

Residents Association Council Meeting Notes

Regular Meeting: April 1, 2019, PAC

Call to order: Eric Shawn called the meeting to order at 9:50 AM.

What we value and are grateful for: the return of Suzanne Dillard-Burke to the Council meeting; the flowers of spring; Lois Weathers' 60th wedding anniversary; Eric's back-up work for the agenda

Consent Agenda: March meeting notes approved as circulated

Background Items (Eric Shawn):

- The Vice Chair position remains empty while we continue to approach qualified residents. Please forward recommendations to any member of the Executive Committee (Helen Lyons, Julia Layden, Sue Townsen or Eric Shawn) for consideration.
- Byron Windhorst has been appointed to fill council position III.
- Council will discuss topics before inviting resident participation.
- Resident Demographics
 - o 60% of residents have arrived in the last five years.
 - o The five most frequently mentioned resident interests are reading (40%), pets (35%), gardening (28%), travel (22%), and music (15%). A list of the top 25 interests will be included in the meeting notes.
 - o The most frequently mentioned resident career paths are education (30%), medicine (14%), business (12%), public service or military (7%) and social work or counseling (8%). A list will be included in the meeting notes.

Reports

Residents Life Team (Eric Shawn): The RTL met and recommends holding a "Let's Talk" event after Phase Two residents have completed their moves.

Resident Safety Committee (Janet Strickland): See Attachment #2

Resident Communication Committee (Julia Layden): See Attachment #3

Rose Villa Management (Tina Moullet): The 18 homes in North Pocket will be ready for new residents on April 11th. Garden Grove residents will be coming

after April 25th. The Creative Arts Building has a possible opening date of May 20th.

Health Services (Erin Cornell): With 39 residents, Madrona Grove is almost at full occupancy. Stephanie Carstens is the new Resident Care Manager. OMA starts another session this week.

The Foundation (Bill Cunitz): See Attachment #4

Archivist (Jean Coberly): no report this month

Treasurer (Marilee Wetten): See Attachment #1

Group Reports: Send to RVRACouncil@gmail.com by the 25th of each month.

Agenda – Old Business

Procedures Manual Committee: (Helen Lyons): Adjust voting process to allow absentee ballots. (Discussion & Decision item) See Attachment #5 Helen noted that the voting procedure for electing Council members is spelled out in Chapter VI of the Council Procedures Manual, not in the Association Bylaws. Proposal: That the Procedures Manual Committee be instructed to propose a revision to Chapter VI of the Procedures Manual that would allow absentee voting. Consensus was achieved. The proposal was approved.

Announcements and Updates

Campus Construction Projects (Update): See Attachment #6

Facilities Report (Update): no report this month

Sunday Potluck (Stephen Weislogel): Judie Hansen reported for Stephen. Heirloom will supply the entree plates, knives, and salad forks while residents will need to bring their own coffee cups, bowls, salad/dessert plates, and dinner forks. Heirloom will also provide coffee, cold tea, and water, plastic cups for cold beverages, and paper cups for hot beverages. Residents will need to provide their own ice. Residents who were at Rose Villa during Phase I construction will recall the Short Stay Café as a model for this plan.

Emergency Medical Response: Enhanced 911 system, announced at the forum, went live on Monday, March 18.

(May 2017) Funds for Trees: Two Vine Maples, one Bitter Cherry and two Indian Plum trees have been planted using the Free Money fund allocation. The grounds staff have planted or transplanted a total of twelve trees this

year. An Oregon White Oak will be planted at “the NW Passage” to Willamette View.

(Feb) Councilor for Group III: Byron Windhorst has been appointed to fill the Councilor Group III position. Off-Campus Entertainment has been moved from Julia Layden’s Group VIII portfolio to Group III. Reader’s Theatre has been moved from Suzanne Dillard-Burke’s Group IX portfolio to Group III. Sustainable Living (Green Team & Bringing Nature Home) has been moved to Julia Layden’s portfolio, Group VIII.

(Feb) Residents Safety Committee: Janet Strickland has been appointed chair of the Residents Safety Committee. Other residents appointed to the committee include M.A. Malone, Mayo Marsh, Tom Wilcox, Walt Shaffer and Doug Walker.

