

# Residents Association Council Meeting Notes

Regular Meeting: June 3, 2019, PAC

Call to order: Helen Lyons called the meeting to order at 9:45 am.

What we value and are grateful for: that Norrene Thompson is back at Madrona Grove, that an experienced volunteer has arrived at the Treasure House, that the June weather is wonderful

Consent Agenda May meeting notes (attachment.)

Background Items (Helen Lyons):

- The Vice Chair position remains empty while we continue to approach qualified residents. Qualifications: served one year on a past council or is serving on the current council. Please forward recommendations to any member of the Executive Committee (Helen Lyons, Julia Layden, Sue Townsen or Eric Shawn) for consideration.
- Council will discuss topics before inviting resident participation.
- Eric Shawn will arrive later. He is at the North Clackamas Parks & Recreation District budget committee. The budget hearing with the Board of County Commissioners is this morning.

## Reports

Health Services (Erin Cornell): Erin spoke about the importance of how Staff speaks to Madrona Grove residents. A respectful, positive note is required. A ribbon-system is being used as a reminder. If a staff member has erred in speaking to or about a resident, they must give up a ribbon to whomever noticed the error. The staff member with the most ribbons at the end of the week is the winner.

Treasurer's Report (Marilee Wetten): See Attachment #1

Madrona Grove Liaison (Lois Weathers): See Attachment #5

Food Think Tank Report (Suzanne Townsen): See Attachment #6

Residents Safety Committee (Janet Strickland): In Janet's absence, Helen Lyons reported that a satisfaction survey is now available asking residents who use emergency alert devices for feedback—positive or negative.

Signs showing building letter and apartment numbers have been placed on RV housing units as an aid for emergency responders. Speed limit signs will be posted soon. The speed limit is 5 mph. A CPR training class for interested residents is being discussed. The need for lighting on stairs in some areas of Phase 1 has been reported. Next Safety Committee meeting: June 17<sup>th</sup> at 10:00 a.m. in the Board Room. See Attachment #4

Rose Villa Management (Tina Moullet): The expected start date for Phase 3 is the 1st quarter of 2020. There are still 3 or 4 residents who have to be re-located. They will have priority for available cottages. Residents who wish to move voluntarily will have to wait until these residents are re-located.

The Foundation (Bill Cunitz): At the next Pacesetters meeting on July 12<sup>th</sup>, there will be trivia, geography and spelling contests. The Auction raised \$110,000 before expenses. Two new Foundation programs have been introduced: a tuition assistance program for staff and a Mini Medical Grants program for residents who might need help with unexpected medical expenses or in purchasing items such as hearing aids. The November 9 Fall Art and Food Festival committee meets June 24 with Jenna. See Attachment #7

Archivist (Jean Coberly): no report this month

Treasurer (Marilee Wetten): See Attachment #1

Group Reports: Send to RVRACouncil@gmail.com by the 25<sup>th</sup> of each month.

## **Agenda – New Business**

Residents Association Logo Contest: (Eric Shawn or Helen Lyons): (Discussion & decision item.) Hold design contest for a RVRA logo.

- Helen Lyons led a Council discussion about the need for a Council logo. Consensus was not achieved so Helen appointed Julia Layden, Suzanne Townsend, and Suzanne Dillard to investigate the topic further and present one or two options or designs for review at the July Council meeting.

Leadership of Resident Groups: (Eric Shawn): (Discussion item.)

Encourage groups to plan for when current leaders step aside. Process? Length of term?

- Dori Jones suggested Council members ask leaders of groups in their portfolios if the group has or needs a plan.

- Lois Weathers suggested term limits are needed for group leaders; service shouldn't be "open-ended."
- M.A. Malone said groups should decide for themselves about choosing new leaders and term limits.
- Eric Shawn said that discussion of continuity of resident group leadership would continue at the July Council meeting.

Report to the Board of Directors: (Eric Shawn): (Discussion item.) This will be a one-page report focused on no more than three essential themes the Council wants to communicate to the Board of Directors. Potential themes for this report.

