

COUNCIL MEETING NOTES

November 4, 2019 Regular Meeting

Call to Order Eric Shawn called the meeting to order at 9:00 a.m. We have moved the meeting time to 9:00 a.m. so staff have time to reset the PAC for Functional Fitness, which follows this meeting.

What we value and are grateful for: Lois spoke of Norrene Thompson commenting on the kindness of Madrona Grove Staff, M.A. is grateful for Avencia, Judie is grateful that Treasure House customers have crossed River Rd. safely, Bill is grateful he is home and off the train, Evey is grateful to whoever cleared off her garden plot, Philip is grateful for the RV community, we all are grateful to Eric for his hard work as Chair.

Consent Agenda October meeting notes approved

Reports

Treasurer's Report (Marilee Wetten) See Attachment #1

Council Safety Committee (Janet Strickland) See Attachment #2

At our last meeting, Cindy Brown explained that Alexa, when paired with an Echo Connect and a landline phone, could be used to call 911. Alexa / Echo Connect can turn your home phone into a hands-free, voice-activated, speakerphone.

Madrona Grove Liaison (Lois Weathers) See Attachment #4

October topics for the Reminiscence Group were "School Days" and "Halloween".

Nominating Committee (Bill Rector) Councilor positions #7, #8, and #9 and the vice chair position are up for election.

Councilor Position Nominees

- Suzanne Townsen, South Central, currently Councilor Position #7
- Julia Layden, South Main, currently Councilor Position #8
- Mary Claire Phelan, North Pocket
- Jerry Corn, Garden Grove
- Lisa McFarlane, The Oaks
- Sue McGraw, Garden Grove

Vice Chair Nominee

- Philip Riedel, North Pocket, currently Councilor Position #9

Council Communications Committee (Julia Layden) The Committee is finalizing some updates for Touchtown. Cindy Brown is exploring ways to improve communication among residents.

Council Pet Committee (Suzanne Townsen) no report this month

Archivist (Jean Coberly) no report this month

Food Think Tank (Suzanne Townsen) The new menu is now available. The Food Think Tank meets the first Thursday of each month at 11:00 AM in the Heirloom Orchard Room. Residents are welcome to attend.

Rose Villa Management (Tina Moullet) See Attachment #3 for full text Tina explained that IRS rules prohibit political campaign activity by non-profit corporations like Rose Villa and she described the penalty for breaking those rules.

Under the IRS Code, all Section 501(c)(3) organizations are *absolutely prohibited* from directly or indirectly participating in, or intervening in, any political campaign on behalf of (or in opposition to) any candidate for elective public office. Violating this prohibition may result in revocation of tax-exempt status and the imposition of certain excise taxes.

Prohibited Election and Campaign Activities

- Financial contributions to a candidate committee, political party committee, or political action committee either in support of or opposition to a candidate for public office
- Activities with evidence of bias that would favor or oppose a candidate
- Use of organizational resources for any prohibited activities including staff time, paper/copier/publications/website, or use of common spaces

Allowable Non-Partisan Election and Campaign Activities

- Voter education including when, where, and how to vote
- Voter registration activities
- Non-partisan candidate forum; if one candidate for an office is invited to attend a forum, all candidates for that office must be invited.
- Take a position on and educate the public on ballot measures. (There are limitations on lobbying.)
- An elected official may speak at an event for reasons other than their candidacy for office.

In regard to staff changes, Samantha Kocher is managing the programming that KCM and Jenna managed previously. There was

concern expressed by residents about workload but with the reorganization of duties between Alice Jones and Samantha Kocher, the workload is fine given other very minor changes amongst the Courtesy Services team. If there are any questions about why we are not replacing KCM's Arts and Culture Program Coordinator position, please contact Ruth Ross or Kay Slusarenko.

The Foundation (Bill Cunitz) See Attachment #5

The Fall Campaign will wrap up on December 1. The balance at the end of October was \$13,500.

The Fall Festival is scheduled for November 9. Many thanks to those who have volunteered to serve in venues all over campus and to those who will be exhibiting and selling items during the Festival.

Group Reports Send to RVRACouncil@gmail.com by the 25th of the month.

