

# MEETING NOTES

October 7, 2019 Regular Meeting

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Call to Order Eric Shawn called the meeting to order at 9:45 am.

What we value and are grateful for: Fall colors

Consent Agenda September meeting notes approved

Background Items (Eric Shawn):

- Council will discuss topics before inviting resident participation.

## Reports

Treasurer's Report (Marilee Wetten) See Attachment #1

Madrona Grove Liaison (Lois Weathers) See Attachment #4

Wonderful volunteer opportunities are available in Madrona Grove. From the Bookmobile to the Tuesday Reminiscence Group to the Readers Club, residents from Independent Living are needed to visit with our neighbors in Madrona Grove. Contact Lois Weathers (ext 3240) or Jacque Binder (ext 3276) for more information.

Council Safety Committee (Janet Strickland) See Attachment #2

Columbia Medical's presentation about emergency alert devices was quite informative. About 50 residents attended the session. If you have additional questions about these pendants and bracelets, please use the Safety Committee's contact form (in the mailroom area) to let us know and we will search out the answers.

Nominating Committee (Bill Rector) Councilor positions #7, #8, and #9 and the vice chair position are up for election.

Councilor Position Nominees

- Suzanne Townsen, South Central, currently Councilor Position #7
- Julia Layden, South Main, currently Councilor Position #8
- Mary Claire Phelan, North Pocket
- Jerry Corn, Garden Grove
- Lisa McFarlane, The Oaks
- Sue McGraw, Garden Grove

Vice Chair Nominee

- Philip Riedel, North Pocket, currently Councilor Position #9

Council Communications Committee (Julia Layden) no report this month

Council Pet Committee (Suzanne Townsen) The Pet Committee has asked to see the itemized bid for the new dog park after learning that the bid was unexpectedly high.

Archivist (Jean Coberly) We recognize the need to update the storage of Association records. This includes paper and digital archives. We are asking residents who have been on past Councils to help close gaps in the Association records by forwarding copies they may have to Jean Coberly for the archive.

Board of Directors Report (Eric Shawn) See Attachment #10

Rose Villa Management (Tina Moullet) The deadline for moving residents and equipment from the Phase 3 construction area is October 31. A map of areas under construction will soon be available.

The Rose Villa Annual Budget will be presented at the November forum.

Samantha Kocher is the new Events and Community Relations Coordinator. She will be assisted by Alice Jones.

There are new recycling bins for batteries and light bulbs outside the doors near the mailroom.

The Foundation (Bill Cunitz) See Attachment #5

The Fall Campaign is underway. Check out the racetrack display across from the Resident Services counter.

The Fall Festival is scheduled for November 9. If you have items to donate for the raffle, please get them to the Resident Services Counter or Patti Haltom in SEEDS by October 31.

Elliot McIntire will be Foundation Board President in 2020.

Health Services (Erin Cornell) Madrona Grove's new Director of Nursing Services, Bev Shields, has already held two in-services for staff.

Erin urged all residents to get flu shots and take all precautions if experiencing flu symptoms.

The Clinic will move across River Rd. near the new Treasure House next week. Rose Villa will use cars rather than surreys to transport residents to the Clinic.

Bill Rector asked if Hoyer lifts were available to help residents who have fallen. Erin replied that these lifts should be used only by staff.

Group Reports Send to RVRACouncil@gmail.com by the 25<sup>th</sup> of the month.

## Agenda – Old Business

Renewable Energy (Eric Shawn) Discussion Item – continuation from September

Jean Lofy spoke about the recent presentation at Rose Villa by the Clean Wind group. Residents will have the opportunity to sign up for Clean Wind through Rose Villa.

## Agenda – New Business

Landscape Policy (Wes Brown) Discussion Item See Attachment #8

A wide-ranging discussion consisting of comments and questions was captured on a flip chart. See Attachment #9

Discussion will continue at the November Council meeting

## Announcements and Updates

- Campus Renovation Update See Attachment #6
- Facilities Operations Update See Attachment #7
- Employee Christmas Fund (Sue Townsen) The current balance is \$37,997.80
- Club Room Coffee (Helen Lyons) See Attachment #1 page 2. The current balance is \$43.35
- Intro to the Council: Three new residents attended the September session
- Council Forum Speakers  
Nov: Judie Hansen  
Dec: Eric Shawn

## Suggestion Box

Suggestions & responses are published each month in the meeting notes. A digital suggestion box has been added under the Residents' Association icon as an alternative to the suggestion box in the mailroom.