- M.A. Malone: such discussion should come after the results of the Let's Talk meetings with the new residents present.
- Julia Layden: Building Community as a theme.
- Lois Weathers: bringing Council ideas to the Board should happen on a regular schedule.

## **Announcements and Updates**

- Campus Construction Projects (Update): no report this month
- Facilities Report (Update): no report this month
- Employee Christmas Fund Update (Sue Townsen): The current Fund balance is \$13,993.26.
- Tracking Resident Concerns: Council has addressed (completed or in process) 83% of concerns raised.
- Intro to the Council: Introductions are scheduled for the last Saturdays of June and July. 10:30 a.m. in the Board Room. Members of the Residents Association interested in serving on the Council are invited to attend.
- Let's Talk: Planning for a "Let's Talk" event after Phase 2 residents have completed their moves. Details pending.

## **Suggestion Box**

Suggestions & responses are published each month in the meeting notes. A digital suggestion box has been added under the Residents' Association icon as an alternative to the suggestion box in the mailroom.

- (4/26/19) Set a 10 mph Rose Villa Speed Limit  
Response: 5 mph signs have been ordered and will be installed when they arrive. RV managers will speak to their vendors and

contractors. Residents are encouraged to report incidents at the Resident Services Desk.

- (4/27/19)(11/6/17) Need Assistive Hearing Loop in Training Room  
Response: Pending
- (4/27/19)(11/5/17) Need an In-House TV Channel  
Update: Discussion continues.
- (4/15/19) Celebrate the end of Phase 2 Construction  
Response: Rose Villa is planning a community-wide celebration
- (3/03/19) Save the Rec Center Watershed Mural  
Update: Rose Villa administration is discussing and considering ways to preserve images of several Rec Center murals with mounted photographic displays in Phase 3 construction.

## Open Forum

## Upcoming Meetings

Next Forum: Tuesday, June 18, 2019, 11:00 a.m., PAC

Council speaker: Sue Townsen      Group speaker: John Wetten

Next Council Meeting: July 1, 2019, 9:45 AM in the PAC

Next Executive Committee Meeting: June 14, 2019

**Meeting Adjourned:** 10:45 am.

## ATTENDANCE

Number of Guests Who Signed-In: 17

Staff Members: Tina Moullet, Erin Cornell

P Eric Shawn, Chair	P Norrene Thompson, MG Rep	P M.A. Malone (G#6)
P Helen Lyons, Past Chair	P Bill Cunitz, Foundation	P Suzanne Townsen (G#7)
AB Vice Chair (empty)	P Dori Jones (G#1)	P Julia Layden (Group #8)
P Marilee Wetten, Treasurer	AB Bill Rector (G#2)	P Suzanne Dillard-Burke (G#9)
AB Jean Coberly, Archivist	P Byron Windhorst (G#3)	P Darlene Larson, Secretary
P Lois Weathers, Liaison MG	P Judie Hansen (G#4)	P Evelyn Cole, Secretary
	P Doug Walker (G#5)	

# ATTACHMENT #1

# Treasurer's Report—page 1 of 3

2019 Report				
<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
1/1/2019	Transfer from Movie Comm	975.83		
1/1/2019	Transfer from Computer	734.32		
1/31/2019	New Comer's Lunch		15.00	
1/3/2019	New Comer's Lunch		20.00	
1/25/2019	RAC Tree Allocation		58.00	①
1/31/2019	RAC Tree Allocation		45.00	①
		② 1,710.15	138.00	
	Balance as of January 2019			\$ 1,758.76
2/8/2019	Reimb Supplies	-	19.00	
		-	19.00	
	Balance as of February 2019			\$ 1,739.76
3/31/2019	RAC Tree Allocation		75.00	①
		-	75.00	
	Balance as of March 2019			\$ 1,664.76
4/30/2019	New Comer's Lunch	-	18.00	
		-	18.00	
	Balance as of April 2019			\$ 1,646.76
5/6/2019	Transfer to Restricted Funds		1,710.15	②
5/6/2019	Reclass Tree Alloc	① 178.00		
	Balance as of April 2019	178.00	1,710.15	
				\$ 114.61

From this date forward, Restricted Funds will be shown on a separate report. See the following page.