Agenda – Old Business

Landscape Policy Proposal (Eric Shawn) See Attachment #8

Eric led the Council in a discussion of the pros and cons of four points:

1. Plant trees along the Classic Cottage sidewalk corridors
2. Identify sites along the zigzag sidewalks (Phase I) for tree planting
3. Establish a fund to which donations for trees could be made
4. Implement this plan in the winter of 2019 and spring of 2020

Proposal: Omit #3 and recommend to the Administration that they move forward with items #1, #2, and #4, as listed below. Consensus achieved; the proposal was approved.

#1 Form a team consisting of staff, residents and, as needed, an arborist to walk the campus annually and identify locations where additional trees could be planted. The Team must recognize that the Council does not direct Rose Villa staff and that the 2014 RV Landscape Policy states "...we work with residents to help them create and maintain the kind of landscape around their apartments that they each desire...."

#2 Identify sites on the Phase I zigzag sidewalks, in the Phase 2 neighborhood, and in the future Phase 3 neighborhood where trees can be planted that don't impinge on underground utilities or block western views.

#3 Establish a fund to which donations for trees could be made

#4 Begin implementing this plan in Winter 2019 / Spring 2020

Agenda – New Business

Announcements and Updates

- Madrona Grove representative (Lois Weathers): Vivian Scheans will be the new Council representative from Madrona Grove. She has been a resident at RV since 2011 and has been active in gardening, weaving and knitting.
- Resolve Chair Position Dilemma per Proviso (Helen Lyons): The 2017 revision of Association bylaws included a provision for handling unexpected consequences of the revision. The consequence we are facing is there's no individual who is both eligible and willing to become Chair in 2020 and the bylaws provide no option for either appointing or electing a Chair.

Proposal: That the Proviso be invoked to allow Eric Shawn to continue as Chair and Helen Lyons as Past-Chair in 2020. The Council approved this action.

- Campus Renovation Update See Attachment #6
- Facilities Operations Update no report this month
- Employee Christmas Fund (Sue Townsen) The balance at the end of October was \$54,279.99
- Club Room Coffee (Helen Lyons) See Attachment #1 page 3.
- Council Forum Speakers
Dec: Eric Shawn

Suggestion Box

Suggestions & responses are published each month in the meeting notes. A digital suggestion box has been added under the Residents' Association icon as an alternative to the suggestion box in the mailroom.

- (Aug 2019) Could buddies assist new residents for a longer time
Update: Suggestion forwarded to the Welcoming Committee
- (Sep 2019) Have you thought about a vending machine for snacks and drinks in the Club Room? Would be good when Harvest Grill is closed.
Update: Our expected volume is too low to be of interest to commercial vendors. We'll check with F&B staff about other options
- (Oct 2019) Install a cup rack in the Club Room by the Keurig machine for the convenience of residents who bring their own cups.
Response: Tina will check for, perhaps, some cabinet space for storing resident coffee cups. A mug-tree has been added.

- (Oct 2019) The Council should advocate for residents who are released from the hospital and need the 5 days in Madrona Grove for continued care but there is no room in Madrona Grove
Update: Eligibility requirements for Independent Living Residents who want 5 days of care in Madrona Grove are spelled out in the Resident Handbook. See Health & Wellness, Resident Free Stay Program.
Update: The question about lack of space in Madrona Grove has been forwarded to Health Services for response. Erin Cornell's response follows: If a resident needs care in Madrona Grove but we do not have space available, we work with the resident and their family to find space in another suitable nursing facility in our area. We do make the resident financially whole. If they have not already used their 5 complimentary days that year, Rose Villa pays the first 5 days of their stay in full. After that 5 days, Rose Villa covers the difference between what the resident is paying at the other community and what they would have paid if they had been in Madrona Grove.
- (Oct 2019) Install the equipment necessary to watch and hear/listen to videotape recordings.

