

Call to Order Eric Shawn called the meeting to order at 1:00 PM.  
Cindy Brown and Steve Morris are co-hosting the Zoom format for today's meeting.  
Seven Councilors are needed for a quorum; ten are present.

What we value and are grateful for we have no cases of Covid-19 at Rose Villa

Consent Agenda August Meeting Notes - corrected as noted below

## Reports

Treasurer's Report (Marilee Wetten) See Attachment #1  
At least temporarily, the Finance Dept. will update this report quarterly.

Council Safety Committee (Janet Strickland) The lights along the construction area on Schroeder Avenue need to be turned on at night—consistently.

Council Communications Committee (Cindy Brown) See Attachment #2  
Committee projects are well underway: RV Today with Steve Morris, Cindy Brown, and Marilyn Gottschall, Steve Morris' Daily Events Summary, and the Resident website [www.RVillagers.org](http://www.RVillagers.org). Our next project will be reaching residents who don't use digital communication. Judy Wathen will be leading this project.

Council Health Committee (Jerry Corn)  
Jerry reported that 102 residents have signed up for flu shots at RV.  
Information about Advanced Directives and POLST forms will be out soon.  
Emergency Contact Information forms submitted by residents have been filed.

Madrona Grove Liaison (Lois Weathers) See Attachment #3  
We plan to decorate the construction fence adjacent to Madrona Grove, perhaps using a garden theme.

Food Think Tank (Suzanne Townsend) We had our first meeting since the pandemic started via Zoom.

There was some discussion about letting the kitchen know in the moment if there is a problem with a meal. Call them so they can do something about it. Don't wait and complain later when there is nothing they can do to fix it.

More positive feedback is needed and it was suggested that the food comment cards be included with each meal going out.

We discussed the vegan menu which will be called the Plant Food menu in the future. Anyone can order these dishes and if they want to, they can add a chicken breast to any of them anytime.

Several people said they would like to see more salads since we have some great vegetables available now.

People were very positive in response to the ROVER cart on Wednesdays.

#### Council iDREAM Committee (Joan Clark) See Attachment #4

The iDREAM Committee first met on August 6. Katie Morales will be the staff liaison. For September, our project will be developing and implementing, with support from Jean Coberly, a plan for expanding the resources available in the Rose Villa library which discuss the issues of iDREAM. In October we will be solidifying a proposal, with support from Kay Schmerber, for collaboration between the United Nations Association at Rose Villa and the IDREAM Committee.

#### Rose Villa Management (Tina Moullet) no report this month

#### The Foundation (Elliot McIntire)

The most significant news about the Foundation is Linda Reed's recent departure as our executive secretary. However, Linda has left detailed information and plans to carry us forward during the coming months. A fall fund drive campaign will soon be announced, several educational programs are in the works, and, for all you Pacesetters out there, a couple of trivia contests are planned. Our investments have recovered to pre-COVID-19 levels, and our financial status is sound.

#### Facilities Operations Report See Attachment #5

#### Renovations Report See Attachment #6

Group Reports Send to RVRACouncil@gmail.com by the 25<sup>th</sup> of the month.

## **Agenda – Continued Business**

## **Agenda – New Business**

### Clackamas High School's Winter Blitz Decision Item

There was general agreement that the Council would support Winter Blitz as long as support from Rose Villa went to local schools: Oak Grove Elementary, John Wetten Elementary, New Urban High School, and Rex Putnam High School.

## Announcements and Updates

- Annual Volunteer Recognition Event Bill Rector reported that a Volunteer Appreciation Oktoberfest Dinner is scheduled for September 22. The dinner will be delivered to residents who sign up. Watch for the flyer.

## Suggestion Box

Suggestions & responses are published each month in the meeting notes.