### Club Room Coffee

4/19/2019	Beginning Balance		\$8.20
5/1/2019	Deposit	\$10.70	\$18.90
6/1/2019	Deposit	\$23.06	\$41.96

Restricted Funds  
2019 Report

Funds from defunct committees - Movie Fund/Computer Center (rolll this info forward every month)			
Per Council - May 2019			
<b>Designated Funds:</b>			
Ready Force	1000	-1000	funds transferred to RVI
Madrona Grove	250	-250	funds transferred to RVI
Trees	500	-178	
Woodshop	500		
Unallocated	\$ 710.15		
Spent funds		\$ (1,428.00)	
Remainig funds		\$ 1,532.15	

Residents' Association Council  
2019 Report

<u>Committee Name</u>	<u>Apr-19</u>	<u>May-19</u>	<u>Jun-19</u>
RAC General	\$ 114.61	\$ -	\$ -
Garden Committee	\$ 1,065.35	\$ -	\$ -
Restricted Funds	\$ 1,532.15	\$ -	\$ -
P.O.S.T.	\$ 83.62	\$ -	\$ -
Wood Shop	\$ 2,245.99	\$ -	\$ -
Treasure House	\$ 6,341.51	\$ -	\$ -
Education Committee	\$ 7,689.05	\$ -	\$ -
Sewing & Craft	\$ 950.66	\$ -	\$ -
Library Committee	\$ 5,208.65	\$ -	\$ -
<b>Totals Balance:</b>	<b>\$ 25,231.59</b>	<b>\$ -</b>	<b>\$ -</b>
GC Bottle Drop - Month	\$ 122.90	\$ 81.90	\$ 125.40
GC Bottle Drop -Total	\$ 222.90	\$ 181.90	\$ 307.30

## **ATTACHMENT #2      Facilities Operations Projects**

( no report in June )

## **ATTACHMENT #3      Campus Renovation Projects**

( no report in June )

## **ATTACHMENT #4      Council Safety Committee Report June 2019**

The Safety Committee met on Monday May 20.

Discussion about personal medical alert systems is continuing. Community residents who use these systems will be asked to share information about level of satisfaction with these devices by means of a survey.

John Schallberger reported that campus speed limit signs are on order. The speed limit will be 5 mph.

Discussion is continuing about the signage used to improve wayfinding for emergency responders. Some residents are concerned that identification for the buildings they live in is not visible from the main streets on campus. Mayo and Helen are to investigate other possible numbering systems.

Pros and cons of CPR training for interested residents was discussed. Joe, Tom, and Doug are to recommend a course of action.

Mayo is to investigate how best to communicate Safety Committee information to the community on Touchtown.

Residents who have a safety concern or question for the Safety Committee may contact the Committee using a Safety Committee Contact Form. Forms and a lockbox are located near the mailboxes. The Safety Committee is currently working on 7 resident issues.

## **ATTACHMENT #5    Madrona Grove Liaison Report June 2019**

Activities of Madrona Grove Liaison during May 2019:

- ❖ Toured Bookmobile through Madrona Grove on May 14 and 28. Besides lots of visiting with residents, a total of 3 books and 11 magazines were given out during the month. Magazines were refreshed, old issues recycled. Books not being used replaced with new donated ones.

Various activities of Friendship Corps volunteers during May 2019 included:

- ❖ Playing cribbage, Scrabble, and card games
- ❖ Assisting in Opening Minds Through Art program
- ❖ Assisting with and socializing during the Mother's Day Tea
- ❖ Assisted and socialized with MG residents on outing to the Portland Nursery

Jacque Binder, Activities and Volunteer Coordinator (x 3276), welcomes any residents who would like to volunteer in Madrona Grove. Questions re: Volunteering can also be answered by calling Lois Weathers, RV Resident Council Madrona Grove Liaison, at #3240.

## **ATTACHMENT #6    Food Think Tank Report June 2019**

There will be a flyer to get people to vote on their favorite ice cream flavors.

The new POS system is up and running. New receipts are now available on-line.

There will be an alternative Cuban dinner in the Heirloom the same night as the Foundation Auction.