- (Aug 2019) Could “buddies” assist new residents for a longer period of time  
Update: Suggestion forwarded to the Welcoming Committee
- (Sep 2019) When is the new Sunday Brunch menu coming out  
Response: The new menu came out September 22

- (Sep 2019) Have you thought about a vending machine for snacks and drinks in the Club Room? Would be good when Harvest Grill is closed.  
Update: Our expected volume is too low to be of interest to commercial vendors. We'll check with F&B staff about other options.
- (Sep 2019) Workers that work the graveyard shift should get paid more than others  
Update: Human Resources Dept. responded as follows: Rose Villa does offer shift differentials as part of its wage and benefits program. These differentials are determined and defined by each department based on departmental needs. Current departments offering shift differentials include Avencia, Building Operations, Security and Environmental Services.
- (Sep 2019) Employee Christmas Fund money should not be allocated to managerial staff  
Response: The 2019 plan was set in March of this year. The plan for 2020 will be reviewed in early 2020 and the issue will be addressed then.
- (Oct 2019) Install a cup rack in the Club Room by the Keurig machine for the convenience of residents who bring their own cups.  
Update: Tina will check for, perhaps, some cabinet space for storing resident coffee cups.
- (Oct 2019) The Council should advocate for residents who are released from the hospital and need the 5 days in Madrona Grove for continued care but there is no room in Madrona Grove  
Update: Eligibility requirements for Independent Living Residents who want 5 days of care in Madrona Grove are spelled out in the Resident Handbook. See Health & Wellness, Resident Free Stay Program.  
  
The question about lack of space in Madrona Grove has been forwarded to Health Services for response.

## Open Forum

- (Aug) Marilyn Gottschall suggested the Welcoming Committee hold orientation sessions for both new and longer-term residents after Resident forums.
- (Sep) Wes Brown recommended more shade on campus. He reported that unshaded areas like zig-zag walkways can reach 137-

153° F. He suggested that cottages that are shaded would have no need for air conditioning.

Response: Item is on the October Council agenda

## Upcoming Meetings

Next Forum: Thursday October 17, 2019 at 11:00 a.m. in the PAC

- Council speaker Bill Rector Topic: candidates for Council
- Group speaker Suzanne Townsen Topic: Employee Christmas Fund

Next Council Meeting: November 7, 2019, 9:00 a.m. in the PAC

Next Executive Committee Meeting: October 12, 2019

Next Intro to the Council Session: October 28, 2019

**Meeting Adjourned:** 11:15 AM

## ATTENDANCE

Number of Guests Who Signed-In: 27

Staff Members in Attendance: Tina Moullet, Erin Cornell

P Eric Shawn, Chair	AB Norrene Thompson, MG Rep	AB M.A. Malone (G#6)
P Helen Lyons, Past Chair	P Bill Cunitz, Foundation	P Suzanne Townsen (G#7)
AB Vice Chair (empty)	P Dori Jones (G#1)	AB Julia Layden (Group #8)
P Marilee Wetten, Treasurer	P Bill Rector (G#2)	P Philip Riedel (Group #9)
P Jean Coberly, Archivist	P Byron Windhorst (G#3)	P Darlene Larson, Secretary
P Lois Weathers, Liaison MG	P Judie Hansen (G#4)	P Evelyn Cole, Secretary
	AB Doug Walker (G#5)	

# Councilor Reports, October 2019

## Group 1 Dori Jones

## Health, Wellness and Safety

Wellness - Rene Swar: In October we celebrate Active Aging Week, which is October 1 - 7. The theme of the week this year is Redefining Active, which I feel we set the bar here at Rose Villa. To celebrate the week, we will again be doing Active Aging Bingo. The bingo card will have a variety of activities to do throughout the week. We will also have some fun special activities such as an obstacle course, badminton, drumming and swim critique and refresher. Mark off your activities and win a prize by getting Bingo diagonally, horizontally or vertically. Bonus prize for Blackout!

Ready Force – Steve Morris: Having completed the most important segments of a core earthquake response plan, we've drafted (and are now reviewing/revising) an 8 page brochure-style Rose Villa Earthquake Response Plan summary document to share with residents. We expect to be ready to distribute this to the community within one to two months.

To help communicate the plan to Rose Villa residents, we are preparing materials for Neighborhood Meetings, using an approach based on the well-established Map Your Neighborhood program. We hope to complete a trial-run of that on a first neighborhood before the end of the year. As part of the preparation for neighborhood meetings, I've prepared neighborhood maps of all of Rose Villa showing residents' names, photos, and contact info [here](#).