Open Forum

- (Aug) Marilyn Gottschall suggested the Welcoming Committee hold orientation sessions for both new and longer-term residents after Resident forums.
Update This suggestion has been put on hold until we think through what kind of orientation sessions might be helpful to residents

Upcoming Meetings

Next Forum: Friday November 15, 2019 at 11:00 a.m. in the PAC

- Council speaker Judie Hansen
- Group speaker

Association Annual Meeting: November 18, 2019, at 1:30 p.m. in the PAC

Next Council Meeting: December 2, 2019, 9:00 a.m. in the PAC

Next Executive Committee Meeting: Saturday, November 9, 2019

Meeting Adjourned: 10:25 AM

ATTENDANCE

Number of Guests: 52

Staff Members in Attendance: Tina Moullet

P Eric Shawn, Chair	P Vivian Scheans, MG Rep	P M.A. Malone (G#6)
P Helen Lyons, Past Chair	P Bill Cunitz, Foundation	P Suzanne Townsend (G#7)
AB Vice Chair (empty)	P Dori Jones (G#1)	P Julia Layden (Group #8)
AB Marilee Wetten, Treasurer	P Bill Rector (G#2)	P Philip Riedel (Group #9)
P Jean Coberly, Archivist	P Byron Windhorst (G#3)	P Darlene Larson, Secretary
P Lois Weathers, Liaison MG	P Judie Hansen (G#4)	P Evelyn Cole, Secretary
	P Doug Walker (G#5)	

Councilor Reports, November 2019

Group 1 Dori Jones

Health, Wellness and Safety

Wellness - Rene Swar: no report this month

Ready Force – Steve Morris:

- The Ready Force 8 page brochure-style Rose Villa Earthquake Response Core Plan summary document has been reviewed by the Ready Force committee and is ready to share with residents. We plan to officially announce the Core Plan at a to-be-planned event in January.

- To help communicate the plan to Rose Villa residents, we are preparing materials for Neighborhood Meetings. The first such neighborhood meeting (for North Pocket), which we are thinking of as a "beta test" of the process, is scheduled for November 11. As part of the preparation for neighborhood meetings, I've prepared maps of each neighborhood showing residents' names, photos, and contact info [here](#). We plan to roll out additional neighborhood meetings starting in January, after the official announcement of the plan.

- At each neighborhood meeting, we'll share the Core Plan and also walk through a video derived from the Map Your Neighborhood program that has been customized just for Rose Villa. In that program, residents will learn what to do if an earthquake happens, and will also learn more about their neighbors -including what skills, supplies and equipment their neighbors have that would be helpful to know about if a disaster happens.

- Mary Eusterman is close to finalizing the planned contents for the First Aid and Backup Supplies cache that we plan to provide each Rose Villa neighborhood. She expects to have a prototype cache put together in time to view the collection during the November Ready Force meeting.

UNA-USA – Kay Schmerber: October 24th is **United Nations Day**, and on Friday night, October 25, 54 residents gathered in the PAC to celebrate that 74th anniversary and hear a lively current affairs presentation by **Professor James Moore** from Pacific University. Dr. Moore elaborated on the role of the UN in a world where Nationalism and Populism are on the rise. Professor Moore speculated that perhaps the UN was created to address just this kind of transition -- where less powerful nations are using the UN more than ever for development and diplomatic purposes, while larger member nations shift from global to more narrow nationalistic goals. An interesting Q&A on a variety of topics followed the presentation.

The UNA-USA annual October **UNICEF** drive concludes at the end of this month, so stay tuned for an announcement of the total amount of donations. Our **next event** will be in late January 2020 for our annual UNA-USA meeting and election of the Board of Directors. The speaker for that event will be announced soon.

Council Safety Committee – Janet Strickland: At our last meeting, Cindy Brown reviewed the use of Alexis and Echo as a medical alert device. She will review the Apple Watch as a medical alert device at a future meeting.

Tom Wilcox reported on his meeting with The Fire Dept on wayfinding.

Group 2 Bill Rector Service

Friendship Corps - Lois Weathers: Various volunteer activities of Madrona Grove Friendship Corps volunteers during October 2019:

- Helped with the twice-monthly Bookmobile run.
- Participated in the new Tuesday Reminiscence group discussions.
- Read to residents at 7pm every Tuesday and Thursday evenings.
- Assisted on a pumpkin patch outing.
- Played card and board games with residents.
- Assisted and participated in “Improv with John” events.
- Assisted MG residents during Wednesday am church services.
- Visited with residents while watching sports events on TV.
- Assisted with crafts being prepared for the RV Fall Food and Art Festival.
- Helped with the inaugural MG Halloween Funhouse.

If you would like to volunteer in the types of activities listed above, if there is a skill you have and would like to share with the residents of Madrona Grove, or if you have an idea for an activity that you would like to help happen, call Jacque Binder, MG Activities Coordinator, at x3276, or Lois Weathers, Resident Council MG Liaison, at x3240.