There will be a change in Nomenclature. We had comfort food and international nights and Fish Friday. They will now be called the dinner plate. Fish Friday will now be on both Friday and Saturday.

New menu to come out on June 3, 2019.

## **ATTACHMENT #7    Rose Villa Foundation Report June 2019**

For those who did not see Rose Villa Foundation's Director Linda Reed's report in the latest issue of the NEWS,

1. The May Auction Dinner on Campus was a qualified success in many ways. The sold out event brought many people from the wider community for the first time and served as a significant introduction for many to the quality of community found here. We are still reconciling all the costs to mount the dinner and auction, but the auction gross income is up to about \$110,000. Our thanks to all residents of the Council and RV community (including many staff members) who supported our biggest annual fundraiser. We will be able to announce total net results later this month.
2. I introduced the newest Foundation Program – The Mini Medical Grants for financially at-risk residents who need assistance to help with unexpected medical or dental bills, including assistive devices such as hearing aids, mobility devices, etc. We will soon publish an article in the RV News and hold a resident program to explain the grant process and guidelines.
3. The other new grant program to assist staff with educational assistance to pay for educational programs has already received three applications for consideration.
4. July 12 will see the return of our annual evening Trivia Contest. Admission will be \$10 for non-pace setters (donors to the RVF Annual Fund), but free to Pace setters. Extravagant prizes will be featured to those Teams who demonstrate extraordinary knowledge of US Geography.....and there will also be a Mini-Spelling Bee to test our patience and grace under extreme pressure.
5. And finally, we're beginning to plan for the Fall Art and Food Festival. Some of us would like to feature resident Art and Crafts more prominently than in the past. If you have ideas or would like to help, please see me or Jenna Miller. A kick-off planning session is scheduled for June 24.

# Councilor Reports, June 2019

## Group 1 Dori Jones

## Health, Wellness and Safety

Wellness - Rene Swar: The Spring Fitness Challenge Course is up. The course is  $\frac{3}{4}$  of a mile long with 10 stations where you will perform the exercises that the station signs indicate. Course maps and punch cards are available in the wellness center or in the mailroom. The top three residents who go around the course the most during the month of June will receive a prize. Watch for the Centering Walk during our Spirit of Solstice Week.

Rene' will be leading a Learn to Swim Week at noon from Monday, June 10 through Friday, June 14. This class is specifically for beginners who would like to learn some basic strokes and become more comfortable in the water. Each session will be 30 minutes with practice time to follow. Please contact Rene' with any questions that you might have.

Please come to an informative talk about our Parkinson's Movement and Voice class on Monday, June 17 at 2:00 p.m. in the Fitness Studio. Instructor Laura Lou Pape McCarthy will be discussing the importance of exercise and voice exercise for those who have Parkinson's Disease.

Rene' will be conducting sessions of fitness testing during the week on June 24. Come and see how you measure up to other people your own age or come and retest to see if you have maintained or improved your fitness level. Watch for more information on test dates, times and how you can sign up.

On Friday, June 28 at 2:00 p.m. in the Training Room, Rene' and Laura Lou will be doing another session on "Fall Down, Get Back Up". Come and learn strategies for fall prevention and techniques for getting back up off the floor. Hope to see you there.

Ready Force – [ open ]: No report this month

UNA-USA – Kay Schmerber: No report this month

Council Safety Committee – Janet Strickland: If you want to contact the Safety Committee, there are forms on the front of the Safety Committee lockbox near the mailboxes. The next meeting is scheduled for June 17 at 10 AM in the Board Room. Residents are welcome to attend.

## Group 2 Bill Rector

## Service

Friendship Corps - Lois Weathers: Various activities of Friendship Corps volunteers during May 2019 included:

- ❖ Playing cribbage, Scrabble, and card games
- ❖ Assisting in Opening Minds Through Art program
- ❖ Assisting with and socialized during the Mother’s Day Tea
- ❖ Assisted and socialized with MG residents on outing to the Portland Nursery

Volunteer Recognition - Bill Rector: Volunteer Recognition Committee met last week and finalized plans for August 6 Recognition Event. Will work with Jenna to start publicity early July. Compiling a list of volunteer groups from 2018 with the help of the Communications Committee.