Generational Needs & Desires: Sarkis Garabedian from Ziegler will be speaking on generational needs and discussing with residents at the semi-annual Residents Association meeting on May 13, 2019 in the PAC. Details and announcements pending.

Tracking Resident Concerns: Council has addressed (completed or in process) 83% of concerns raised.

Intro to the Council: One current resident and one future resident participated. More of these introductions will be scheduled for April, May and June.

Suggestion Box

Suggestions & responses will be published each month in the meeting notes. A digital suggestion box has been added under the Residents’ Association icon as an alternative to the suggestion box in the mailroom.

- Rec Center Wildlife Mural: Save the murals. Response: Rose Villa is discussing and considering ideas.

Open Forum

- (Jan) Family Meal Tickets Response: The new point of sale program has been implemented.

Next Forum: Friday, April 19, 2019, 10:00 a.m., PAC

Council speaker: Eric Shawn

Group speaker: TBD

Next Council Meeting: May 6, 2019, 9:45 AM in the PAC

Next Executive Committee Meeting: April 13, 2019

Meeting adjourned: 10:30 AM

ATTENDANCE

Number of Guests: 13

Staff Members: Tina Moullet, Erin Cornell, Katie Morales

P Eric Shawn, Chair	P Norrene Thompson, MG Rep	P M.A. Malone (G#6)
P Helen Lyons, Past Chair	P Bill Cunitz, Foundation	P Suzanne Townsen (G#7)
AB Vice Chair (empty)	P Dori Jones (G#1)	P Julia Layden (Group #8)
P Marilee Wetten, Treasurer	P Bill Rector (G#2)	P Suzanne Dillard-Burke (G#9)
P Jean Coberly, Archivist	P Byron Windhorst (G#3)	P Darlene Larson, Secretary
P Lois Weathers, Liaison MG	P Judie Hansen (G#4)	P Evelyn Cole, Secretary
	P Doug Walker (G#5)	

ATTACHMENT #1 Treasurer's Report

General Council 2019 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
1/1/2019	Transfer from Movie Comm	975.83		
1/1/2019	Transfer from Computer	734.32		
1/31/2019	New Comer's Lunch		15.00	
1/3/2019	New Comer's Lunch		20.00	
1/25/2019	RAC Tree Allocation		58.00	
1/31/2019	RAC Tree Allocation		45.00	
		1,710.15	138.00	
	Balance as of January 2019			\$ 1,758.76
2/8/2019	Reimb Supplies	-	19.00	
		-	19.00	
	Balance as of February 2019			\$ 1,739.76

Note that \$975.83 from the Movie Committee and \$734.32 from the Computer Center, both defunct resident groups, are restricted funds and not available for the Council's general expenses.

1/1/2019	Balance, Restricted Funds			\$1710.15
	Designated, Trees		\$500.00	
	January expenses, Trees	\$103.00		\$1607.15
	Designated, Woodshop		\$500.00	
1/31/2019	Balance, Restricted Funds			\$1607.15
	Balance, Designated Trees		\$397.00	
	Balance, Designated Woodshop		\$500.00	

ATTACHMENT #1

Treasurer's Report continued

Residents' Association Council
2019 Report

<u>Committee Name</u>	<u>Jan-19</u>	<u>Feb-19</u>	<u>Mar-19</u>
RAC General	\$ 1,758.76	\$ 1,739.76	\$ -
Garden Committee	\$ 930.35	\$ 1,035.35	\$ -
P.O.S.T.	\$ 83.62	\$ 83.62	\$ -
Wood Shop	\$ 5,507.95	\$ 2,226.95	\$ -
Treasure House	\$ 8,800.11	\$ 12,052.47	\$ -
Education Committee	\$ 7,021.05	\$ 6,789.05	\$ -
Sewing & Craft	\$ 1,764.66	\$ 1,854.66	\$ -
Library Committee	\$ 5,734.01	\$ 5,491.80	\$ -
Totals Balance:	\$ 31,600.51	\$ 31,273.66	\$ -
GC Bottle Drop - Month	\$ 112.15	\$ 81.90	
GC Bottle Drop -Total	\$ 285.05	\$ 181.90	

ATTACHMENT #2 Resident Safety Committee 3/30/2019

The Committee met on March 29th with 5 members present.

