

## Ready Force Steering Committee Meeting Minutes

Wednesday, June 4, 2024

### Training Room

**Attending:** Margaret Bell, Jane Eggerstedt, Mary Eusterman, Marti Franc, Ed Gellenbeck, Jean Lofy, Roxanne Malter, Mayo Marsh, Jude Watson, and Louise Williams.

Many thanks to those who contacted Louise ahead of time to state whether they were attending or not.

1. Ed Gellenbeck and Louise Williams reported on the recent Executive Committee meeting with Glen Lewis and Jim Willeford. Topics included:
  - a. The Communications Plan with Rick Hamell. RV Staff will eventually join the Ready Force monthly radio drills led by Jude Watson on the first Tuesday of the month.
  - b. Emergency Food Plan with Norine Mulry. One main concern is where to store the emergency food.
  - c. Medical Triage Plan. Mary Eusterman, Marti Franc, and Jane Eggerstedt have formed a subgroup to investigate this. They are in the brainstorming phase right now. The group is considering medical triage in a neighborhood setting in addition to a main triage area located near the circle outside of Madrona Grove.
  - d. The Red Binder is due for an update in 2025 with collaboration from RV Inc. Jim stated that the Red Binder is a Ready Force project, but RVI staff will collaborate.
  - e. Watch for fire and multi-story evacuation information at a future Resident Forum.
2. May 14th was the first radio check-in with the new CERT-Lite Students. Jude Watson distributed seven radios to the recent graduates. Six new radios and five new batteries are on order. Jude agreed to run the next radio drill organized by Ready Force neighborhoods rather than by last name.
3. Norma Martin and Sally Sharrard will lead a food presentation on Friday, June 14th. It will be recorded and posted on RVillagers.org. So far, 22 people have signed up.
4. Four neighborhoods will redo the Map Your Neighborhood exercise this year. These neighborhoods last completed MYN in 2022.
  - a. North Main had a successful meeting on June 1
  - b. South Main will have theirs on June 15
  - c. Southwest will have theirs on June 22
  - d. South Central will have theirs on July 20

All MYN meetings will be in the Training Room at 10 am. All RF volunteers are invited to sit in or help with these events. It is fun to learn about the different neighborhoods and hear what is emphasized and what comes up in the discussions.

Following each session and collecting data from residents unable to attend, Ed will prepare and send a summary document to the Ready Force volunteers in that neighborhood that would be helpful if we have drills in the future.

Marti Franc is interested in having a Map Your Neighborhood meeting this fall for the Schroeder and Trillim neighborhoods. Holding this meeting in 2024 would be helpful as it would balance out the number of Map Your Neighborhood meetings we hold each year.

5. Jean Lofy reported that the Twin Bucket Project is finally completed. Ready Force sold 30 bucket sets at the ROSE Refresh Party. Many thanks to all who volunteered to help with this project: Pat Snider, Nancy Dorn, Jack Duren, Mary Eusterman, Marti Franc, Ed Gellenbeck, and Louise Williams.
6. Ed Gellenbeck and Louise Williams summarized the recent RV Foundation grant. The grant covered CPR training, new first aid kits, updated supplies, and vests and helmets for CERT-lite students. All the grant money has been spent.
7. Margaret Bell, Jane Eggerstedt, and Marti Franc volunteered to help collect the six bullhorns and remove their batteries. Jude Watson returned two bullhorns at the meeting. They will be refreshed with new batteries and stored in the RF garage.
8. Marti Franc briefly reported on a recent Oak Lodge CERT radio drill. The drill will be discussed further at the next meeting, focusing on applying it to Rose Villa.