Note: The Opening Minds Through Art program will resume in the spring. Training is offered for this much-loved program. If interested, call OMA Coordinator, Marianna Jones, at x3276.

Volunteer Recognition - Bill Rector: We look forward to the 2020 Volunteer Recognition Program!

Employee Christmas Fund – Marilee Wetten & Suzanne Townsen:

Checking account balance as of 09 / 30 / 2019	\$ 37,997.80
Deposits for October 2019	\$ 16,282.19
Balance as of 10 / 31 / 2019	<u>\$ 54,279.99</u>

No meeting this month. Judie Hansen wrote article for October and November RV Newsletter. Adding Employee pictures/ornaments on wall display at the end of each month.

Group 3 Byron Windhorst

Off-Campus Entertainment

Off Campus Entertainment - Byron Windhorst: Friday, October 25 Residents traveled to Woodburn Premium Outlets for their varied shopping experience.

Friday, November 1 Several residents went to an early morning taping of AM Northwest featuring comedian JB Smoove. Those red RV shirts appeared well on camera as the group promoted the upcoming Fall Festival.

Wednesday, November 13. Residents eagerly waited to see a performance of Shakespeare in Love at Lakewood Theater. Note that because of Thanksgiving, this performance was scheduled for Wednesday.

For reference, in 2020 the Lakewood Theater plays will be:

January 30, Wait until Dark

March 26, The Odd Couple

May 21, Funny Girl

Tickets are available at the Lakewood Theater box office 503-635-3901.

You can purchase tickets for a single performance. Season tickets may be available, in which case make sure you specify "plan D" and that you are with the Rose Villa group.

Please remember, important: After you have purchased tickets, contact Resident Services to reserve your spot(s) on the RV bus. The bus loads at 6:15 pm.

As usual, keep watching the announcements on Touchtown and flyers for these quick day trips off campus. The Rose Villa News also lists them.

Rose Villa Choir – Miranda Manners, Andrea Drury: The Rose Villa Choir meets on Fridays in the PAC from 10:30 - noon. From 30 - 35 residents attend each rehearsal.

We continue to enjoy our director, Dale Shetler, and our accompanist, Cheryl Young. They are both extremely talented and we feel fortunate to have them. Our voices are singing more sweetly all the time and we look forward to sharing our accomplishments with friends and neighbors on December 13 at 11:00.

Group 4 Judie Hansen

Spiritual Well-Being

Solarium Worship - Bud Robinson: Our speakers in October were two lay persons, two chaplains, and a retired missionary. We had three pianists and a

violinist. Five led singing. Three served as hostesses. Our violinist missed several weeks because of health issues. We need another pianist.

United Christian Fellowship – Jackie West: no report this month

Treasure House - Judie Hansen: The Treasure House has operated at the new Torbank location for the entire month of October. With the addition of flags and signs on River Road and Torbank, we have seen an increase in customers from the public who had never been to the Treasure House before. We are still working on a method of advertising furniture that residents no longer need. The old location is completely cleaned out, but we are still using two garages to store packing materials and as a drop off location for donations. Donations may be dropped off in the Pavilion or brought to the Treasure House during store hours. We had to close one day while potholes in the asphalt were being repaired. Each shift now uses only two volunteers. The phone number remains the same - 4008. The Attic Treasures Boutique will be November 14 and 15, when we will feature holiday decorations and gifts.

Group 5 Doug Walker

Outdoor Activities

Community Garden - Jan and Dave Dobak: The growing season is over. We have 43 gardeners enrolled. All garden plots have been claimed, and we are working on restoring several plots that have lain fallow for years.

We continue to meet on the first Thursday each month at 10am.

Tuesday Market - Susan Hyne and Carolyn Bailey:

Group 6 M.A. Malone

Communication

RV News - Lori Carter: Would still like to find an Assistant Editor for the Newsletter. The position would provide a creative outlet for someone who loves the English language and offer backup to me in the event of illness or vacation. I'd be happy to teach all the practicalities involved and would be available for any questions that might arise.