The new Enhanced 911 Emergency Response System (e911) is active as of Tuesday, March 19th. It's designed to bring ambulances and fire trucks to resident cottages and apartments as efficiently as possible. If a 911 call is placed from a land line in a resident apartment or cottage, the apartment number, building identification, and resident name will be automatically and instantly transmitted to the 911 dispatch operator. The same information will be automatically texted to the Rose Villa emergency team mobile phones.

Before today's meeting, John Schallberger reported that e-911 could now be reached from additional staff phones and that notification from an e-911 call would be visible to more staff members than just the emergency team.

For more information about e-911, check the More News icon on Touchtown. Select Emergency Response Update (posted 3/21). In particular, check the RECAP section on page 3.

Wearable Medical Alert Systems, such as pendants or bracelets, are designed to summon emergency medical personnel when, for example, you don't have access to or are unable to use a phone. M.A. Malone is to contact other CCRC's in the area about use of wearable devices on their campuses. Walt Schaeffer is to contact Erin Cornell regarding a list of RV residents who currently use these devices and who might be willing to share with the Safety Committee what they like and don't like about their device.

Raising Resident Awareness about Safety Issues is a major focus of the Safety Committee. Mayo Marsh is to investigate how to best communicate Safety Committee information to the Community using Touchtown or other means.

John Schallberger reported before the meeting that Wayfinding materials have been received for identifying RV buildings in a clear, uniform manner. The project should be completed the week of April 1st.

The Safety Committee will develop a form that residents can use to contact the Safety Committee.

The next Safety Committee meeting is scheduled for Monday, April 15th, 10:00 AM in the Board Room. Residents welcome!

ATTACHMENT #3 Communication Committee Report

The communication committee has met several times to analyze problems and set priorities.

After surveying the many means of communication available to Rose Villa residents, the committee concluded that rather than add other layers we should improve existing ones. Improving and expanding the use of Touchtown seemed the most feasible. Andrea Drury, who continues to upgrade the system, agreed to teach sessions on the use of Touchtown. The first session was attended by 18 people of about half who had never used it. Most left connected and some arranged private sessions. Andrea has agreed to offer periodic classes of both beginning and advanced usage.

We were asked to recommend how to dispense another report but determined we didn't know enough about it.

ATTACHMENT #4 Foundation Report – April 1, 2019

The Rose Villa Foundation held its Annual Meeting on Friday afternoon March 29 in the Performing Arts Center. Approximately 50 residents and friends gathered to celebrate the 2018 activities and accomplishments of the Foundation.

Director Linda Reed provided a summary of initiatives that included a very successful Spring Auction, a full agenda of educational programs that attracted more than a total of 800 participants, and several innovative enhancements to the life of our residents made possible by the Foundation. We heard about the physical and psychological benefits to both residents and staff of two blanket warmers at Madrona Grove. We also discovered the enhancements to family members of those who are approaching end of life in Madrona Grove by the addition of a Hospice Cares Food and Beverage Cart.

Foundation Treasurer Vassar Byrd provided a financial report noting that the Foundation added approximately \$260,000 in gifts from donors, bequests, and fund-raising activities last year. With a possible 3.5% draw or \$175,000 on the Foundation Endowment which currently stands at approximately \$4.7 million, the Board approved a 2019 budget that would distribute a total of \$75,000 to the four distribution pillars, \$30,000 to Resident Assistance, \$25,000 to Board designated initiatives, \$10,000 to Educational Programs and \$10,000 to Professional Support Services. In 2018, The Foundation also contributed more than \$80,000 to cover services purchased from Rose Villa, and another \$24,000 for Board and Administrative Expenses, Audit and Tax Expense and other operating expenses.

President Bill Cunitz introduced two new resident assistance programs approved by the Board for implementation in 2019: a Staff Educational Assistance Program as detailed by Committee Chair Betty Hosokawa and a Medical Grant Assistance Program for residents who have limited assets and who have been a resident for at least 7 years. Policies for both programs are currently being finalized and will be distributed later this spring.