Employee Christmas Fund – Marilee Wetten:

Checking account balance as of 04 / 30 / 2019	\$11,465.37
Deposits for May 2019	\$ 2,527.89
Balance as of 05 / 31 / 2019	<u>\$13,993.26</u>

**Group 3 Byron Windhorst** **Off-Campus Entertainment**

Off Campus Entertainment - Byron Windhorst: About 14 residents went on the Rose Villa bus to a performance of “Singing’ in the Rain on May 16. The new season will be starting soon.

The 67th season includes these shows: Matilda, Wait Until Dark, The Rocky Horror Show, The Odd Couple, Shakespeare in Love and Funny Girl. Returning Season Ticket holders should place their renewal orders right away to assure the continuance of their seat choice.

First, call Lakewood Theater at 503-635-3901, if you wish to purchase either a Season Ticket or to purchase a ticket for a specific performance. Please mention you wish to attend with the Rose Villa group, which is Plan D on Thursdays for a total of \$180. \*We will not know the exact dates of the performances until June.\*

Then, call the sign up hotline at ext 3289 to sign up to ride the Rose Villa bus and indicate which performances you are attending. The bus leaves our campus at 6:30 pm and returns after each performance. The bus transportation is \$6 per person. If you have further questions, please call Barbara Siddall at ext. 3208.

In future news, the big event in July will be a trip to Crater Lake. It may be sold out with a waiting list, but you can ask Resident Services for more information.

**Group 4 Judie Hansen** **Spiritual Well-Being**

Solarium Worship - Bud Robinson: Our speakers in May were three lay persons, a retired missionary, and a retired pastor. We had three pianists and a

violinist. Seven led singing. Two of those leading singing also sang solos as part of their presentations. Three served as hostesses. We welcomed Marcine Richmond back as a hostess following her recovery from surgery.

United Christian Fellowship – Jackie West: No report this month

Treasure House - Judie Hansen: Our monthly sales totaled just over \$4800, thanks to the generosity of residents and their families, as they moved from independent living to Madrona Grove. Another boost relates to the many new residents as they unpack and then send things they no longer need to the Treasure House. We welcomed four new volunteers to our sales and display team and are beginning to reduce our overall inventory in anticipation of our eventual move across River Road. Watch for special one day “flash” sales in June. We can always use more volunteers. Call me at x-3209 if you have questions about donations or to volunteer.

## **Group 5 Doug Walker**

## **Outdoor Activities**

Community Garden - Jan and Dave Dobak: It's spring, and gardeners are busy planting.

We have 43 gardeners enrolled, including several “future residents” who have already claimed plots. All garden plots have been claimed, and we are working on restoring several plots that have lain fallow for years.

The fourth Saturday Work Day of the year was May 25; 11 people worked on improving a pathway connecting to the southeast entry from Laurie Avenue, as well as other cleanup chores.

We continue to meet on the first Thursday each month at 10am.

Tuesday Market - Susan Hyne and Dee Saunders:

### **Rose Villa Market Dates 2019**

#### **Wednesday Sneak Peek Mini Markets (produce only)**

Wednesday, June 19, 4-5 pm (during Happy Hour), Atrium

Wednesday, June 26, 4-5 pm (during Happy Hour), Atrium

#### **Tuesday Market**

Tuesdays, 10:30-11:30am, July 2 through October 1 (ending date is flexible)

Along South Main and in Club Room

#### **Friday Market (produce only)**

Fridays, noon to 1pm, August 16, 23, 30, September 6 (dates are approximate)

Barbecue area in garden

Includes garden tours, BYOL (bring your own lunch)

**Group 6 M.A. Malone**

**Communication**

RV News - Lori Carter: The June newsletter is a bit longer than usual due to the more than three pages of intros of new residents. Bear in mind that these bios stop with move-ins at the end of May, so the July issue will be larger as well when the newbies from June are included.