Library - Jean Coberly: no report this month

Magazine Exchange - Barbara Tuck & Julia Layden: inactive

Group 7 Suzanne Townsen

Hospitality

Welcoming Committee – Susan Hyne:

Bill Scheible, Unit 3051 Move
in: October 7, 2019
Buddies: Jack and Pam Duren

John and Phyllis Watson, Unit
84 Move in: October 21, 2019
Buddy: Karen Hudson-Brown

Potluck - Stephen Weislogel: October 13, 2019 - 44 residents came to the potluck.

Council Pet Committee (POST) – Suzanne Townsen: We had a meeting where we discussed what Tina had told me about the cost of the new dog park: that half of the cost was the fence and the other half was everything else. We decide we should also contact Josh Pease to make sure he knows we would like to be involved in the planning before it is built. Nancy Rorden will do this.

We chose a cartoon and caption for the November RV Newsletter.

We had been made aware of residents (more than one) who let their dog go outside of their house or fence without a leash to go to the bathroom. Others leave their gate open when they take items to the garbage or recycle letting their dog out of the yard off leash.

Suzanne Townsen is to contact Tina Moullet asking for a reminder for people that dogs are to be on a leash at all times when outside of their home or yard?

We also discussed talking to Samantha Kocher about perhaps contacting Hannah to see if they would put on a presentation on animal psychology. Nancy is to do this.

Group 8 Julia Layden

Sustainable Living

Bringing Nature Home - Wes Brown: No report this month

Green Team – Jean Lofy: The Green Team will be changing its meeting schedule and structure. Instead of meeting weekly on Fridays at 4pm in the Training Room, it will meet only on the SECOND FRIDAY of the month (still in the Training Room). The next meeting will be on Friday, November 8 at 4pm. There will be no meeting this Friday (October 25) or the Friday after that (November 1).

The Green Team will consist of various sub-teams like the Recycling Team, Bringing Nature Home, The Energy Team, Food and Climate Change. Any of these sub-teams or any other team developed, can meet when and wherever they want. Anyone can attend any or all of these meetings.

Currently, the Recycle Team meets weekly on Tuesdays in the Pavilion at 3pm and Bringing Nature Home meets weekly on Thursdays at 4pm in the Orchard Room (in

Heirloom). The Energy, Food, and Climate Change teams currently don't have a formal meeting time.

The plan is when the Green Team meets on the second Friday of each month, a representative or group of representatives from each sub-team can provide an update to the entire Green Team. All are welcome and encouraged to attend this meeting.

Group 9 Philip Riedel Leisure Activities

Sewing & Quilting Studio – Pam Duren: no report this month

Woodshop - Ed Egging: The new wood shop is 99% complete. We are just waiting on the few remaining parts to arrive for the dust collection system. Several woodworkers have completed the training on the equipment and all of the power tools are set up and working. We have completed several small projects for residents and we added over \$100 to the shop supplies from resident donations for projects completed for them.

Readers' Theater - Byron Windhorst: Readers Theatre is seeking talent from resident volunteers to perform in the talent show for the Employee Appreciation Party on Friday, December 6. Rehearsals are planned in advance with a dress rehearsal the day before. Due to scheduling, the event which usually takes place on the first Wednesday in December, had to be moved over to Friday. The start time remains 3pm, which is shift change time, so employees can more easily take part. Join in our alphabetical fun. If you have an act which will honor our employees, Please come to Readers Theatre on Thursdays and tell us about it so we can add the act to the list of talent show performers. It's a lot of fun but for planning purposes we need to know you or your group wish to be one of the 5 minute acts well in advance.

Readers Theatre also reads short plays with each person reading a part of one of the actors. No memorization is required. You get to take the part of a character. There's no need to be a performer in a public performance. Just come and enjoy reading short plays together within our own group. Your ideas and participation are very valuable. Our numbers have dropped for various medical reasons and one resident has moved away. Come see what it's about. New residents?

Book Club - Evelyn Cole: Our book for November is THE MOMENT OF LIFT by Melinda Gates. Join us on the second Tuesday of each month at 2:00 PM in the Vista Lounge for a lively discussion.