Linda closed the gathering by reminding participants of the fund-raising auction and dinner that will take place on May 10 when Main Street will be turned into a “Hot Havana Night!” Approximately 70 seat tickets are still available at cost of \$100 each for Rose Villa Residents. We’re also still soliciting gifts of wine, gift cards and cash to support the event!

Reported by: Bill Cunitz, President 2019

**ATTACHMENT #5 Procedures Manual:
Revise Association Voting Process to Allow Absentee Ballots**

Last month, the Council discussed the possibility of holding elections for Council members outside of the Association Annual Meeting. There seemed to be little support for that idea however there was some interest in permitting absentee voting.

A careful reading of Association Bylaws shows that absentee voting could be allowed with no amendment to the Bylaws. The voting procedure for electing Council members is spelled out in Chapter VI of the Council Procedures Manual—not in the Bylaws. While amending the Association Bylaws would require a vote of Association members, probably at a Semi-Annual meeting in May, the Procedures Manual can be revised with approval of the Council.

The Bylaws and Procedures Manual Committees would like direction from the Council before proposing a revision to the Voting Procedure to allow absentee voting. If the Council wants to allow absentee voting, the procedure could be ready for approval at the May Council meeting and implemented for the Annual Meeting in November 2019.

I ask that the Council open the floor for discussion of the subject. What are the pros/cons of absentee voting? What is in the best interest of the community?

PRO	CON
About a dozen requests for absentee ballots at last year’s annual meeting	Would residents feel less need to attend the Annual Meeting if they could vote by absentee ballot
Might allow participation from residents who are house-bound	Need to take steps to avoid “double voting”

ATTACHMENT #6 CAMPUS CONSTRUCTION PROJECTS

April 1, 2019

Classic Cottage renovations:

- Apt. 213- Started March 18. Scheduled through mid-June.

Other sites:

- New Treasure House location- interior completed, exterior completed in April (no specific date).
- New Clinic location- completing by mid-April.

Resident Interests	%
#1: Reading	39.66%
#2: Pets	34.92%
#3: Gardening	27.80%
#4: Travel	22.03%
#5: Music	14.92%
#6: Walking	11.53%
#7: Hiking	10.85%
#8: Cooking/Baking	10.51%
#9: Sports	8.14%
#10: Photography	7.80%
#11: Family	7.12%
#12: TV or Movies	6.78%
#13: Bird Watching	6.10%
#14: History	5.42%
#14: Games	5.42%
#15: Puzzles	5.08%
#15: Sewing	5.08%
#15: Theater	5.08%
#15: Knitting	5.08%
#16: Church	4.75%
#17: Volunteering	4.41%
#18 Golf	3.76%
#19: Genealogy	3.39%
#20 Painting	3.05%
#20 Cards	3.05%
#20 Biking	3.05%
#20 Exercising	3.05%
#21 Kayaking	2.71%
#21 Politics	2.71%
#21 Woodworking	2.71%
#22 Art	2.37%
#22 Bridge	2.37%
#22 Quilting	2.37%
#23 Crafting	2.36%
#23 Nature	2.36%
#24 Weaving	2.00%
#25 Camping	1.69%
#25 Fishing	1.69%
#25 Languages	1.69%
#25 Swimming	1.69%

ATTACHMENT #7 Resident Interests and Occupations

Occupations Listed	%
#1: Education	29.92%
#2: Medical:	13.52%
#3: Business:	11.89%
#4: Public Service/military:	7.38%
#5: Social Work/counseling:	8.20%
#6: Office:	4.92%
#7: Finance/insurance:	5.33%
#8: Architect or Engineer:	5.33%
#9: Technology:	3.69%
#10: Scientist:	2.87%
#11: Minister:	2.87%
#12: Musician/Artist:	2.05%
#13: Other:	1.23%
#14: Skilled Trades:	0.82%

Councilor Reports, April 2019

Group 1 Dori Jones

Health, Wellness and Safety

Wellness - Rene Swar: A group of PCC Exercise Science students will be touring the campus with me on Monday, April 8th and will participate in our 10:00 a.m. Circuit Training class. They will then come back to campus on Monday, April 22nd to conduct fitness testing on willing volunteers. Watch for more details soon and information on how you can volunteer.