Mary is close to finalizing the planned contents for the First Aid and Backup Supplies cache that we plan to provide each Rose Villa neighborhood. She expects to have a prototype cache put together in November so everyone can see what these will actually be.

UNA-USA – Kay Schmerber: To honor the 74th anniversary of the United Nations, our UNA-USA Rose Villa Chapter welcomes back **Dr. James Moore, Pacific University Professor, on Friday evening, October 25 at 7 p.m.** The title of Dr. Moore's presentation is "Nationalism, Populism and the United Nations: Is this what the UN was made for? (If you have questions you'd like Dr. Moore to address during the Q&A following his talk, please send them to [kschmerber@gmail.com](mailto:kschmerber@gmail.com) or put in cubby #3033.) All residents are invited to attend. You will not be disappointed!

On October 1, our UNA Chapter begins its annual **October UNICEF DRIVE**. Watch for notices in the Trumpet to read about the vast reach of UNICEF throughout the year. The donation lock box is located in the mailroom. Checks can be written to **UNA-USA Rose Villa Chapter with UNICEF written on the memo**

**line.** (We make one deposit to assure our Chapter Reports record the total amount donated. A tax deduction statement will be sent to each donor by the end of the year.) Last year our total was \$3200.00!

Council Safety Committee – Janet Strickland: The next Safety Committee meeting is October 21 at 10:00 AM in the Board Room. One of the discussion topics will be wayfinding on campus.

**Group 2 Bill Rector Service**

Friendship Corps - Lois Weathers: There are 6 new volunteers who will be reading to Madrona Grove residents on Tuesday and Thursday evenings.

Thanks to all who are dropping off magazines for the Book Mobile!

Volunteer Recognition - Bill Rector: We look forward to the 2020 Volunteer Recognition Program!

Employee Christmas Fund – Marilee Wetten:

Checking account balance as of 08 / 30 / 2019	\$ 27,792.01
Deposits for September 2019	\$ 10,205.79
Balance as of 09 / 30 / 2019	<u>\$ 37,997.80</u>

**Group 3 Byron Windhorst Off-Campus Entertainment**

Off Campus Entertainment - Byron Windhorst: Friday, September 6

Day trip to Mount St. Helens. Well, the plan was to observe the crater from the Johnston Ridge Observatory and Forest Learning Center. There were problems with the bus so this trip was cut short.

Wednesday, September 11

Chinatown as a collection of historic buildings and rich cultural traditions was the focus of a curator tour of the Portland Chinatown Museum.

Wednesday, September 25

Several birders and non-birders took a walk in the Fernhill Wetlands, led by Patty Newland.

Friday, September 27

A trip to the Wildwood Recreation Site in the forested foothills of the Cascade Mountains next to the Salmon river was enjoyed by several residents. There was an opportunity to learn about the wetlands while walking on a dry boardwalk suspended over the ponds and marshes. A group picnic was enjoyed after viewing the salmon through an underwater window.

Thursday, September 26

A busload of RV residents attended the second of the Lakewood Theater plays, The Rocky Horror Show on September 26. The next play will be Shakespeare in Love on November 13, then next year: Wait Until Dark, The Odd Couple, and Funny Girl.

Tickets are available at the Lakewood Theater box office 503-635-3901. Please double check the dates with Courtesy Services to make sure you are getting the dates when the RV bus will be going. You can purchase tickets for a single performance or season tickets, in which case make sure you specify “plan D” and that you are with the Rose Villa group. After you have purchased tickets, sign up by calling ext. 3289 to reserve your spot(s) on the RV bus. The bus loads at 6:15 pm.

As usual, keep watching the announcements on Touchtown and flyers for these quick day trips off campus. The Rose Villa News also lists them.

Rose Villa Choir – Miranda Manners, Andrea Drury: The Rose Villa Choir now has 41 members. We’ve been using straws — yes! paper straws! — to help us learn how to puff air past our vocal folds to create beautiful singing sounds in our aging voices.

We are preparing for our “One Day One Choir” program, which will be at 11:00 am on Sept. 27 in the PAC. Friends and neighbors are invited to share in this global peace initiative that uses the harmonious power of singing together to unite people around the world on Peace Day. (Due to the Remembrance Ceremony on the 20th we’ve scheduled our One Day One Choir program for the 27th rather than the 20th.)

Choir members who could be there sang at the celebration of life held for Denny Barrett-Dennehy on Sept. 9. The choir sat as a group to provide support to the singing at the Remembrance Ceremony on Sept. 20.

We continue to enjoy our director, Dale Shetler, and our accompanist, Cheryl Young. They are both extremely talented and we feel fortunate to have them.

