

Rose Villa Inc. Board of Directors
Meeting Minutes
June 27, 2023

Directors present: Glenn Rodriguez, Eleanore Hunter, Wade Clowes, Kirsten Jacobs, Doug Morris, Ron Stock, Cindy Brown

Staff/Others present: Vassar Byrd, Angela Hansen, Erin Cornell, Jennifer Werdel, Bill Rector, Steve Morris, Beth Knoll

Not present: Jim Willeford

Glenn Rodriguez called the meeting to order at 3:05 PM and asked if there were any conflicts of interest. None noted.

Consent Agenda

Glenn requested to extract the Operations Report from the Consent Agenda for focused discussion. Motion to approve the consent agenda with the extraction made by Wade Clowes, seconded by Eleanore Hunter.

The consent agenda was unanimously approved with no discussion, objections, or abstentions.

Meeting Agenda

Motion to approve the meeting agenda made by Eleanore Hunter, seconded by Ron Stock.

The meeting agenda was unanimously approved with no discussion, objections, or abstentions.

Operations Report

The report was comprehensive and well-received. Similar reports are distributed to residents.

BrandMETTLE Update

Jennifer Werdel gave a verbal update on the progress of brand refresh work being done with BrandMETTLE. A full brand rollout is being developed and will be reviewed the first week in July. Rollout is tentatively planned for mid to late summer.

Committee Reports

Executive Committee: Eleanore Hunter summarized the memo she wrote on the Open Hours she held with residents in February/March. The memo is a distillation of resident responses and Eleanore's interpretation, meant to be feedback to the Board of Directors and will be distributed to the Board for further review and discussion at the July Board meeting.

Glenn will step down as chair at the end of 2023 and his term, and off the Executive Committee. Call for new chair and committee members.

Governance Committee: no updates. The Governance Committee's recommendation on resident voting members was in the May minutes and would be further discussed at the July Board meeting.

Finance Committee: Wade Clowes reported that much time has been spent on the search for a new audit firm. When proposals were received, one firm stood as the clear choice. CliftonLarsonAllen will conduct Rose Villa's 2023 audit, and is providing discounted services for the Rose Villa Foundation and the 403b audits.

Community Report

Cindy Brown highlighted points in the Community Report provided in the Consent Agenda and noted that another community-wide survey will be distributed in early fall. Discussion re: communication from the Board to residents. Glenn asked the resident Board representatives to help with communication to the residents. Cindy invited Board members to attend the monthly Council meetings. A list of resident gatherings at which Board members are welcome to attend will be distributed.

New Board Member

Eleanore Hunter reported that Rose Villa resident Susan Nestor has met with the Board and moved to propose Susan as a new Board member. Seconded by Cindy Brown. Eleanore gave a high-level review of Susan's qualifications, experience, and interest. Call to question by Glenn. Unanimously approved with none opposed and no abstentions. Eleanore and Glenn will reach out to Susan to discuss the process. Steve Morris suggested the Board prepare a more detailed communication regarding this new member, in light of requests for additional resident voting members on the Board. All agreed this is a good idea and will be forthcoming.

Meeting adjourned at 4:30 PM.

Minutes submitted by Doug Morris on June 28, 2023