

Ready Force Steering Committee Meeting Minutes

Wednesday, March 6th, 2024

Training Room

Attending: Mary Eusterman, Marti Franc, Ed Gellenbeck, Jean Lofy, Karen Morris, Judith Pearson, Jude Watson, and Louise Williams.

The Steering Committee discussed the ROSE Refresh Party. Our comments follow. No consensus was reached regarding next year's event.

ROSE Refresh Party Feedback

- Estimated attendance was **125-150 residents, volunteers, & staff**
- About **37 volunteers** helped with the tables
 - Plus MaryHelen, Green Hammer (2)
- **Comment:** I noticed that several **RV staff members came in before 2:00 p.m., around 1:30 p.m.**, and they were fascinated. They asked many questions and traded information with me. I learned some things from them that I intend to try out. Seeing them so involved early on while we were setting up was a pleasant surprise.

Crowded

- Somebody mentioned that it was crowded enough that they felt **unsafe getting around with their walker**. We may have to have a special time for folks with walkers, canes, etc.
- I don't know how many people with **walkers** were attending, but one had difficulty navigating the event. It was **unsafe** for people to move slowly.
- Offer a special time for staff to attend (separation may be a problem)
- Consider using the Club Room for the food and water tables
- Consider using the Schroeder Rec room (check with Grey about square footage)

Room Layout

- Position the tables closer to the walls to allow more center space
- Many of the volunteers stood the whole time and did not need the folding chairs
- Continue using the center chairs for residents wanting a break
- Do not use the stage area for table displays, as it would be difficult for some residents to access due to the stairs.

Smartphones

- Next time, we must remember that **many residents use their smartphones to capture pictures** of displayed things. I needed to spread the display out because people had difficulty taking photos with the crowd.
- Since there were no handouts on these ideas, I used my phone camera to save them for myself. My suggestion: Ready Force could **reserve a handout space in the mailroom**. These suggestion sheets could be available for residents (or staff) easily at any time. For example, the demonstrated tag attached to someone's grab-and-go bag, listing items to quickly add to it from the refrigerator, purse, etc.
- Use large poster boards at the tables for people to photograph.

Combine with Preparedness Fair

- I would like us to think about the next time this undertaking is done, in that we combine and support OLCERT's request to hold a **Preparedness Fair** here at our campus and have it possibly next year in the **fall sunshine** spread out with their outside vendors and our example of a neighborhood meeting/triage area set up. It could be great for us and our local community. We could open it up to our neighbors, Willamette View, and some of the other local CERT teams to plug into. Good PR, maybe some news coverage?
- Hold the ROSE Refresh every other year, as residents may not be interested in attending annually.

Refreshments

- Several neighbors asked about refreshments. I always thought this would be part of a 'refresh' party. It could have been too much the first year. **We create refreshments from our not-yet-expired snacks and edible fun stuff in our backup food supply.**

Raffle

- Everybody loved the raffle! The opportunity to win something is a great draw for people, and we might want to **raffle even more things next year** or at other information events.
- Check with RVI concerning the eligibility of staff in the raffle prizes.

Promotion

- People reported enjoying the **promotional videos**, which motivated some to attend the event.

- Communication with the Events staff needs to be clearer. Posting **multiple flyers** for the same event on PBX confused staff, and they mislabeled some of the flyers.
- About **61 visitors** to Handouts on **RVillagers.org**
- Hold a scavenger hunt for AEDs

Food (Judith & Norma)

- While space was limited, we **needed two 8-foot tables** to display and discuss the food. Sally and I were clearly falling over each other, trying to talk to people and over the crowd's noise. It was great fun, but I also was dead tired! But look forward to another opportunity to share if asked.

Sanitation (Louise)

- We **sold 34 twin bucket kits** plus gave one away as a raffle prize.
- Needs an additional table for displays
- Only offer the 7-gallon buckets; sales of 5-gallon buckets were minimal

Backup Power and Air Filters (Jean & John)

- This year, we needed an example of **zero-carbon cooking**, like a one-burner induction cooktop. I will purchase and think through a demo with a tea kettle on an induction stove; we could whip up some in-the-moment food from someone's dehydrated camping supplies with Raspberry Crumble attendee treats!
- We could put the **power table next to the water storage and dehydrated foods**. What a mess of people will gather! Fun learning is contagious; learning about things we care about naturally and survival skills takes it to another level.

First Aid (Mary & Mayo)

- We signed up an **additional 23** residents interested in First Aid/CPR/AED training in addition to the 18 residents already signed up for the class in May.
- OLCERT should be able to provide free First Aid/CPR/AED training in the fall. Those wanting certificates of completion would need to pay for the certificate.

Red Binder, MYN, Ready Force (Val & Karen)

- One new resident requested a Red Binder.
- One resident asked for an updated Red Binder neighborhood directory.
- Two residents signed us as new Ready Force Volunteers.

- Suggestion: Print multiple copies of the **large Ready Force Neighborhood Map** (18" x 24") and sell them to residents as fund-raisers (Office Depot cost is \$11-\$15 each). At least ten residents indicated they would like a large map.
- Use the large map as a raffle prize.

RAP (Laura & Stephan, Green Hammer)

- I talked with Green Hammer about the Resiliency Action Plan and found it very interesting. I'd love to have a **whole hour** with them someday.
- Green Hammer reported that some residents would like more information on the RAP.

Update RVI Forms (MaryHelen)

- MaryHelen handed out a lot of forms and hopes to have them returned to her.

The meeting was adjourned at 3:15 pm.