#### **Group 4 Judie Hansen**

#### **Spiritual Well-Being**

Family Room Worship - Bud Robinson: Our speakers in September were three lay persons and a pastor. We had three pianists and a violinist. Five led singing. Three served as hostesses. Our violinist missed several weeks because of health issues. We need another pianist.

United Christian Fellowship – Jackie West: no report this month



Treasure House - Judie Hansen: The Treasure House moved to the Torbank location and opened for business on Monday, September 23. There was no shutdown of operation during the move and our team continues to close down all elements of the old Treasure House. This includes two garages, a large storage closet, the store, and the furniture showroom. A final clearance DOLLAR DAYS sale will occur on October 10 and 11 and after that the remains will be donated to charity. Take Care Moving transported large display items to the new location and resident volunteers moved the merchandise and helped get everything up and running. Due to the smaller space, the store is now more of a boutique and only two volunteers will be needed per shift. Since we do not have room for furniture, residents wanting to donate large items should check with Judie Hansen to see about options. We held two Sneak Peek sales during the month, and an Attic Treasures Boutique featuring "Party Time". September sales totaled \$2,937.38.

## **Group 5 Doug Walker**

## **Outdoor Activities**

Community Garden - Jan and Dave Dobak: Produce is being harvested; much has been shared with the Tuesday and Friday Markets. The end of the growing season is approaching.

We have 43 gardeners enrolled. All garden plots have been claimed, and we are working on restoring several plots that have lain fallow for years.

The Saturday work day in September was devoted to improving a pathway in the south end of the Garden.

We continue to meet on the first Thursday each month at 10 am.

Tuesday Market - Susan Hyne and Carolyn Bailey:

### **Rose Villa Tuesday Market 2019 Season Year-End Report**

Tuesday Market is a resident-centered activity designed to share food, build community, and support the Rose Villa Foundation.

A planning session was held in mid May. Volunteers were recruited to fill 33 volunteer roles.

Twenty markets were held in 2019.

- Two Sneak Peak preview sales were held in June
- The Tuesday Market opened July 2; the finale was October 1 (14-week season).
- A new Friday Market was held on four Fridays (August 16 - September 6)

For the entire season, a total of \$5,859.42 was donated.

The 2019 Tuesday Market was held outside on the sidewalk along South Main and inside the Club Room. Due to rainy weather, the entire market was held in the Club Room twice.

Market time was changed from "11:00-12:00" to "10:30-11:30 am."

In addition to offering garden produce and baked goods, the Tuesday Market featured...

- Music and the Parade of the Vegetables to launch the Market on opening day
- Music at the opening of every market
- Knife sharpening (with donations split between Tuesday Market and wood shop)
- Information tables by the Green Team (worms bins, electric cars, Climate March, bamboo and recycled toilet paper)
- Information tables from RV groups (knitters, hearing support group, Employee Christmas Fund, Madrona Grove volunteers, sewing cottage and crafters)
- Information tables from community groups and businesses (Milwaukie Environmental Stewards, BeesWax Wraps, and Organics to You)
- Bulk blueberry purchases (for each 10-gallon bucket, \$30 went to farmer and \$10 to Rose Villa Foundation; 76 buckets sold)
- Recipe collection and a cookbook by Recipe Wrangler Caroline Lehman
- Cat grass and homemade dog treats to pamper our furry friends
- Eggs from Marianna Jones' (Madrona Grove) 13 happy chickens
- Craft items (scanner cards by Stephen Weislogel, items from Madrona Grove residents)
- "Nickel Booth"--recruitment by Anne Haynes, and staffed by Vassar Byrd (CEO), Louise Albrecht (RN Care Coordinator), Kristina DeLisle (Environmental Services Manager), Erin Cornell (Director of Health Services), Jennifer Werdel (Director of Marketing and Communications), Jenna Miller (Community Relations Coordinator), Beth Knoll (Courtesy Services Manager), Diane Gibson (CFO), Marty Bracken (Chef), Kathryn Cellerini Moore (Arts and Culture Program Coordinator), and Will McCulley (IT Systems Administrator). Rosie Veeya (a delightful doll who hangs out in the Club Room) used the Nickel Booth for a special feature at the last market--Photos With Rosie. Residents tossed in a nickel (or more), asked questions, and received sage advice.
- Three demos staged outside with Arthur Moore (kitchen gardener), Marty Bracken (chef), and James Carthel (recycling demo)
- Tasting tables with tomato sorbet, fig chutney, zucchini bread, triple brittle, dehydrated tomatoes/raisins/apples/figs, and salmon spread.
- Grape juice (199 pints) from grapes donated by residents (plus a unique stash of grapes growing into the trees on RV's newest property at Schroeder and Courtney)