Aug 2020 no suggestion forms received this month

**Open Forum:** no topics raised

## Upcoming Meetings

Next Forum: Tuesday, September 15, 2020, at 2:30 PM Zoom meeting

Next Council Meeting: October 5, 2020 at 1:00 PM Zoom meeting

Next Executive Committee Meeting: Saturday, October 10, 2020

Next Learn about the Council session:

**Meeting Adjourned** 2:00 PM

## ATTENDANCE

Staff Members in Attendance: (none)

### Council Members in Attendance

P Eric Shawn, Chair	--- [ open ] MG Rep	AB M.A. Malone (G#6)
P Helen Lyons, Past Chair	P Elliot McIntire, Foundation	P Suzanne Townsend (G#7)
P Bill Rector, Vice Chair	P Dori Jones (G#1)	P Julia Layden (Group #8)
P Marilee Wetten, Treasurer	--- [ open ] (G#2)	P Jerry Corn (Group #9)
P Jean Coberly, Archivist	P Byron Windhorst (G#3)	AB Darlene Larson, Secretary
P Lois Weathers, Liaison MG	P Judie Hansen (G#4)	P Evelyn Cole, Secretary
	P Doug Walker (G#5)	

## Corrections to August Meeting Notes

Gratitude section: current ECF balance is not ahead of 2019 balance

# Councilor Reports, September 2020

## Group 1 Dori Jones

## Health, Wellness and Safety

Wellness -- Rene Swar: no report this month

Ready Force – Steve Morris:

UNA-USA – Kay Schmerber: 1. UNA at Rose Villa submitted a proposal (see Attachment #7) to RVRA requesting to become a Partner organization with the iDREAM Committee, working to achieve the shared goals outlined in the proposal.

2. Last Spring Our Chapter compiled a **RESOURCE LIST of all UN and NGO Humanitarian Organizations** with digital links for making donations and/or writing to congressional representatives to support the multiple humanitarian needs during global and national emergencies. If you would like a copy of this list, please contact Kay Schmerber at [kschmerber@gmail.com](mailto:kschmerber@gmail.com).

3. On **May 18th, 2020**, several Rose Villa Chapter members participated with three other Oregon UNA Chapters in the virtual **UN75 GLOBAL CONSULTATION 2020. The Report has just been released.** <https://unausa.org/un75-report/> Click on “Regional Specific Findings” to read our responses under the NW region!

4. **Coming soon:** (1) **September 21** - Presentation of the Global Consultation Report to the UN General Assembly in NYC as part of the UN75 International Celebration. The Report will also be sent to CONGRESS! (2) **UN Day October 24.** Watch for a flyer! (3) **UNICEF drive in October** – watch for a flyer and the drop-box in the mailroom!

Council Safety Committee – Janet Strickland: We discussed how lighting differs from neighborhood to neighborhood. Lighting is quite difficult to change once it has been installed but we applaud the creativeness shown by different neighbors in using duct tape, brown bowls and rocks (quite decorative), and other artsy ideas to deal with lighting problems.

Lighting at night in the construction area along Schroeder Avenue is also being followed up because it has sometimes not been turned on.

Safety Committee Contact Forms have been removed from Touchtown, so Residents with safety concerns are advised to report them using the printed forms available by the mailboxes. Please sign and date the form so we will be able to get back to you as needed

## Group 2 [ open ]

## Service

Friendship Corps - Lois Weathers:

Volunteer Recognition - Bill Rector:

Employee Christmas Fund – Marilee Wetten & Suzanne Townsen:

Checking account balance as of July 31, 2020	\$ 19,789.22
Deposits for August 2020	\$ 2,656.19
2019 Christmas checks cleared in August	\$ 63.06
Balance as of August 31, 2020	<u>\$ 22,382.35</u>

**Group 3 Byron Windhorst** **Off-Campus Entertainment**

Off Campus Entertainment - Byron Windhorst: Due to COVID-19, no events are scheduled off campus. Please use your masks and follow safety procedures as directed by Administration.

Rose Villa Choir – Miranda Manners, Andrea Drury: 15 choir members and director Dale Shetler met for a Zoom reunion on June 19, 2020. We had a good time checking in with each other — hearing what people were doing to get out and about. McIver State Park, Leach Botanical Garden, old growth forests, Mt. Hood Loop to name a few.

It's unlikely the choir will be able to sing together in person until a vaccine is available to protect against the COVID-19 virus.

We may Zoom again in August. (Yes, we did that.)

**Group 4 Judie Hansen** **Spiritual Well-Being**

Solarium Worship - Bud Robinson: no report this month

United Christian Fellowship – Jackie West: Sunday evening (6:30 pm) Vespers are available on Zoom. See Helpful Live Links under the Touchtown Flyers icon for access information.