Weavers' Group – [open]: inactive

ATTACHMENT #1 Treasurer's Report November 2019 page 1 of 4

Residents' Association Council
2019 Report

<u>Committee Name</u>	<u>Jul-19</u>	<u>Aug-19</u>	<u>Sep-19</u>
RAC General	\$ 2,642.10	\$ 2,507.10	\$ 2,429.93
Garden Committee	\$ 975.02	\$ 841.31	\$ 841.31
Restricted Funds	\$ 1,532.15	\$ 1,532.15	\$ 1,532.15
P.O.S.T.	\$ 83.62	\$ 83.62	\$ 83.62
Choir	\$ 67.36	\$ 3,282.36	\$ 2,726.72
Wood Shop	\$ 2,434.12	\$ 2,433.12	\$ 2,434.12
Treasure House	\$ 723.09	\$ 8,341.27	\$ 11,278.50
Education Committee	\$ 8,235.03	\$ 7,783.04	\$ 7,783.04
Sewing & Craft	\$ 1,392.66	\$ 1,530.66	\$ 1,530.66
Library Committee	\$ 4,966.80	\$ 4,854.14	\$ 4,792.37
Totals Balance:	\$ 23,051.95	\$ 33,188.77	\$ 35,432.42
GC Bottle Drop - Month	\$ 163.05	\$ 187.70	\$ 200.25
GC Bottle Drop -Total	\$ 436.40	\$ 287.70	\$ 487.95

ATTACHMENT #1 Treasurer's Report

Nov 2019—page 2 of 4

General Council 2019 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
1/1/2019	Transfer from Movie Comm	975.83		
1/1/2019	Transfer from Computer	734.32		
1/31/2019	New Comer's Lunch		15.00	
1/3/2019	New Comer's Lunch		20.00	
1/25/2019	RAC Tree Allocation		58.00	
1/31/2019	RAC Tree Allocation		45.00	
		1,710.15	138.00	
	Balance as of January 2019			\$ 1,758.76
2/8/2019	Reimb Supplies	-	19.00	
		-	19.00	
	Balance as of February 2019			\$ 1,739.76
3/31/2019	RAC Tree Allocation		75.00	
		-	75.00	
	Balance as of March 2019			\$ 1,664.76
4/30/2019	New Comer's Lunch	-	18.00	
		-	18.00	
	Balance as of April 2019			\$ 1,646.76
5/6/2019	Transfer to Restricted Funds		1,710.15	
5/6/2019	Reclass Tree Alloc	178.00		
	Balance as of April 2019	178.00	1,710.15	
				\$ 114.61
5/7/2019	RVI transfer to RAC	3,000.00		
3/31/2019	New Comer's Lunch	-	66.01	
5/31/2019	New Comer's Lunch	-	145.00	
		3,000.00	211.01	
	Balance as of May 2019			\$ 2,903.60
6/30/2019	New Comer's Lunch	-	203.49	
		-	203.49	
	Balance as of June 2019			\$ 2,700.11

ATTACHMENT #1 Treasurer's Report

Nov 2019—page 3 of 4

General Council 2019 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
7/31/2019	New Comer's Lunch	-	58.01	
		-	58.01	
	Balance as of July 2019			\$ 2,642.10
8/31/2019	New Comer's Lunch	-	135.00	
		-	135.00	
	Balance as of August 2019			\$ 2,507.10
9/30/2019	New Comer's Lunch		44.99	
9/30/2019	Laser Xmas Check Order	-	32.18	
		-	77.17	
	Balance as of September 2019			\$ 2,429.93

Club Room Coffee

		Expenses	Income	Balance
4/19/2019	Beginning Balance			\$8.20
5/1/2019	Deposit		\$10.70	\$18.90
6/1/2019	Deposit		\$23.06	\$41.96
6/16/2019	Purchase coffee, creamer	\$83.47		(\$41.51)
7/1/2019	Deposit		\$23.60	(\$17.91)
8/1/2019	Deposit		\$20.04	\$2.13
8/18/2019	Purchase creamer	\$9.49		(\$7.36)
8/25/2019	Purchase coffee, creamer	\$25.39		(\$32.75)
9/1/2019	Deposit		\$37.05	\$4.30
10/1/2019	Deposit		\$39.05	\$43.35
10/22/2019	Purchase coffee, creamer	\$83.47		(\$40.12)
11/1/2019	Deposit		\$45.21	\$5.09