## **Group 8 Julia Layden**

## **Sustainable Living**

Bringing Nature Home - Wes Brown: No report this month

Green Committee – M Gottschall, W Brown, S Hyne, A Drury: no report this month

## **Group 9 Philip Riedel**

## **Leisure Activities**

Sewing & Quilting Studio – Pam Duren: no report this month

Woodshop - Ed Egging: no report this month

Readers' Theater - Byron Windhorst: Following a staged reading of "Emergency Shelter Intake Form" earlier this year, Readers Theatre took a summer break and began meeting again on September 26. Readers Theatre reads short plays with each person reading a part of one of the actors. No memorization is required. You get to take the part of a character in a play. There's no need to be a performer in a public performance. Just come and enjoy reading short plays together.

Readers Theatre also presents a program for the Employee Recognition Party in December. We need to start working on this early. If you have an act which will honor our employees, please come to Readers Theatre and tell us about it so we can add the act to the list of talent show performers. It's a lot of fun where your ideas and participation are very valuable. Our numbers have dropped for various medical reasons and one resident has moved away. Readers Theatre really wants you to participate. Come see what it's about. New residents? Please?

Book Club - Evelyn Cole: Our book for October is MARCH by Geraldine Brooks and the book for November is THE MOMENT OF LIFT by Melinda Gates. Join us on the second Tuesday of each month at 2:00 PM in the Vista Lounge for a lively discussion.

Weavers' Group – [ open ]: inactive

# ATTACHMENT #1 Treasurer's Report Oct 2019--page 1 of 4

General Council

2019 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
1/1/2019	Transfer from Movie Comm	975.83		
1/1/2019	Transfer from Computer	734.32		
1/31/2019	New Comer's Lunch		15.00	
1/3/2019	New Comer's Lunch		20.00	
1/25/2019	RAC Tree Allocation		58.00	
1/31/2019	RAC Tree Allocation		45.00	
		1,710.15	138.00	
	Balance as of January 2019			\$ 1,758.76
2/8/2019	Reimb Supplies	-	19.00	
		-	19.00	
	Balance as of February 2019			\$ 1,739.76
3/31/2019	RAC Tree Allocation		75.00	
		-	75.00	
	Balance as of March 2019			\$ 1,664.76
4/30/2019	New Comer's Lunch	-	18.00	
		-	18.00	
	Balance as of April 2019			\$ 1,646.76
5/6/2019	Transfer to Restricted Funds		1,710.15	
5/6/2019	Reclass Tree Alloc	178.00		
	Balance as of April 2019	178.00	1,710.15	
				\$ 114.61
5/7/2019	RVI transfer to RAC	3,000.00		
3/31/2019	New Comer's Lunch	-	66.01	
5/31/2019	New Comer's Lunch	-	145.00	
		3,000.00	211.01	
	Balance as of May 2019			\$ 2,903.60
6/30/2019	New Comer's Lunch	-	203.49	
		-	203.49	
	Balance as of June 2019			\$ 2,700.11

# ATTACHMENT #1 Treasurer's Report Oct 2019--page 2 of 4

## General Council 2019 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
7/31/2019	New Comer's Lunch	-	58.01	
		-	58.01	
	Balance as of July 2019			\$ 2,642.10
8/31/2019	New Comer's Lunch	-	135.00	
		-	135.00	
	Balance as of August 2019			\$ 2,507.10

## Club Room Coffee

		Expenses	Income	Balance
4/19/2019	Beginning Balance			\$8.20
5/1/2019	Deposit		\$10.70	\$18.90
6/1/2019	Deposit		\$23.06	\$41.96
6/16/2019	Purchase coffee, creamer	\$83.47		(\$41.51)
7/1/2019	Deposit		\$23.60	(\$17.91)
8/1/2019	Deposit		\$20.04	\$2.13
8/18/2019	Purchase creamer	\$9.49		(\$7.36)
8/25/2019	Purchase coffee, creamer	\$25.39		(\$32.75)
9/1/2019	Deposit		\$37.05	\$4.30
10/1/2019	Deposit		\$39.05	\$43.35

