not reserved for an activity

Convenient location

There's a fridge & counter space in the CR

Convenient to the Harvest Grill if we need more snacks or drinks

Convenient restrooms

Both indoor & outdoor access

Cons

Doesn't invite casual "drop in" on your way somewhere else; removing the wall would encourage casual "drop in"

Removing the hallway wall would cost money

Furniture needs to be replaced if the CR is to be comfortable

CR is where we do family gatherings; we can close the door & let the kids run—as long as the wall is there!

Loss of the Fireside Room will likely push more meetings into the CR limiting its availability

Treasure House needs use of the CR at least 2 days per month during Phase 3 demolition & construction.

It's not a "cozy" space.

Current atmosphere—especially lighting

Scheduling for personal, corporate, and organizational events

ATTACHMENT #5

DRAFT Agenda for the Residents Association Annual Meeting
November 5, 2018, 1:30 PM in the PAC

Welcome and draw for the first door prize

Introduce guest speaker, Brad Smith, President Rose Villa Inc. Board of Directors

Elect 3 council members

Draw for additional door prizes

Announce names of 3 candidates with highest vote counts

Refreshments: cookies and hot cider?

ATTACHMENT #6

Approve Standing Before the Council for 2 Resident Groups:

United Christian Fellowship and Rose Villa Chapter of the United Nations Association of the United States of America

United Nations Association, Rose Villa Chapter (an independent resident group)

Leader: Kay Schmerber

UNA-USA informs the public about the work of the United Nations and inspires support for UN ideals. One year after the National UNA was formed in 1964, a group of Rose Villa residents applied for and received a UNA-USA charter. Rose Villa UNA programs feature educational speakers and the Great Decisions Film series and advocate for children through UNICEF and Adopt-A-Future.

If you would like to become a member of UNA-USA Rose Villa Chapter, please contact Lois Weathers ext. 3247 or Kay Schmerber ext. 3172.

United Christian Fellowship (an independent resident group)

Leader: Jackie West

The UCF is an ecumenical group that provides worship opportunities here at Rose Villa. There is a vesper service every Sunday evening and a short worship service in Madrona Grove Wednesday mornings. Both are simple, supportive and heart-warming get togethers. We are a community of Christians that celebrates its oneness in Christ and honors our differences. Other activities include chaplain services and, just for fun, there's a gala Christmas banquet each December.

Come join in! All are welcome!

ATTACHMENT #7

Rose Villa Tuesday Market 2018 Season Year-End Report
Compiled by Susan Hyne
October 2018

Tuesday Market is a resident-centered activity designed to share food, build community, and support the Rose Villa Foundation.

A planning session was held in mid May.

Two Sneak Peak preview sales were held in June. The full Market opened June 26th; the finale was September 25th (14-week season). For the entire season, a total of \$5,541.29 was donated.

In addition to offering garden produce and baked goods, the Tuesday Market featured...

- Music and a parade to launch the Market on opening day (celebrating the 25th anniversary of the Market)
- Music at the opening of every market
- Knife sharpening (with donations split between Tuesday Market and wood shop)
- Quilted/sewn items (from Sewing Cottage and a resident)
- Information tables by the Green Team (garlic tasting, recycling demo, zucchini contest, Northwest Passage review, tree canopy, electric car)
- Information tables from RV groups (weavers, ReadyForce, low vision resources, UNA/USA, Madrona Grove volunteer opportunities, fish biologist)
- Information tables from community groups (TriMet, Milwaukie Environmental Stewards)
- Arts/Crafts tables ("Play Table," Gelli printing, basketry, art cards, "Jack of All Trades" show/tell, lap quilts for Madrona Grove)
- Bulk blueberry purchases (for each 10-gallon bucket, \$30 to farmer and \$10 to Rose Villa Foundation; 72 buckets sold)
- Craft items (terrariums and lavender wands) from Madrona Grove residents
- "Nickel Booth" designed and built by Jack Duren, recruitment by Walt Schaffer, and staffed by Vassar Byrd (CEO), Betty Thompson and Jennie Stearley (residents), Marianna Jones (Movement Program Coordinator), Tina Moullet (Director of Sales & Marketing), Sandra Burdeshaw (Sales Representative), Rene' Swar (Wellness Director), Arthur Moore (Kitchen Gardener), Christie Morris (Housekeeping and Laundry Manager), Mary Helen Clausing (Director of Social

Services), Mike Prinkki (Building Operations and Grounds Manager), and Stephanie McBride (massage therapist). Residents tossed in a nickel (or more), asked questions, and received sage advice.

- Three demos in "new" location (outside Harvest Grill garage door) with Arthur Moore (kitchen gardener), Kay Everts (Oak Grove gardening guru), and Norine Mulry (Food & Beverage Manager)
- Zimmer Appreciation Day to acknowledge Bob Zimmer's outstanding culinary contributions to Rose Villa
- Using produce donated by residents, a team dehydrated apples and raisins, and made batches of grape juice (100+ pints)
- Seeds store sold floral bouquets and plants (items charged to RV account via Seeds)
- Coffee was served at the final Market (in the Club Room)

A rotating crew of 6 Money Counters worked in pairs to tally the proceeds after each Market.