**Restricted Funds
2019 Report**

Date	Activity	Income	Expense	Balance
	Balance as of May 2017			\$ 2,960.15
6/30/2017	Allocated Ready Force		\$ 1,000.00	\$ 1,960.15
10/31/2017	Madrona Grove		250.00	\$ 1,710.15
1/25/2019	RAC Tree Allocation		58.00	
1/31/2019	RAC Tree Allocation		45.00	
3/31/2019	RAC Tree Allocation		75.00	
	Balance as of April 2019			1,532.15
	Balance as of May 2019			1,532.15
	Balance as of June 2019			1,532.15
	Balance as of July 2019			1,532.15
	Balance as of August 2019			1,532.15
	Balance as of September 2019			1,532.15

ATTACHMENT #2 Council Safety Committee Report November 2019

Cindy Brown reported on the use of Alexa, Amazon's voice-activated digital assistant, as an emergency alert device. She noted that an Echo Connect device together with an Alexa-enabled device and a home-phone line would be needed in order to call 911. Echo Connect basically turns your home phone into a hands-free, voice-activated speakerphone that can be used to call 911.

She reported that the system is fairly inexpensive; there is no ongoing monthly service fee. She did mention a couple of drawbacks: you must be in the house to use the system and you must be conscious.

John Schallberger and Tom Wilcox met with Fire Dept representatives in regard to wayfinding. Fire Dept personnel reported that the current wayfinding system is much better than the previous one.

Still of concern to the committee are

- 1) Cases where responders are not led or directed to specific locations by RV staff
- 2) Friends and family members in need of directions
- 3) Caregivers and delivery people in need of directions

The next Safety Committee meeting is November 18 at 10 am in the Board Room.

ATTACHMENT #3 November 2019

The Restriction of Political Campaign Intervention by Section 501(c)(3) Tax-Exempt Organizations (IRS website)

Under the Internal Revenue Code, all section 501(c)(3) organizations are absolutely prohibited from directly or indirectly participating in, or intervening in, any political campaign on behalf of (or in opposition to) any candidate for elective public office. Contributions to political campaign funds or public statements of position (verbal or written) made on behalf of the organization in favor of or in opposition to any candidate for public office clearly violate the prohibition against political campaign activity. Violating this prohibition may result in denial or revocation of tax-exempt status and the imposition of certain excise taxes.

Certain activities or expenditures may not be prohibited depending on the facts and circumstances. For example, certain voter education activities (including presenting public forums and publishing voter education guides) conducted in a non-partisan manner do not constitute prohibited political campaign activity. In addition, other activities intended to encourage people to participate in the electoral process, such as voter registration and get-out-the-vote drives, would not be prohibited political campaign activity if conducted in a non-partisan manner.

On the other hand, voter education or registration activities with evidence of bias that (a) would favor one candidate over another; (b) oppose a candidate in some manner; or (c) have the effect of favoring a candidate or group of candidates, will constitute prohibited participation or intervention.

ATTACHMENT #4 Madrona Grove Liaison Report November 2019

Activities of Madrona Grove Liaison during October 2019

- Attended and participated in the October Madrona Grove Council meeting.
- Frequently sorted through magazines now being regularly donated via a labeled basket in the Club Room. Incorporated new ones into the MG Bookmobile and recycled old ones.
- The Madrona Grove Bookmobile, with the assistance of volunteer Pat McAleer, was taken to resident rooms in MG on Oct 1, 15, and 29. Residents carefully choose books to read at their leisure, however, magazines continue to be the biggest draw. The cart book inventory is refreshed monthly by utilizing books no longer needed in the RV Library.
- With the assistance of volunteer Gail Katagiri, the ongoing twice-monthly Tuesday Reminiscence group facilitates in the recall of fond memories. Subjects chosen in October to recall were “School Days” and “Halloween”.
- After discussion with and an OK from staff, Vivian Scheans was recruited to be the new Madrona Grove Representative to serve on the RV Resident Council effective November 4, 2019.

ATTACHMENT #5 Rose Villa Foundation Report November 2019

As reported by Foundation Director Linda Reed in the latest issue of the RV News, our fall agenda is very full.

The Autumn Fund Raising program is roaring toward the finish line as illustrated by the Race Track knock-off in the South Building hallway. The Grand Prix campaign runs through December 31 and our goal is to raise \$32,600. At the end of October, we already have donations totaling \$13,500. Thanks to all who participate by making a contribution regardless of whether they play the race car game!