**ATTACHMENT #1 Treasurer's Report** Oct 2019--page 3 of 4

Restricted Funds  
2019 Report

Date	Activity	Income	Expense	Balance
	Balance as of May 2017			\$ 2,960.15
6/30/2017	Allocated Ready Force		\$ 1,000.00	\$ 1,960.15
10/31/2017	Madrona Grove		250.00	\$ 1,710.15
1/25/2019	RAC Tree Allocation		58.00	
1/31/2019	RAC Tree Allocation		45.00	
3/31/2019	RAC Tree Allocation		75.00	
	Balance as of April 2019			1,532.15
	Balance as of May 2019			1,532.15
	Balance as of June 2019			1,532.15
	Balance as of July 2019			1,532.15

# ATTACHMENT #1 Treasurer's Report Oct 2019—page 4 of 4

Residents' Association Council  
2019 Report

<u>Committee Name</u>	<u>Jul-19</u>	<u>Aug-19</u>	<u>Sep-19</u>
RAC General	\$ 2,642.10	\$ 2,507.10	\$ -
Garden Committee	\$ 975.02	\$ 841.31	\$ -
Restricted Funds	\$ 1,532.15	\$ 1,532.15	\$ -
P.O.S.T.	\$ 83.62	\$ 83.62	\$ -
Choir	\$ 67.36	\$ 3,282.36	\$ -
Wood Shop	\$ 2,602.99	\$ 2,433.12	\$ -
Treasure House	\$ 723.09	\$ 8,341.27	\$ -
Education Committee	\$ 8,235.03	\$ 7,783.04	\$ -
Sewing & Craft	\$ 1,392.66	\$ 1,530.66	\$ -
Library Committee	\$ 4,966.80	\$ 4,854.14	\$ -
<b>Totals Balance:</b>	<b>\$ 23,220.82</b>	<b>\$ 33,188.77</b>	<b>\$ -</b>
GC Bottle Drop - Month	\$ 163.05	\$ 187.70	\$ -
GC Bottle Drop -Total	\$ 436.40	\$ 287.70	\$ -



## **ATTACHMENT #2      Council Safety Committee Report October 2019**

Columbia Medical's presentation about Emergency Medical Alert Devices was well received. Emergency Medical Alert Devices are the wearable pendants and bracelets that can be used to summon help in an emergency. Approximately 50 attendees at the September 23 session learned about types of devices available and were able to inspect sample devices that the Columbia Medical rep brought with her. Several attendees commented that the lengthy question/answer session at the end of the presentation was quite helpful.

Wayfinding signage has been discussed at length but is now a less critical issue. Originally, discussion focused on helping emergency responders find their way to resident apartments. Now, the key to getting emergency responders to apartments is RV staff who meet the ambulance and lead it to the resident's apartment.

- This occurs automatically If the 911 call is placed from an RV landline
- If you call 911 from a cell phone, after you hang up with 911 please call the RV front desk or after hours security so RV staff can meet the ambulance and lead it to your apartment

## **ATTACHMENT #4    Madrona Grove Liaison Report October 2019**

Activities of Madrona Grove Liaison occurring during August/September 2019, plus items of interest:

- Attended and participated in the August Madrona Grove Council meeting.
- Due to the closing of the Magazine Exchange, usage records were analyzed and a report on magazines still wanted and used by MG residents via the MG Bookmobile was submitted. From that, Jenna created a flyer which was then distributed community wide and posted on bulletins boards. Fortunately, the effort has proved successful. Desired magazines are slowly being donated via the basket in the Club Room.
- With the additional assistance of volunteer Pat McAleer, the Madrona Grove Bookmobile continues to be offered throughout MG every two weeks. Lately magazines have been the biggest draw. Books not generating interest were passed on to the Treasure House, new donated books were labeled and added to the cart.
- With the assistance of new volunteers Gail Katagiri and Lynn Thomas, an ongoing twice-monthly Tuesday Reminiscence group produced many treasured memories. Subjects discussed ranged from remembering beloved pets to WW II experiences.
- Jacque Binder, MG Activities Coordinator, reports getting new volunteers for the Readers Club initiative has been “very successful” and thanks the Resident Council for their recruiting efforts. As of August, six new volunteers are serving in various ways.
- Now that football season is in full swing, volunteer Walt Schaffer has again resumed “Football with Walt” - watching and discussing Saturday 2 pm afternoon games together with MG residents.
- Biographically themed quilts, often using ideas and info provided by families, have been created by the RV Quilting Group and presented to three very happy and honored MG residents.

## **ATTACHMENT #5    Rose Villa Foundation Report October 2019**

The Fall Campaign has started. Goal is \$32,600. We raised \$29,000 last year. The Racetrack is up and we hope they all will support the Foundation so we can continue to do important things that benefit the Rose Villa community now and in the future.