Treasure House - Judie Hansen: The Treasure House store continues to suffer from lack of customers due to our being closed to the public and the extra effort residents have to make because of the new construction. To make up for these shortfalls, we are able to hold sneak peek and attic treasures sales several times a month. Easy access in the PAC benefits both residents and staff, and those sales are hearty. We continue to receive generous donations and work to keep the store looking fresh and interesting. We are very fortunate to have dedicated volunteers who keep the home fires burning. The display of greeting cards in South Main is popular.

## **Group 5 Doug Walker**

## **Outdoor Activities**

Community Garden - Jan and Dave Dobak: Crops are growing. Harvesting is in full swing.

We have 47 gardeners enrolled. Most of the plots recently given up by the Kitchen have been snapped up by residents. However, there are still a couple of vacant plots available.

Our meetings on the first Thursday each month are suspended during the emergency. Jan & Dave Dobak

Tuesday Market - Susan Hyne and Carolyn Bailey:

## **Group 6 M.A. Malone**

## **Communication**

Rose Villa News - Lori Carter:

Library - Jean Coberly:

## **Group 7 Suzanne Townsen**

## **Hospitality**

Welcoming Committee – Susan Hyne: Move In: Margaret Caldwell Unit: 86 Phone: 503-371-3114 Move in Date: Possibly the 28th

Buddy: Jackie West

Potluck – [ open ]: Potlucks are postponed for the near future.

Council Pet Committee (POST) – Suzanne Townsen: No meeting in August. Submitted cartoon to RV News.

## **Group 8 Julia Layden**

## **Sustainable Living**

Green Team – Jean Lofy: The Food Sub-team of the Green Team has harvested 212 pounds of 9 different kinds of potatoes on a 260 square foot plot. The next test will be to see how well each of these kinds of potatoes keep.

## **Group 9 Jerry Corn**

## **Leisure Activities**

Sewing & Quilting Studio – Pam Duren:

Woodshop – Tom Wilcox: COVID-19 continues to be a problem. The task force asked us to run the vent fan when someone was in the shop. There was a vent fan there, but it had not been working. Maintenance came over and after a little difficulty they got it operational and it is now being used whenever someone is in the shop.

A number of Rosevilla residents have had items repaired by shop personnel and we have received \$165 in donations from them for the work that was done. Bob Lease is sharpening knives for Tuesday Market, and at the end of that we will split the proceeds with the market. We will know the final amount next month.

The Rosevilla Today Show featured the Woodshop in their show last Friday the 21<sup>st</sup>. From comments I have heard, it seemed to be received well. We hope that more Rosevillians will get involved there. It is a great place to work and there is an opportunity for residents to create many artistic items.

The users appear to be following the COVID-19 protocols and we are continuing to organize and improve things. We have just recently completed agreements for those wishing to donate or loan items to the shop. We hope that will eliminate some of the misunderstandings we have had in the past.

We look forward to the day COVID-19 is behind us as we think it will make it easier for some of us to create without worrying about what the consequences of working there might bring.

Readers' Theater - Byron Windhorst Readers Theatre has found Zoom. We meet each Thursday at 2pm. Zoom offers us the opportunity to read plays and short writings together from the safety of our homes. In addition, those who would rather just listen may do so. This opportunity is also available for those who wish to use the telephone to listen. The link to the Zoom is sent to RVChat one or two hours in advance of Readers Theatre every Thursday. A few residents who are interested but not on RVChat get an email.

During August and September, we continued to read works written by Muriel Ganopole and Evelyn Cole. We received more works by Muriel's relative and will continue to read her works from the creative writing class. We may start to read about half from Muriel's works and half from our stock of plays as we have fewer of her works are left to read.