I am excited to announce that we will be hosting a Zumba Gold class on Wednesday, April 10th from 11:00 a.m. to 12:00 p.m. in the Fitness Studio. Debbie Karavias will be the instructor.

Ready Force - Mary Eusterman: No report this month

UNA-USA – Kay Schmerber: No report this month

Group 2 Bill Rector

Service

Friendship Corps - Lois Weathers: The Friendship Corps had a busy month volunteering in Madrona Grove. Weekday activities included assisting with planning, costumes, and rehearsing in preparation for Rose Villa's annual Talent Show held on 19 February culminating with a stage full of MG residents performing for a full house. Corps volunteers also helped with twice monthly Horticulture Therapy, assisted in an outing to the Chinese Garden, and lent a hand with a Helping Hands Sewing project. Planning by residents, staff, and volunteers has begun for a MG Open House scheduled for March 29th at 4pm. The theme will be "Carnival". If interested in becoming involved in volunteering in Madrona Grove, call Activities and Volunteer Coordinator, Jacque Binder, x3276, or Madrona Grove Resident Council Liaison, Lois Weathers, x 3240.

Volunteer Recognition - Bill Rector: No report this month

Employee Christmas Fund – Marilee Wetten:

Checking account balance as of February 28, 2019	\$ 6,732.94
Deposits for March 2019	\$ 1,918.24
Christmas Checks cleared in March	\$ 174.41
Balance as of March 29, 2019	<u>\$ 8,476.77</u>

2018 Total Christmas checks distributed \$117,079.03

1 check voided and 1 check outstanding

Group 3 Byron Windhorst Off-Campus Entertainment

Off Campus Entertainment - Byron Windhorst: We are headed to Lakewood Theater on Thursday evening May 16th to see a performance of “Singin’ in the Rain”. Contact Resident Services to reserve a seat on the RV bus and ask if any “free tickets” are available. Otherwise, tickets are available at the Lakewood Theater box office.

Readers’ Theater - Byron Windhorst: No report this month

Group 4 Judie Hansen Spiritual Well-Being

Solarium Worship - Bud Robinson: Our speakers in March were a lay person, a retired missionary, a former nun, and a retired pastor. We had three pianists and a violinist. Three led singing. Two served as hostesses. One speaker cancelled because of a pulmonary illness and a replacement was found. One hostess has been absent due to surgery.

United Christian Fellowship – Jackie West: No report this month

Treasure House - Judie Hansen: In March, our 50% off special included everything green and the Attic Boutique featured items related to travel. Monthly sales were \$3,248.00. Plans were made for a special program on Native American jewelry on April 3, the distribution breakfast on April 5, the Attic Boutique featuring jewelry and the gold/silver buy-back program on April 11 and 12, and the Silhouettes on the Shade fashion show on April 23. The April specials are 50% off everything blue and all framed art. We are actively recruiting for additional volunteers to help in the store. Please contact Marina McIntire at 3090 if you can help.

Group 5 Doug Walker Outdoor Activities

Community Garden - Jan and Dave Dobak: It’s spring, and Gardeners are preparing for planting.

We have 43 gardeners enrolled, including several future residents who have already claimed plots. All garden plots have been claimed, and we are working on restoring several plots that have lain fallow for years.

The second Saturday Work Day of the year was March 23; 10 people worked on weeding out the invasive Lesser Celandine (*Ficaria verna*) in several places.

We continue to meet on the first Thursday each month at 10am.

Tuesday Market - Susan Hyne and Dee Saunders: No report this month

Group 6 M.A. Malone Communication

RV News - Lori Carter: no report this month

Library - Jean Coberly: no report this month

Magazine Exchange - Barbara Tuck & Julia Layden: no report this month

Group 7 Suzanne Townsen Hospitality

Welcoming Committee - John & Marilee Wetten: John and Kelly Coolidge are moving to Cottage 7204. Move in date is March 6, 2019 Buddy: Carol Richie

Virginia Sorgi and Cathy Schwabe are moving to Cottage 7202. Move in date is March 7, 2019 Buddies: Joan Clark and Susan O'Dell

Pam Horan is moving to Cottage 7102. Move in date is March 13, 2019 Buddy: Margaret Hamilton

Jean Lofy and Edward Gellenbock are moving into cottage 7105. Move in date is February 26, 2019. Buddies: Patrick Mizelle and Edwin Fisher

Susie and Carl Petterson are moving into cottage 7103. Move in date is February 27, 2019. Buddy: Joncile Martin

Potluck - Stephen Weislogel: March 10, 2019: 36 residents attended the potluck. New residents were well represented.