Fall Festival is coming up on November 9. We have a full house of vendors, both from RV and the wider community. Frank Ramos is taking names of volunteers, so please let him know if you can help.

One of the biggest financial contributors to the Festival is the Raffle. This is another place residents can assist. Please donate: chocolate, bottles of wine or liquor (if you don't spend all your food credit please consider buying and donating a bottle for the raffle) gift cards – we could use cards from Freddy's, Trader Joes, McMenamins, other fun places. All donations need to be to Patti or Linda by October 31.

We are also actively seeking nominations for the Foundation Board of Directors. Please speak to me if you're interested in learning more about what service on the Foundation Board is all about or would like to be considered.

My term of office is over at the end of this year and Elliott McIntire will be assuming the role as President and Joan Clark will become VP.

## ATTACHMENT #6      CAMPUS RENOVATION PROJECTS October 2019 Report

### Classic Cottage renovations:

- Apartment 84-Began in July and is due to complete mid-October.
- Apartment 61-Began mid-September. Completion date has not yet completely been established but should complete mid-December. Will update completion date on next month's report.
- Apartment 319- Reviewing scope of work with contractor this week and will be developing a schedule. Should begin sometime in October. Will update completion date on next month's report.
- Temporary laundry facility-No firm schedule yet but should begin in October. Will update next month.
- Woodshop-Some additional work was added by residents for RV to design and install dust collection system. Work began installing on 9-18. Additional materials needed and have been ordered. Should be completed by 10-7-19.
- Temporary Sewing & Quilting Studio- Work is in progress at the garage between the temporary Treasure House and Clinic spaces in the employee parking lot. Move is tbd.

*Note: This list contains the known large projects that are currently being tracked; the number and scope of projects taking place at Rose Villa are subject to change from day to day, and this list should not be viewed as comprehensive.*

# **ATTACHMENT #7      FACILITIES OPERATIONS REPORT OCTOBER 2019 REPORT**

## **Building Operations**

New door installed in the Training room

Work on the Madrona Grove Phase 3 Resident Room mock up is continuing

We are migrating offices and stored items out of Phase 3 construction area.

## **EVS**

We are looking into a new portable carpet cleaning machine to assist with area spot cleaning which has been a growing issue.

We are planning to move this dept into a new location on Laurie Ave at the end of the month

This month following an inspection and survey by Clackamas County, we were “re-awarded” Gold certification in their Leaders in Sustainability Program

## **Grounds**

Planning for Storm season

## **IT**

We have made some security enhancements that will shore up vulnerabilities to ransom-ware and other cybersecurity threats

Planning for migrating network services out of the Phase 3 construction zone

## ATTACHMENT #8      Landscape Policy (Wes Brown) Discussion Item

TO: The Administration and the Residents' Council of Rose Villa

RE: A plan to save money, to save energy, and to reduce the urban heat island effects on campus by implementing a comprehensive campus landscaping plan.

I am writing to ask you to take the long view with me when it comes to landscaping at Rose Villa. I mean "the long view" in both a literal and temporal sense. The plants are already pretty much in the ground for Phases One and Two, the Oaks, and Garden Grove. I am pleased that Rose Villa has sought Audubon Certification for these new areas and am pleased that you are considering such landscaping in the Phase Three development as well.

However, there is one thing about the new landscaping to which I want to draw your attention, and that is its relative ineffectiveness when it comes to mitigating the heat island effects produced by the sun hitting the sides of buildings and the side walks. I have been taking temperature readings of sidewalks, in sun and shade, at noon and around 5 PM among the classic cottages, in the view corridor, and in front of North Main. I used the 8:1 infrared thermometer provided by Eric Shawn to take these temperatures and have attached the record of this research to this I've attached the record of this research to this letter.

You will note that there is regularly a difference of 25 to 45 degrees F between shaded sidewalks and unshaded sidewalks around the classic cottages. There are no records for shaded sidewalks in the view corridor because there is nothing growing there that shades them. Temperatures on those sidewalks between 5 PM and 6 PM varied between a low of 121 and 156 degrees Fahrenheit. Noon temperatures on those days varied between 121 and 150 degrees Fahrenheit. These are the times during which residents use the sidewalks and stairs to come to meals. These are times when the black metal hand rails are too hot to the touch or hold on to.

Common wisdom counsels that the time to plant shade trees is 30 years ago - wisdom which is impossible to heed in the new developments. It is entirely possible, however, to conceive a long-range plan for the landscape at Rose Villa that contemplates "Central Park at Rose Villa," a marketing strategy that will not betray those residents who moved here because of "the view corridor" - they all will have gone to their further reward.