Library - Jean Coberly: No report this month

Magazine Exchange - Barbara Tuck & Julia Layden: No report this month

**Group 7 Suzanne Townsen**

**Hospitality**

Welcoming Committee - John & Marilee Wetten:

Judy and Paul Wathen

Move-in-date: 5/7/19

To cottage 3050

Buddy: Walt Schaffer

Move-in-date: 5/7/19

Buddies: Bud & Charlotte Robinson

Bill and May Claire Phelan

To cottage 3049

Cathy Schar

Move-in-date:5/7/19

To cottage 3056

Buddies: Pam & Jack Duren

Move-in-date: 5/1/19

Buddy: Karen Hudson Brown

Jim and Dorothy Quinn

To cottage 3058

Helen and Philip Goodrich

Move-in-date: 5/7/19

To cottage 3046

Buddy: Helen Umberger

Move-in-date: 5/2/19

Buddies: Ed Egging & Lori Carter

Frank and Sarah Chaplen

To cottage 3047

Philip Riedel and Carolyn Bailey

Move-in-date: 5/8/19

To cottage 3044

Buddy: Don Stoner

Inge Angiletta  
To cottage 7107  
Move-in-date: 5/1/19  
Buddy: Norma Martin

Daveen Novak and Sheri Persion  
To cottage 3055  
Move-in-date: 5/8/19  
Buddies: James & Carol Carthel

Marie Jennings-Holt and Rob Holt  
To cottage 6203  
Move-in-date: 5/9/19  
Buddies: Patrick Mizelle & Edwin Fisher

David and Jennifer Allen  
To cottage 3045  
Move-in-date: 5/14/19  
Buddy: Chuck Kerr

Jude Watson and Sue Matranga-Watson  
To cottage 6103  
Move-in-date: 5/14/19  
Buddy: Barbara Tuck

Caroline and Don Lehman  
To cottage 6301

Move-in-date: 5/15/19  
Buddy: Jean Coberly

Karen and Mark Popma  
To cottage 3043

Move-in-date: 5/16/19  
Buddies: John and Marilee Wetten

Leanne Kerner and Dianna Shaffer  
To cottage 3057

Move-in-date: 5/21/19  
Buddy: Susan Hyne

Roger and Mary Swick  
To cottage 6302

Move-in-date: 5/21/19  
Buddy: Julia Layden

Arlin and Cynthia Brown  
To cottage 3059

Move-in-date: 5/23/19  
Buddies: Frank and Penny Ramos

Potluck - Stephen Weislogel: The potluck for May was cancelled (Mother's Day)

Pet Owners Support Team – [ open ]:

**Group 8 Julia Layden Sustainable Living**

Bringing Nature Home - Wes Brown: No report this month

Green Committee – M Gottschall, W Brown, S Hyne, A Drury: No report

**Group 9 Suzanne Dillard-Burke Leisure Activities**

Sewing & Quilting Studio – Pam Duren: Two ladies handle the sewing, mending, and alterations projects that are brought to the cottage (Cottage #28). After completion, the resident is notified that the item is ready and residents are given a sealed envelope to be put in Jan Rogers' cubby.

All donations go into an account and money is given to the Rose Villa Foundation annually. The cottage is open on Tuesdays from 9:30 – 11:00.

Quilters are working on quilts for Madrona Grove residents. So far three have been completed and given to residents.

Quilting class on Mondays has 5 students. They have finished their first project and are moving on to others as their skills increase. It is a beginning class but students need to be able to sew. Machines are available to use also.

Woodshop - Ed Egging: No report this month

Readers' Theater - Byron Windhorst: Readers Theatre is working on a reading of the script of "Emergency Shelter Intake Form" which was presented in musical form by the Oregon Symphony last year. It impressed several members. Because of the content, they wish to present it to other residents as a dramatic reading.

This is being planned for on June 27. Watch for information to appear in the Trumpet and in a flyer. We hope that with new residents moving in the interest in Readers Theatre will grow. Any ideas or help the Council may offer would be welcomed.

Book Club - Evelyn Cole: For June we are reading THE RAGE OF THE VULTURE by Barry Unsworth. We usually meet on the third Tuesday of the month at 2 PM in the Vista Lounge however we are taking a break over the summer. Join us when we start up again in September!

Weavers' Group - Vivian Scheans: No report this month.