Attachment: Steering Committee Slides



# Ready Force Steering Committee Meeting

June 5, 2024

## **Agenda**

- Executive Committee Meeting with Glen Lewis and Jim Willeford
- Monthly Radio Check in
- Food Presentation June 14th
- Map Your Neighborhood Meetings (MYN)
- Twin Bucket Project
- RV Foundation Grant Summary

## **Met with Glen Lewis & Jim Willeford**

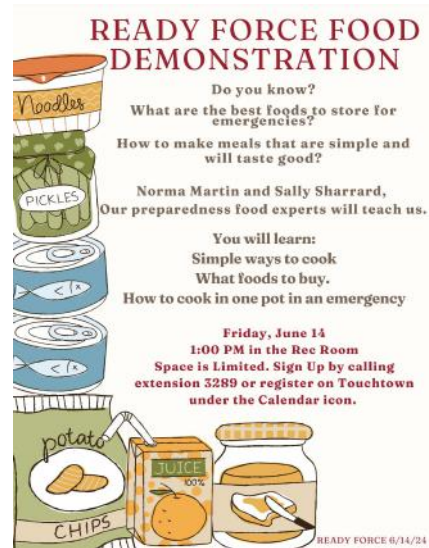
- Communications Plan with Rick Hamell
- Emergency Food Plan with Norine Mulry
- Medical Triage Plan
  - Subgroup of Mary Eusterman, Marti Franc and Jane Eggerstedt
- Goal to update the Red Binder in 2025
- Possible Fire Drills later this year
- Watch for Fire and multi-story building evacuation information at a future Resident Forum

## **Monthly Radio Check-in**

- May 14 was first check-in with new CERT-Lite students
  - Distributed 7 radios to CERT-Lite graduates
- Have 6 new radios on order along with 5 new batteries

## Food Presentation, Friday, June 14th in Schroder Rec

- Norma and Sally will present
- 16 people have signed up
- Plan to shoot a promotional video to help advertise the event
- Will record the presentation to post on RVillagers



## Ready Force - Map Your Neighborhood Meetings

- June 1st - North Main Good first session
- June 15th - South Main
- June 22nd - Southwest
- July 20 - South Central
- Need to follow up on residents unable to attend (North Main, etc.)
- You are welcome to attend and sit in on the MYN meetings
  - All occur at 10 a.m. in the Training Room

# Twin Bucket Report



## **30 Residents Ordered a Set at the ROSE Refresh Party!**

Priced at cost with some wiggle room for price changes: \$60 for a 5-gallon set & \$80 for a 7-gallon set

### **Set included:**

- 2 Buckets & 2 Lids
- 1 Roll of thick trash compactor bags
- 1 Roll of TP
- 1 Bag of shredded paper (to cover and dry out #2)
- 1 Box of Gloves
- 1 Bottle of Hand Sanitizer

## Assembled in the Maker/Ceramic Studio & Delivered

Many Thanks to Pat Snider, Nancy Dorn, Mary Eusterman, Marti Franc, Ed Gellenbeck, Jack Duren and Louise Williams.



# Thank you for the Grant

From Ready Force



## Approved for \$2742

1. First Aid/CPR/AED Training.	Budget \$700.00
2. Refill the two Emergency Totes.	Budget \$90.00
3. Two new First Aid Kits.	Budget \$624.00
4. Refresh existing First Aid Kits.	Budget \$172.00
5. Miscellaneous vests and helmets.	Budget \$1006.00
6. Shipping	<u>Budget \$150.00</u>
	\$2742

## First Aid/CPR/AED Training







## Vests and Helmets for our CERT-Lite Students!



## We had some left over and got some more FRS radios

This allows our new CERT-Lite students to have radios in addition to the other Ready Force volunteers.



## How we ended up!

We **think** the final total came to **\$2801**, which is \$61 over the \$2742 budget.

We can pay for that through our Resident Council account.

THANK YOU VERY MUCH FOUNDATION!

## Possible Project for Ready Force Members

- **Gather up 6 bullhorns from RF volunteers**
  - Bob Zimmer, Sally Sharrard, Frank Ramos, Penny Ramos, Mo Weathers, and Doug Walker
- We are looking for a volunteer contact these 6 people
  - Pick up their bullhorns
  - Remove the batteries
  - Deliver the bullhorns to Jean Lofy