((Readers Theatre reads short plays with each person reading a part of one of the actors. No memorization or acting experience is required. You get to take the part of a character. We enjoy reading short plays together within our own group. There's no need to be a performer in a public performance. Your ideas and participation are very valuable. New residents?)):

Book Club - Evelyn Cole:

# Attachments to Council Notes, September 2020

## ATTACHMENT #1 Treasurer's Report – 3<sup>rd</sup> qtr 2020 page 1 of 2

### Residents' Association Council 2020 Report

<u>Committee Name</u>	<u>Jun-20</u>
RAC General	\$ 2,217.23
Garden Committee	\$ 1,244.44
Restricted Funds (Free Money)	710.15
P.O.S.T.	\$ 83.62
Choir	\$ 2,204.18
Wood Shop	\$ 2,804.06
Treasure House	\$ 15,920.70
Functional Fitness	\$ 7,263.04
Sewing & Craft	\$ 2,259.66
Library Committee	\$ 3,478.62
ECF Party Fund	0
<b>Totals Balance:</b>	<b>\$ 38,185.70</b>
<b>GC Bottle Drop -Activity</b>	
Balance 1/31.2020	\$ 361.60
Deposits	
Donations	\$ (361.60)
Balance end of month	\$ -
2020 Donation to Rose Villa Foundation	\$ 361.60



**ATTACHMENT #1      Treasurer's Report – 3<sup>rd</sup> qtr 2020** Page 2 of 2

General Council  
2020 Report

<u>Date</u>	<u>Activity</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
	Balance as of December 2019			\$ 2,217.23
1/8/2020	Newcomer's Meal		30.00	
1/20/2020	Printing - Welcome packets		4.00	
1/28/2020	Printing- buddy packets		7.00	
1/29/2020	Printing - buddy packets		16.00	
1/30/2020	Printing - various		29.00	
	<i>RVI Budgeted expense</i>	<i>86.00</i>		
		86.00	86.00	
	Balance as of January 2020			\$ 2,217.23
2/29/2020	Newcomer's Meal		17.00	
	<i>RVI Budgeted expense</i>	<i>17.00</i>		
		17.00	17.00	
	Balance as of January 2020			\$ 2,217.23
3/31/2020	Res Council Zoom Subs.		149.90	
	<i>RVI Budgeted expense</i>	<i>149.90</i>		
		149.90	149.90	
	Balance as of March 2020			\$ 2,217.23
5/31/2020	Printing - Res Council Folder		23.00	
	<i>RVI Budgeted expense</i>	<i>23.00</i>		
		23.00	23.00	
	Balance as of May 2020			\$ 2,217.23
6/30/2020	No Activity - June			
	Balance as of June 2020			\$ 2,217.23

**Club Room Coffee**

		Expenses	Income	Balance
12/1/2019	Deposit		\$37.30	\$42.39
1/1/2020	Deposit		\$31.56	\$73.95
1/10/20	Coffee / Creamer	\$46.15		\$27.80
2/29/2020	Deposit		\$29.00	\$56.80
3/30/2020	Deposit		\$26.50	\$83.30
6/1/2020	Deposit		\$35.50	\$118.80
6/19/2020	Coffee	\$36.99		\$81.81
7/1/2020	Deposit		\$0	\$81.81
8/1/2020	Deposit		\$0	\$81.81

## ATTACHMENT #2 Council Communications Committee Report September 2020

**Members:** Cynthia Brown (chair), Jerry Corn, Andrea Drury, Marilyn Gottschall, Susan Hyne (currently on leave), Mayo Marsh, Joncile Martin, Steve Morris, Al Ringquist, Paul Wathen, Judy Wathen, Byron Windhorst, Katie Morales (administration liaison)

**Mission:** As an arm of the Council, the mission of the Communications Committee is to build community by:

- fostering clear & effective communication among residents,
- facilitating communications between the Council and the residents, and
- working with RV administration to improve communication with residents.

### Current Projects:

- **RV Today:** RV Today is a 30 minute online weekly program dedicated to the **growth and health of resident community life**. The objectives are
  - to introduce residents to others they may not know
  - to connect residents across generational and neighborhood boundaries through the use of storytelling and performance.
  - A new one is to give some historical background and context on Rose Villa through video interviews.
  - The programs are produced by Marilyn Gottschall (content), Steve Morris (technology), and Cindy Brown (video editing). An episode aired each Friday since the last report, and future ones are in the works.
- **Daily Events Summary:** Steve Morris has developed a mostly automated way to collect information on daily events from flyers that are posted online and other sources and produce a very useful summary. The summary continues to appear and to be extremely useful.
- **Website:** The new website is to be a home for digital imagery and programming that flows from the lives of residents. The development team (Andrea Drury, Marilyn Gottschall, Steve Morris, Judy Wathen, Cindy Brown) is working on website architecture & navigation and producing content, with additional help from Byron Windhorst. Rose Villa Today is started playing at <https://www.rvillagers.org/rvtv>. We expect to have more content up and running by early to mid-September.
- **Survey.** The team is working on a survey to assess what forms of communication residents prefer, and to try to design channels that can reach everyone effectively. Judy Wathen is leading this project.
- **Communication between residents and the Council:** About two weeks prior to each upcoming Council meeting, members of the team, currently Steve and Andrea, set up the Zoom and YouTube links and send a flyer and the announcements for Touchtown and the Trumpet to [events@rosevilla.org](mailto:events@rosevilla.org).