Foundation Education Programs will feature an important offering this Thursday November 7 from 2-3 pm in the Training Room with Allison Grebe outlining the basics of Elder Law issues. And next week, there will be a special program to acquaint residents with useful cell-phone apps.

And finally, the annual Fall Arts and Food Festival will take place this Saturday all over campus between 9 and 3 pm. Many thanks to those who have already volunteered to serve in a variety of venues, signed up to exhibit or sell their art works, contributed goods for the raffle table to benefit programs that support financially at-risk residents, provide educational programs such as the Elder Law presentation or add needed enhancements to our lives in community, such as the Madrona Grove blanket warmer and the hospitality cart for family members caring for those on hospice, the cycling machine in the Exercise Room and the Reading Assist machine for those with compromised eyesight in the Library.

Forgive my departure from the meeting prior to 10 am when I'm scheduled to be in the Club Room to receive resident art for exhibit and/or sale during the Festival on Saturday.

- Bill Cunitz, Foundation President 2019

ATTACHMENT #6 CAMPUS RENOVATION PROJECTS November 2019 Report

Classic cottage renovations:

- Apt. 61-It began in September and is due for completion in mid- to late-December. This is for a Voyager.
- Apt. 319-is next on the docket. A start date has not been set but it is imminent, and we expect it to begin in the month of November.

Other sites:

- Temporary laundry facility-Imminent-no start date but expect it to start in early November.

Note:

This list contains the known large projects that are currently being tracked; the number and scope of projects taking place at Rose Villa are subject to change from day to day, and this list should not be viewed as comprehensive.

ATTACHMENT #7 FACILITIES OPERATIONS REPORT No report this month

ATTACHMENT #8 Landscape Policy Proposal

Discussion Comments captured on flip chart

Item #1 Plant trees along the Classic Cottage sidewalk corridors

- Resident desire—can choose to have or not have a tree
- What percentage of tree canopy do we have now—20%, Goal is 25%
- Are some trees preferable for reducing tripping hazards, tree roots that damage sidewalks?
- Use an arborist—get the right tree in the right spot
- Reword #1 to say “We strongly recommend management, after consultation with an arborist, get to the 25% canopy.
- Be aware, ginkgo trees make some people sick
- Be aware of climate change (plant more southern area trees)
- Timeline needed—2022 is the date in Sustainability Framework document
- Could go with policy now in place—have it reviewed annually with a staff & resident team determining where to plant trees—insert it in Sustainability document
- Is Council in favor of planting trees in classic corridors? Yes

Item #2 Plant on zig zag

- “Zig zag” refers to the sidewalks in Phase I pocket neighborhood
- Would be a shame if views to the west are blocked by trees
- Why doesn’t the plan include Phase 2 cottages, plus Phase 3?
- Healthy to keep view corridor open—have a mix of canopy & view
- Could add short term shade structures
- Exec Committee meet with Green Team & massage it; do this again in Dec?
- Need management to see the need for shade everywhere, which may reduce some views
- Move this forward, don’t go back to Exec Committee
- Get it started, do it
- The plan is up to Rose Villa Inc—Council supports tree canopy in several places including zig zag
- Competing desire for views and canopy—formal proposal needs to address view
- Add Phase 3 as well as Phase 2 to the plan

- Send Bill's proposal with Phil's comments (western views) on to management
- Include shade structures as well as trees
- Bill—ID sites on zig zag and Phase 2 pocket community & future community where trees can be planted that don't impinge on underground utilities or block western views.

Item #3 Establish a fund to which donations for trees could be made

- Tina—operational budget can include tree planting as an ongoing line item. It can be considered in budget for our goal. Phase 3 does include the tree goal in planning. Grounds Dept would work backward to cover what's wanted for Classics and zig zag. Operations budget will include all future work, such as Phase 3
- Not necessary to have Council line item budget for trees. Management Operations budget will cover it.
- Can we have a landscaping fund to donate to in the Foundation budget?
- Foundation has already reviewed tree planting idea—it doesn't fit Foundation goals
- Move on with #1 and #2 & leave #3 for now
- Re-think #3—won't go into Council budget and management can figure out how to handle it

Item #4 Implement this plan in winter 2019 and spring 2020

- Continue doing annual review of planting needs