The economic and environmental value of neighborhoods with significant trees is well documented, and research supports the healing benefits for patients who can see trees and natural landscapes. (See [The Nature Principle](#), by Richard Louv.) High temperatures are especially threatening to older people (and their pets.) The health and comfort of residents - present and future - as a significant tree canopy matures here, can only enhance Rose Villa as a beautiful, healthy,

environmentally committed community in which to live. The City of Milwaukie has adopted a tree planting program in response to the anticipated ravages attributable to climate change. I recommend that Rose Villa take a similar “long view” as it develops a comprehensive plan for landscaping here.

I say “a comprehensive plan” because putting a tree here and a tree there - without consideration of their long-term canopy and environmental virtues - will be a lost opportunity for Rose Villa. Time- gone-by is time lost when it comes to growing trees. Fredrick Law Olmsted had it right when he designed Central Park in New York City and consulted on Forest Park in Portland. I hope for the health, comfort, and safety of residents we can take the long view here as well.

Sincerely, Wes Brown

**SPECIFICS:**

1. Direct the Grounds Crew to plant trees along the Classic Cottage sidewalk corridors that will - in time - cast shade on the roof tops and sidewalks of the Classic Cottages, saving energy, saving money, and providing residents greater comfort both in and out of doors.

2. Identify sites along the exposed zig-zag sidewalks where shade trees will not impinge on underground utilities. Plant trees that will grow to sufficient size to shade the sidewalks and benches, making this part of campus a haven of shaded walks and gathering places where residents will walk and meet to enjoy the flowering gardens already growing there. Make “Central Park at Rose Villa” a healthful, comfortable, beautiful feature of the Rose Villa Campus in the decades ahead.

3. We ask the Rose Villa Residents Council to establish a line item in its budget to which residents and friends of Rose Villa can donate to help support the purchase, planting, and maintenance of “Central Park at Rose Villa.” Gifts to this fund could be made in honor of deceased residents, or as expressions of appreciation for Rose Villa’s commitment to environmental health and stewardship.

4. Implement this plan in the winter of 2019 and Spring of 2020.

Finally, the Green Team and Bringing Nature Home - having approved this proposal - stand ready to assist with the planning and implementation of this proposal, consistent with Rose Vila's Landscape Policy dated August 1, 2014.

## **ATTACHMENT #9**

### Landscape Policy (Wes Brown) Discussion Item Discussion Comments Captured on the Flip Chart

Zig Zag—blue spruce there now; replace with native trees

Budget item? Have Resident Council add a line item for donations. Or set up Fund like Employee Christmas Fund.

Residents should be on committee that recommends landscaping. We're ready to help—just need to be asked.

Does this include saving birds also? What to add to support wildlife Audubon goals

Will there be cost estimates for this through Phase 3?

Remember the heat of the black railings.

Is the 6 inches of dirt & below that concrete all through Rose Villa or just N Pocket?

Oregon clay makes it hard to dig down but it can be done in Phase I areas.

This is the time of year to plant trees—would be beneficial to plant trees this fall.

Can Council decide today? Topic needs more thought. Types of trees, cost, get professional help.

Trees in some areas cause breaks in sidewalks—tripping hazard. Also, resident needs to be involved in decision to plant a tree in front of their unit.

Consider residents' skills & professionalism of retirees—use us as a free resource. We are eager to be involved—plug us in.

2014 landscape policy was developed with resident input.

Look at the long view.

Wes' song on the tune of "On the Street Where We Live."

No straw poll until there is discussion among council.



# ATTACHMENT #10

## Rose Villa Board of Directors September 2019 Meeting Report to the Council



### REPORT TO RESIDENTS COUNCIL Rose Villa Board of Directors Meeting

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September 26, 2019

**Brad Smith called the lunch and business meeting to order at noon.**

#### **Consent & Meeting Agendas**

The Consent and Meeting Agendas were unanimously approved with no abstentions. Consent agenda included reports from CFO Finance (income & expenses meet expectations), Sales and Marketing (1 new unit for sale), Health Services (Madrona Grove is full) and Phase 2 (Complete except for remediation & warranty work).

Minutes of the July 31, 2019 Board of Directors meeting were unanimously approved with no abstentions.

#### **Finance Committee Report**

The committee reported on 2<sup>nd</sup> quarter investments, preliminary 2020 budget and the draft 2018 403b audit.

**Board Action:** The Board approved the Reimbursement Resolution (described in IRS procedures) for Phase 3.

Reporting to the Residents Council,

Eric Shawn  
Council Chair