## **ATTACHMENT #3 Madrona Grove Liaison Report – Sep. 2020**

Calling all artists! Under the leadership of resident Kate Dins and Jacque Binder, Activities and Volunteer Coordinator for Madrona Grove, a plan is forming on possible ways to beautify the unsightly construction fence that encircles the common room windows of Madrona Grove. Since that ugly fence has to stay up for the expected TWO-YEAR duration of Phase 3, both the residents and staff really need something cheerier to look at. Anyone with artistic ideas, plus those willing to help in anyway, are encouraged to become involved by contacting Kate at x3223, or Jacque at x3276. It will be fun for the entire community to see the results of what is hoped will be an on-going community-wide collaboration.

As was reported last month, much loved visiting between MG residents and their family and friends is happening under the tent in the Tranquility Garden. If you would like to visit a friend that resides in MG, the following guidelines, kindly provided by Erin Cornell, Dir. of Health Services, are in place:

- Appointments are made by calling Kim Morgan at x2324 or [kmorgan@rosevilla.org](mailto:kmorgan@rosevilla.org)
- Visits are up to one hour in duration and are monitored by a staff member
- Up to two visitors may visit the MG resident at any given time. Only one MG resident can be in the visiting area at a time, with the exception of two MG residents who are a couple
- Visitors must use hand sanitizer upon arrival and wear masks covering nose and mouth at all times
- Six ft of social distance required—8 ft if MG resident is unable to wear a mask
- Since sanitizing the area is required between visits, and in order to honor as much privacy as possible, it is requested that all residents refrain from walking thru, or in any way utilizing the area under the tent, whether or not a visit is taking place.

Finally, Marianna Iverson, Movement Specialist in MG, is requesting magazines that have historical images to use for a collage project. If you have mags that you would like to donate for collage materials, please leave them at the Resident Services Counter. Thank you.

## **ATTACHMENT #4 iDREAM Committee Report – September 2020**

The iDREAM Committee launched its work with 2, 90-minute meetings in August (8/6 and 8/24). The first meeting with masks was held in the Vista Lounge while observing social distancing. The second meeting was held on Zoom with agreement that the Zoom format was preferable and will be continued for future meetings.

Committee members include:

Julia Layden, Residents Council representative

Kikue Rich

Don Lehman

Lois Weathers

Pat Matthews

Joan Clark, Chair

Katie Morales, Staff Liaison

At the 8/6 meeting members set the context for our work together by introducing ourselves. As we spoke, we affirmed the following:

\*The iDREAM charge is a new venture for Rose Villa, based both on residents' interests with the meshing of local/national current events

\*The charge requires of the Residents Council a long-term commitment to the issues of iDREAM.

\*While we cannot predict exactly the outcomes of our work, we will make mistakes along the way.

\*This process provides an opportunity for significant learnings personally and interpersonally as residents engage with the iDREAM issues.

As we expressed our concerns and brainstormed possible approaches to the charge given to the committee by the Residents Council, the following ideas emerged:

\*Focus on ourselves and other residents in order to cultivate awareness of and commitment to iDREAM principles

\*Design and implement a community service project in Oak Grove in order to expose residents to diverse populations living near Rose Villa

\*Rework/rewrite the iDREAM charge

\*Define/discuss the implications/meaning of each iDREAM component

\*Gather print and film resources in the Rose Villa library which speak to the iDREAM issues as a way to create a base for residents ongoing learning and education

At our 8/24 meeting members were reminded that a proposal for our first iDREAM project would be due to the Residents Council at its meeting on 9/7. It was pointed out that the iDREAM charge as written is the framework for our planning, so we began the meeting with a review of the charge. Highlights of the review included:

\*a focus on engaging Rose Villa residents' interest in the issues of iDREAM, during the term of committee members from August-December 2020

\*the flexible structure of iDREAM allows the committee to function as a coordinating and facilitating entity, with multiple, diverse activities happening simultaneously

\*while committee members offer many ideas, we will ensure that each effort successfully includes a beginning, middle and end.