A Blueberry Goddess coordinated the entire ordering/delivery process for the buckets of blueberries.

Due to weather issues, the Tuesday Market was held once in the PAC, once in the Club Room, and on the final week, in the Club Room AND outside.

Residents were polled at the September Forum to get input on shifting the market time from the 11am to noon slot. About half of 80 respondents came to the Market 0 to 5 times; the rest attended 6+ times.

A debriefing session was held on Tuesday, October 2nd to "harvest" feedback and ideas about the Market.

What's Working Well

- Keeping produce and baked goods as the central focus of the market
- Festive energy of activities, openness to folks sharing their gifts, variety of events, people coming together, more opportunities to meet/greet our neighbors/staff/community members
- Set-up: Using 4 parking slots and placing tables/benches over parking bumpers; using tall orange cones to hold produce bags
- Organic blueberries (orders increased from 48 buckets in 2017 to 72 buckets in 2018)
- Music: added a welcoming aspect to each and every Market
- Tiles to help with wind control (thanks to Dee Saunders)

Ideas for Improvements

- Recruit more help, both one-time and ongoing helpers
- Explore option of staging demos for 2 or 3 Markets using the outdoor space by the new Creative Arts Building (patio and garage door opening into classroom could provide ample comfortable seating)
- Add comment cards so shoppers can give feedback easily each week
- Suggest a different schedule/frequency for knife sharpening (once a month?)
- Survey residents about produce they'd enjoy; share the info with gardeners (in addition to generous donation of "excess," ask gardeners to consider "growing for the market")
- Create profiles of bakers/gardeners (photo/story) and share (Touchtown, on display at Market, RV News, notebook)
- Coordinate with other RV events to avoid double booking for field trips and TriMet trips on Tuesdays (especially on days that demos are scheduled)
- Explore shifting time to 10:30am to 11:30am (to meet needs of residents requesting 11am to noon time slot and residents requesting 10am to 11am time slot)
- Offer indoor/outdoor seating to encourage a longer visit to the Market
- Explore offering water/coffee

Ways Neighbors Can Help

- Share garden produce
- Help "glean" produce from garden (provide vacation coverage, and ongoing help for overloaded gardeners)
- Share baked goods
- Share talents/skills
- Volunteer to fill one-time and ongoing slots at Market
- SHOP!!!

Councilor Reports, October 2018

Group 1 Dori Jones

Health, Wellness and Safety

Wellness - Rene Swar: October Wellness Resident Council Report

October is National Breast Cancer Awareness Month. Wear all your pink gear and join me Wednesday October 10th, at 9:00 a.m. for a 45 minute "Pink Out" Walk. We will meet in the RiverPoint Wellness lobby. All participants will receive a breast cancer awareness bracelet. Hope to see you then.

A reminder that our pool will be shut down for annual maintenance and resurfacing of the locker room floors, Monday, October 1st through Wednesday, October 10th.

Beginning Friday, October 12th we will be adding a 3rd water volleyball practice session from 1:00 – 2:00 p.m. Cheer on your RV Villains at our next home match on Wednesday, October 24th at 2:00 p.m. against the Holladay Park Plaza Plunkers.

I will be going again to the Annual International Conference on Active Aging, Tuesday, October 16th through Saturday, October 20th. This is my favorite conference. I always gain a lot of valuable information to bring back and implement into our wellness program. I'm excited to see what is new in the active aging industry.

Ready Force - Mary Eusterman: No report this month

Group 2 Bill Rector

Service

Friendship Corps - Lois Weathers: No report this month.

Volunteer Recognition - Bill Rector: No report this month

Employee Christmas Fund – Marilee Wetten:

Checking account balance as of August 31, 2018	\$19,287.34
Deposits for September 2018	3,280.28
Balance as of September 28, 2018	<u>\$22,567.62</u>

Group 3 John Gillock

Sustainable Living

Bringing Nature Home - Wes Brown: No report this month

Green Committee - Eric Shawn: The Green Team meeting on September 28 evolved into a conversation about the sustainability of leadership. Our leaders are well-versed in the field, thoughtful, and committed. Walt Schaffer observed that the Sustainability groups have made significant progress in several micro -projects and we should not forget to celebrate these.

Group 8 Julia Layden

Off-Campus Activities

Out to Lunch Bunch - No report

Off Campus Entertainment - See listing in the Trumpet.

TriMet trips - Jean Coberly: We had a successful trip to the South Waterfront September 25. The Mississippi Avenue trip will be rescheduled

Group 9 Suzanne Dillard-Burke

Leisure Activities

Sewing & Quilting Studio – Jan Rogers: No report this month

Woodshop - Ed Egging: Nothing new to comment on regarding the relocation of the Wood Shop. The move has been delayed again as PGE has pushed back the electrical hook up again for an additional three weeks.

Readers' Theater - Byron Windhorst: Readers' Theater has begun preparing for the annual employee appreciation Christmas program. A call went out encouraging residents and staff to bring their acts to a Readers' Theater meeting between 1:30 and 3:00 on Thursday afternoon. First come. First accepted.

Book Club - Evelyn Cole: No report this month.

Weavers' Group - Vivian Scheans: No report this month.