Pet Owners Support Team - Kathy Phelan:

All Pet Owner Meeting February 26, 2019

A mandatory pet owner meeting was held to distribute and begin completing pet emergency care information cards and forms that Rose Villa needs in order to be able to make alternative arrangements when pet owners are not able to care for their pets.

At that meeting dog owners were also asked to complete a Dog Park Use survey. Results of the survey indicated that many dog owners do not use the park either because it's: a. too small; b. difficult to get to; c. has some design safety issues.

Also discussed was the difficult position dog owners and gardeners find themselves in when pitted against each other vying for adequate space.

March 22, 2019

Dog Park Discussion with Senior Managing Director, Tina Moullet and POST Chair, Kathy Phelan

Tina and Kathy met to discuss concerns dog owners have about the deficiencies of the current dog park. They reviewed possible solutions and the following are the results of that meeting:

1. River View Dog Park: The fencing will be reinstalled in its original location...once the railroad says it's ok. The east fence will not be moved to encompass the garden's espaliered fruit trees. The bench in the narrow south end of the park will be relocated to the north end so dog owners who use it will be able to see the entrance gate and the whole park, and off leash dogs will have more unobstructed room and be safer when they venture into that narrow end.

2. When it is no longer needed as a construction staging area, (sometime in May) an additional off leash area will be created behind the Oaks in the back yard of the yellow house on Laurie. This additional location will be easier to access for some of our dog owning residents and will provide another off-leash opportunity for all dog owners.

This two parks solution seems to be an excellent way to prevent gardener/dog-owner conflicts while providing better and safer off leash opportunities for the 50+ dogs living on our campus.

Group 8 Julia Layden Sustainable Living

Out to Lunch Bunch - No report this month

Bringing Nature Home - Wes Brown: Bringing Nature Home has produced a brochure tentatively called "Make a Welcome Home for Birds, Bees and Butterflies." Designed by Jan Rogerson and Wes Brown it is meant to be a part of the packet for new residents.

Green Team – M Gottschall, W Brown, S Hyne, A Drury: The Green Team has been hard at work planning for its 5 week film and discussion series "Responding to Climate Disruption." The series has undergone a number of iterations as we hone it down to the central components: an overview, the moral imperative to act, a look at what other communities are doing to mitigate climate damage, political and spiritual options, and the necessity to do the right thing. We have decided to do two "showings" each week, April 5th through May 5th : Friday afternoon at 4:00 and Sunday afternoon at 2:00. Both are open and advertised to the public beyond Rose Villa.

Group 9 Suzanne Dillard-Burke Leisure Activities

Sewing & Quilting Studio – Pam Duren: Sewing Tuesday 9:30-11:30 drop off mending projects and Jan will call you when it's done and ask for a donation which accumulated and goes to the Foundation

Quilting Beginning class 1-3 we have 3 students who are learning beginning techniques and making simple projects. Must be willing to work outside of class. No fees involved.

Regular individualized instruction and group projects Thursday 1:00-3:00. We are currently finishing our 3rd quilt top for Madrona Grove. It involves designing, constructing, tying and binding all done by various volunteers.

Woodshop - Ed Egging: Still waiting for the shop to be turned over to us. The electrician still has some issues that need to be cleared up. Two new shop users have been thru the shop users instructions given by Bob Lease.

Book Club - Evelyn Cole: The book we are reading in April is THE SOUND OF GRAVEL by Ruth Wariner. Join us in the Vista Lounge the second Tuesday of the month at 2:00 pm for a wide-ranging discussion.

Weavers' Group - Vivian Scheans: No report this month.