After much discussion iDREAM Committee projects include:

September: Developing and implementing, with support from Jean Coberly, a plan for expanding the resources available in the Rose Villa library which discuss the issues of iDREAM.

October: Solidifying a proposal, with support from Kay Schmerber, for collaboration between the United Nations Association at Rose Villa and the iDREAM Committee

November: Developing and implementing a plan for keeping the topics and issues of iDREAM visually in public spaces around Rose Villa.

December: Evaluating the impact/outcomes of the work of the committee and developing a set of recommendations for consideration by the 2021 iDREAM Committee.

The next meeting of the iDREAM Committee will be held over Zoom on Monday, 9/21/20 at 12:30.

## **ATTACHMENT #5 Facilities Operations Report** September 2020

### Building Operations:

Construction or projects planned –

- Repair beam above South Main west entrance
- Former SEEDS store will be used for MG residents to visit family when the weather turns (by Oct 1)
- Spalling concrete resurfacing test area planned for September 1 in Phase 1 cottage area

### EVS:

Nothing new to report this month

### Grounds:

Nothing new to report this month

### Tech Serv:

We are still recruiting for IT Coordinator position

## **ATTACHMENT #6 Renovations Report**      September 2020

### Classic Cottages – In Process

- Bldg. 3F (220, 221, & 222)
- 103
- 97
- 229
- 246

### Under Vacate

- 233 (Pending 229)
- 3050 (Pending 233)
- 112
- 313 (Pending 112)

### N/S Main

- 5302: Combined guestroom flooring

### Rose Court

- 339
- Exterior Upgrades (Design & Views in process)

### North Pocket, Garden Grove, & CAB – Restarting warranty work

- 1) Exterior;
  - a. NP: Painting (8/31 – 9/4)
  - b. GG: Staining (8/31 – 9/4)
- 2) Interior: Case by case basis
- 3) CAB: complete interior

### Oaks – Restarting warranty work;

- 1) Exterior
- 2) Interior: Case by case basis.

## **ATTACHMENT #7 UNA Rose Villa Partnership Proposal to iDREAM Committee** September 2020

The extraordinary events of this past year have asked us to paradoxically separate yet cooperate in ways we could never have envisioned. In the spirit of working together, our UNA Chapter at RV is proposing a collaborative partnership with the iDREAM Committee to help generate solutions, coordinate actions and share resources to assist in iDREAM's efforts at Rose Villa.

The **Scope and Tasks** of the iDREAM Committee and UNA **Initiatives and Goals** have much in common. Our UNA Mission is to educate, inspire and mobilize support for the principles of peace, justice, equity, and sustainability in our communities and around the world. Our activities and programs support those ideals.

UNA is a long-time collaborator with the Office of the UN High Commissioner for Human Rights (OHCHR) and is strongly affiliated with the UN Human Rights Council and the UN Declaration of Human Rights. Supporting human rights by reducing inequalities and promoting justice **manifestly includes** the locations in which we live, as well as the International Community. The United States is in crises, and it affects our beloved Community on River Road. UNA members are committed to the ideals of the UN, which are the ideals embedded in the mission of iDREAM. We approach the iDREAM Committee in a common spirit of service toward a common goal.

### What would it look like?

1. The purpose, scope and tasks of iDREAM would be the **LOCAL** UNA outreach. UNA would retain and continue its **GLOBAL** agenda through education and advocacy in support of the UN.
2. The UNA Board would designate a UNA member to serve as a liaison between UNA and iDREAM. He/she would be responsible for attending iDREAM Committee meetings and UNA Board meetings, reporting to both.
3. When needed, with **unanimous** UNA Board approval, limited UNA funds could be available to the iDREAM Committee for appropriate use to fulfill its mandate.